

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 27/1/23		Prepared by: Deepa		Serial no. 13754	
Supplier name: Poatal Sanitary				HO inward no.	
Firm/Company: MMRK-Hp		Project: GHT		HO received date	
PO/WO date: 18/1/23		PO/WO No. 96214		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	PS/22-23/1063	19/1/23	18,563/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				18,563/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	116501		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				18,563/-	
Amount E – PO / WO value:				18,563/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		6/2/23			
Remarks: final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:					
Date	27/1/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

SI No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	40mm Gate Valve	8481	18 %	3 No:	4,458.00	No:	35 %	8,693.10
2	Thread Balls	5204	18 %	50 No:	160.00	No:	20 %	6,400.00
3	40x100mm G I Nipple	7307	18 %	12 No:	76.00	No:	30 %	638.40
								15,731.50
								1,415.84
								1,415.84
								(-)0.18
	Output CGST Output SGST Less :							
								
	Total			65 No:				₹ 18,563.00

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8481	8,693.10	9%	782.38	9%	782.38	1,564.76
5204	6,400.00	9%	576.00	9%	576.00	1,152.00
7307	638.40	9%	57.46	9%	57.46	114.92
9965		9%		9%		
99		14%		14%		
Total	15,731.50		1,415.84		1,415.84	2,831.68

for Praful Sanitary

Authorised Signatory



96214

18-01-2023 13:00:22

96214
10.01.23 4:03:10

Supplier Details				
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad. GSTIN 36ACWPG864A1ZG 40077300 65526886. 9849624797		Doc No	96214	142532
		Doc Date	18-01-2023	
		Quote No	Nil	
		Quote Date	16-01-2023	
		SupplyType	Supply	

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 10020 - Plumbing - GI - Gate valve - 1 In - nos size - 40mm	3.00	4,458.00	35.00	18.00	10,257.86
2 7172 - Plumbing - other - Thread - NA - nos Thread packets	50.00	160.00	20.00	18.00	7,552.00
3 7069 - Plumbing - GI - Nipple - other - nos Size - 40x100mm	12.00	76.00	30.00	18.00	753.31
Total Order Value . . .					18,563.17
Rupees : Eighteen Thousand Five Hundred Sixty Three and Paise Seventeen Only.					

Rupees : Eighteen Thousand Five Hundred Sixty Three and Paise Seventeen Only.

Specification / All items shall be of HB and Sudhkhar brand

Payment Terms	After Delivery & Production of bill
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Tax All taxes included in above price.

Delivery Date **Next Day.**

Delivery Location Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty	Nil
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Advance Paid Nil

Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for manjeera water line work purpose.
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Completion Date Nil

Measurment	Nil
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Security	Nil
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Remarks	delivery location GHT,contact person mr .suresh kumar,mobile no 9502232100.
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For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

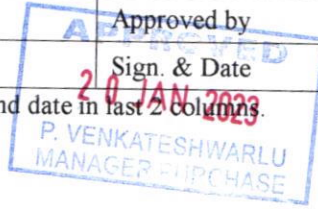
Name : _____

Date : __/__/__

Requisition Form

Company Name:		MMRK LLP		Date:		16-01-2023		
Site & Phase :		GHT		Time:		10.00		
Supplier		Pradful sanitary		Req. No.		142532		
Material required before date:			18-01-2023		ID No.			83493
No	Description	Size	Quantity	Units	Inward No	Date		
1	GI Gate valve 4458+35+18/-	40mm	03	Nos	Plumbing GD → 10020			
2	Thread packets 160+20+18/-	pkt	50 nos	Nos	16 n'o's			
3	GI Nippal	40 x100	12	Nos				
4	Plum ✓ 17069. → plumbing other 7172							
5								
6								
7	96214							
8								
9								
10								
Remarks: - For Manjeera water line work purose								
Prepared By		A Suresh		Approved by				
Sign. & Date		16-01-2023		Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.



(DUPLICATE FOR TRANSPORTER)

