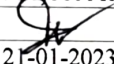


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak Villas LLP	Date:	21-01-2023	
Site:	Silver Oak Villas part-III	Prepared by:	B Meenakshi	
Report From / To	13-01-2023 to 21-01-2023 (Fri to sat)	Approved by:	K Purshotham	
Report Date	21-01-2023			
List of requisitions numbers missing in the report*:				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO#
212011	13-01-23	1	RMC -M25	Po to Be Issue
212012	13-01-23	1	RMC -M25	Po to Be Issue
212013	13-01-23	1	RMC -M25	Po to Be Issue
212014	13-01-23	1	RMC -M25	Po to Be Issue
212016	17-01-23	1	GI wire PVC coated	Po to Be Issue
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s
184813	21-11-22	1-2	Furniture's & Fixtures HOB & Chimney	Material Available with supplier delivery by mondy
184814	21-11-22	1-2	Furniture's & Fixtures HOB & Chimney	Material Available with supplier delivery by mondy
184815	21-11-22	1-2	Furniture's & Fixtures HOB & Chimney	Material Available with supplier delivery by mondy
184816	21-11-22	1-2	Furniture's & Fixtures HOB & Chimney	Material Available with supplier delivery by mondy
184874	06-12-22	1-2	1sqmm Yellow color copper wires 30 Nos pending	No stock at SSLLP
184904	13-12-22	1	SS Railing	Work Under Progress
184909	13-12-22	1	SS Railing	Work Under Progress
184910	13-12-22	1	SS Railing	Work Under Progress
184926	21-12-22	6	Roff tile adhesive 10 Nos pending	Material available at supplier delivey by monday
184973	31-12-22	2&3	Single Socket Pipe&bends 45degree pending	Material available at supplier delivey by monday
184975	31-12-22	1-7	UPVC Windows	Supplier Delivery by Thursday
184976	31-12-22	1-7	UPVC Windows	Supplier Delivery by Thursday
184983	06-01-23	1-9	Panel Doors	Not Available at SSLLP
184984	06-01-23	1-9	Panel Doors and Mortise lock,cylindrical Lock and door stoppers	Not Available at SSLLP
184985	06-01-23	1-9	Panel Doors and Mortise lock,cylindrical Lock and door stoppers	Not Available at SSLLP
184986	06-01-23	1	Panel Door 975wx2025hmm 1no pending	Not Available at SSLLP
184994	10-01-23	1-19	Electrical switches	Material available at supplier delivey by monday
184996	10-01-23	1-7	UPVC Windows	Supplier Delivery by Thursday

184997	10-01-23	1-7	UPVC Windows	Supplier Delivery by Thursday			
212009	13-01-23	1	Plywood -6 sheets	Material Available Delivery By monday			
212018	17-01-23	1-18	CPVC Material	Material available at supplier delivey by monday			
212019	17-01-23	1-10	Cleaning Items	Material available at supplier delivey by monday			
212020	17-01-23	4&7	White cement and plastic tray	White cement not available at supplier &plastic tray available at supplier			
212021	18-01-23	1	Binding wire 200kgs	Material Available at GVDC-SSLLP stores delivery By monday			
212022	18-01-23	1	SS Railing	Work Under Progress			
212023	18-01-23	1	SS Railing	Work Under Progress			
212024	18-01-23	1	SS Railing	Work Under Progress			
212025	18-01-23	1	SS Railing	Work Under Progress			
No. of gate passes issued this week:			8/8	From No.	7234	To No.	7233
Delivery van site visit on:1			13-01-23(Friday),16-01-23(Monday),18-01-23(Wedensday),20-01-23(Friday)				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?					Yes		
Items not ordered but received:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	ttt	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
1.	8mm	.395	4.74	370	1665	-	
2.	10mm	.617	7.404	90	675	-	
3.	12mm	.89	10.68	815	8696	-	
4.	16mm	1.58	18.96	100	1896	1100	
5.	20mm	2.47	29.64	-	-	-	
6.	25mm	3.86	46.32	-	-	-	
7.	32mm	6.32	75.84	-	-	-	
8.	Binding wire	-		Nil	Nil	Nil	
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	520	PPC/PSC last weeks stock	520
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign							
Date		21-01-2023		21-01-2023			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay,

Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!