PURCHASE DIVISION
Advice for approval for credit to supplier

©

| | | | | | |
|---|---|---|---|---|---|
| Date: | 25/01/2023 | Prepared by | Venkatesh | Serial no. | 13707 |
| Supplier name | Sri laxmi ganesh steels and hardware | | | HO inward no. | |
| Firm/Company | MRML LLP | Project | GMR | HO received date | |
| PO/WO date | 17/01/2023 | PO/WO No. | 96199 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 282 | 19/01/2023 | 8,732/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | | | |
|---|---|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | | | 8,732/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | | | |
| MRN nos.: 116627 | | Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | | | - |
| Amount C –Other Debits : | | | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | 8,732 |
| Amount E – PO / WO value: | | | 8,732 |
| Amount F – Difference (A – E): | | | — |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received | | |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other | | |
| Payment – due date | 30/01/2023 | | |
| Remarks: | final Bill | | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | APPROVED | | | |
| Sign: | | 27 JAN 2023 | | | |
| Date | | B. VENKATESH REDDY MANAGER - PURCHASE | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

# SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

Po No 96199, 208754

M/s. Modi Realty Mallapur LLP
M.G. Road
Party's GSTIN 36AAEFM1459R1ZP

Invoice No.: 282
Date : 19/01/23
Transporter :
L.R. No. :

| HSN | Description | Qty. | Rate | Amount Rs. | Ps. |
|---|---|---|---|---|---|
| | Welding Rod 12 Pak | 2 case | 3700/= | 7400 | -00 |
| | | | Total | 7400 | -00 |
| | | | SGST @ 9 % | 666 | -00 |
| | | | CGST @ 9 % | 666 | -00 |
| | | | IGST @ 18 % | | |
| | | | Roundup | | |
| | | | Grand Total | 8732 | -00 |

INWARD
MODI REALTY MALLAPUR LLP
Ward No 11043 Dt 20/1/23
MRN No 11662? Dt 24/1/23
Received By ... Sign ...

Received By /
M.Shekar
9000978917

SUMMIT SALES LLP
IN WARD
No: 104736
Date: 24/1/23
Sign:
R.R. DIST.

**Bank Details :**
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words : ______________________

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

# Purchase Order

 19-01-2023 10:35:54 AM Original

96199
10.01.23 4:03:10

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Sri Laxmi Ganesh Steels & Hardware | **Doc No** | 96199 | 208754 |
| Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad | **Doc Date** | 17-01-2023 | |
| | **Quote No** | NIL | |
| **GSTIN** 36ARPPK9655D2ZA | **Quote Date** | 16-01-2023 | |
| 9246205245/9542575725 | **SupplyType** | Supply | |

**Kind Attn : G. Anil**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 704000 - TOOL-Tools - Welding Rod--Mangalam - 12packets - Corton | 2.00 | 3,700.00 | 0.00 | 18.00 | 8,732.00 |
| | | | | | **Total Order Value . . .** | **8,732.00** |

Rupees : Eight Thousand Seven Hundred Thirty Two Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next day. |
| **Delivery Location** | Gulmohar Residency<br>Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge<br>Phone. Contact: Security _______, 8309938133 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for towards site requirement work purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Veeds

Name : ____________________

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ____________________

Date : __/__/____

Requisition Form

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Company Name: | MRMLLP | | | | | | |
| Site & Phase : | GMR | Date: | 16.01.2023 | | | | |
| Unit No./Block No. | misc | Time: | | | | | |
| Supplier: | | | | | | | |
| Material required before date: | urgent | Req. No. | 208754 | | | | |
| | | ID No. | 83477 | | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date | |
| 1 | TOOL8169-Tools-Welding Rod--Mangalam-12packets-Pkts 7040 | 2 | 0 | 2 | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | 96199 estimate | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| Remarks: | Towards site requiment purpose at GMR site. | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD | |
| Prepared By: | Sultan | | | | | | |
| Approved By: | | | | | | | |
| Sign & Date: | 16.01.2023 | | | | | | |

APPROVED
18 JAN 2023
P. VENKATESHWARLU
MANAGER - PURCHASE