

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date: 24/01/23		Prepared by: kalpana		Serial no. 13722	
Supplier name: SSLLP				HO inward no.	
Firm/Company: MPPL		Project: HO		HO received date	
PO/WO date: 96202		PO/WO No. 18/01/23		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	28304	18/01/23	25,415/-	☒ Yes ☐ No	
2.			1	☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				25,415/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	116623		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				25,415/-	
Amount E – PO / WO value:				25,415/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		30/01/23			
Remarks: Final Bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Kalpana				
Sign:	<i>[Signature]</i>				
Date	24/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

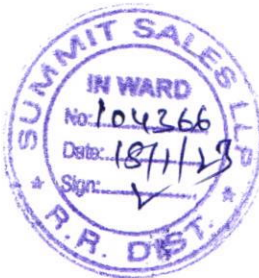
Customer Details				Invoice No.		28304		
Modi Properties Pvt. Ltd. HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM PAN AABCM4761E				Invoice Date.		18-01-2023		
				PO No.		96202		
				PO Date.		18-01-2023		
				Req ID		83480		
				Req Date		16-01-2023		
				Loc Req No		203226		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	112000 - COMP-Peripherals - Laptop computer-----	84713010	1	20924.00	20,924.00	18	3,766.32	
2	189600 - COMP-Peripherals - Bag Pack----- Nos	42022150	1	348.00	348.00	5	17.40	
3	348500 - COMP-Peripherals - Mouse----- Nos	84716060	1	304.50	304.50	18	54.80	
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IGST				CGST		SGST		Total Taxable Amount
				1,919.26		1,919.26		Total Invoice Amount
								21,576.50
								3,838.52
								25,415.03

Rupees : Twenty Five Thousand Four Hundred Fifteen and Paise Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

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18-01-2023 10:57:43



96202

10.01.23 4:03:10

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From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	96202	203226
	Doc Date	18-01-2023	
	Quote No	nil	
	Quote Date	16-01-2023	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 112000 - COMP-Peripherals - Laptop computer-- - - - Nos	1.00	20,924.00	0.00	18.00	24,690.32
2 189600 - COMP-Peripherals - Bag Pack-- - - - Nos	1.00	348.00	0.00	5.00	365.40
3 348500 - COMP-Peripherals - Mouse-- - - - Nos	1.00	304.50	0.00	18.00	359.31
Total Order Value . . .					25,415.03
Rupees : Twenty Five Thousand Four Hundred Fifteen and Paise Three Only.					

Terms and Conditions :-

Specification / Brand	Acer Aspire laptop intel Pentium quad core(4GB/256GB NVMe SSD/Windows 11 Home)EX215-31 with 35.56 cm (14inch)
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order for Rishabh New Company Secretary purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : ____/____/____

Requisition Form				Date:	2023-01-16		
Company Name:		Modi Properties Pvt Ltd		Time:			
Site & Phase :		Head Office		Req. No.	203226		
Unit No./Block No.				ID No.	83480		
Supplier:				Qty required		Order Qty	Inward No
Material required before date:				Qty available at site			Inward Date
S No	Item						
1	112000	COMP2442-Peripherals-Laptop computer---Nos		1	0	1	
2	182600	COMP1120-Peripherals-Laptop bag---Nos		1	0	1	
3	348500	COMP8274-Peripherals-Mouse---Nos		1	0	1	
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Remarks:		This is for Rishabh New Company Secretary					
				Project Manager		Purchase	MD
Prepared By:	Engineer						
Approved By:	Suneel						
Sign & Date:							

APPROVED
20 JAN 2023
RISHABH PARIKH
MANAGER PROCUREMENT

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

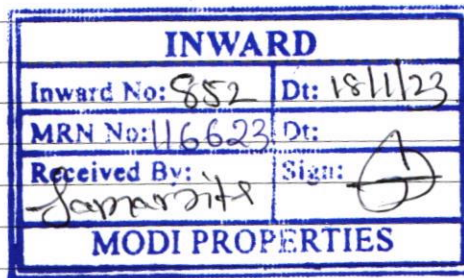
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 18-01-2023

Customer Details		DC No.	24158
Modi Properties Pvt. Ltd.		DC Date.	18-01-2023
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'DBAD		PO No.	96202
		PO Date.	18-01-2023
		Req ID	83480
		Req Date	16-01-2023
GSTIN : 36AABCM4761E1ZM		Loc Req No	203226
	Description of Goods	HSN/SAC	Qty
1	112000 - COMP-Peripherals - Laptop computer--- Nos	84713010	1
2	189600 - COMP-Peripherals - Bag Pack--- Nos	42022150	1
3	348500 - COMP-Peripherals - Mouse--- Nos	84716060	1
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

