B

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/01/23	Prepared by	Kalpana	Serial no.	13722
Supplier name	SSLLP			HO inward no.	
Firm/Company	MPPL	Project	HO	HO received date	
PO/WO date	96202	PO/WO No.	18/01/23	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28304	18/01/23	25,415/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			25,415/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	116623	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			25,415/-
Amount E – PO / WO value:			25,415/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	30/01/23		
Remarks:	Final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kalpana				
Sign:	[signature]				
Date	24/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
24 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	28304
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	18-01-2023
	PO No.	96202
	PO Date.	18-01-2023
	Req ID	83480
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	16-01-2023
	Loc Req No	203226

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	112000 - COMP-Peripherals - Laptop computer-- - - -	84713010	1	20924.00	20,924.00	18	3,766.32
2	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1	348.00	348.00	5	17.40
3	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	1	304.50	304.50	18	54.80
4							
5							
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IGST	CGST	SGST				
			Total Taxable Amount	21,576.50		3,838.52
	1,919.26	1,919.26	Total Invoice Amount	25,415.03		

Rupees : Twenty Five Thousand Four Hundred Fifteen and Paise Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 104366
Date: 18/1/23
Sign:
R.R. DIST.

Purchase Order

 18-01-2023 10:57:43

96202
10.01.23 4:03:10

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From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	96202	203226
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-01-2023	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-01-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	1.00	20,924.00	0.00	18.00	24,690.32
2	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	1.00	348.00	0.00	5.00	365.40
3	348500 - COMP-Peripherals - Mouse-- - - - Nos	1.00	304.50	0.00	18.00	359.31
					Total Order Value . . .	**25,415.03**

Rupees : Twenty Five Thousand Four Hundred Fifteen and Paise Three Only.

Terms and Conditions :-

Specification / Brand	Acer Aspire laptop intel Pentium quard core(4GB/256GB NVMe SSD/Windows 11 Home)EX215-31 with 35.56 cm (14inch)
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order for Rishabh New Company Secretary purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 20/01/2023

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form						
Company Name:	Modi Properties Pvt Ltd	Date:	2023-01-16			
Site & Phase :	Head Office	Time:				
Unit No./Block No.						
Supplier:	96202	Req. No.	203226			
Material required before date:		ID No.	83480			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1 112000	COMP2442-Peripherals-Laptop computer----Nos	1	0	1		
2 189600	COMP1120-Peripherals-Laptop bag----Nos	1	0	1		
3 348500	COMP8274-Peripherals-Mouse----Nos	1	0	1		
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for Rishabh New Company Secretary					
	Engineer	Project Manager	APPROVED	Purchase		MD
Prepared By:	Suneel		20 JAN 2023			
Approved By:			MINISH PARIKH			
Sign & Date:			MANAGER PROCUREMENT			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Modi Properties Pvt. Ltd.	DC Date.	18-01-2023
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	96202
	PO Date.	18-01-2023
	Req ID	83480
GSTIN : 36AABCM4761E1ZM	Req Date	16-01-2023
	Loc Req No	203226

DC No. 24158

	Description of Goods	HSN/SAC	Qty
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	84713010	1
2	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1
3	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	1
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INWARD
Inward No: 852 Dt: 18/1/23
MRN No: 116623 Dt:
Received By: Samarjith Sign:
MODI PROPERTIES

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 861/7 Date: 21/1/23 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction