

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date: 24/01/23		Prepared by: Kalpana		Serial no. 13721	
Supplier name: SSUP				HO inward no.	
Firm/Company: MPPL		Project: HO		HO received date	
PO/WO date: 18/01/23		PO/WO No. 96203		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28305	18/01/23	9,975/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.			1	☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			9,975/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 116624	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			9,975/-
Amount E – PO / WO value:			9,975/-
Amount F – Difference (A – E):			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		30/01/23	
Remarks: Final Bill			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Kalpana				
Sign:	<i>[Signature]</i>				
Date	24/01/23				
Approval limit	Upto 20k	Upto 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		28305	
Modi Properties Pvt. Ltd. HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM							

Rupees : Nine Thousand Nine Hundred Seventy Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

18-01-2023 10:57:43



96203

10.01.23 4:03:10

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	96203	203227
Doc Date	18-01-2023	
Quote No	nil	
Quote Date	16-01-2023	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 725200 - COMP-Peripherals - Smart Phone-Android- - NA - NA	1.00	8,453.39	0.00	18.00	9,975.00
Total Order Value . . .					9,975.00
Rupees : Nine Thousand Nine Hundred Seventy Five Only.					

Terms and Conditions :-**Specification / Brand** Brand is Redmi10(4/64), 4GB RAM, 64GB, 50 MP Primary camera.**Payment Terms** After Delivery & Production of bill**Tax** Included in the above prices**Delivery Date** With in 3 days from the date of advance paid

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation Cost** Nil**Warranty** 1 Year**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications,. Above order for HO use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form		Modi Properties Pvt Ltd		Date:	2023-01-16				
Company Name:		Modi Properties Pvt Ltd		Time:					
Site & Phase :		Head Office							
Unit No./Block No.									
Supplier:				Req. No.	203227				
Material required before date:				ID No.	83479				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	725200 COMP7995-Peripherals-Smart Phone-Android---Nos	1	0	1					
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Remarks:		This is for HO							
Prepared By:		Engineer		Project Manager	Purchase	MD			
Approved By:		Suneel							
Sign & Date:									

APPROVED
20 JAN 2023
FINISH PAPER
ORDER PROCEDURE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

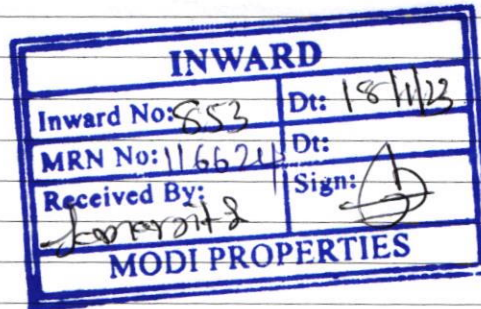
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 18-01-2023

Customer Details		DC No.	24159
Modi Properties Pvt. Ltd.		DC Date.	18-01-2023
HEAD OFFICE, 5-4-187/3&4, M.G. ROAD SEC' BAD		PO No.	96203
		PO Date.	18-01-2023
		Req ID	83479
		Req Date	16-01-2023
GSTIN : 36AABCM4761E1ZM		Loc Req No	203227
	Description of Goods	HSN/SAC	Qty
1	725200 - COMP-Peripherals - Smart Phone-Android- - NA - NA	851712	1
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

