PURCHASE DIVISION

Advice for approval for credit to supplier

B

| | | | | | |
|---|---|---|---|---|---|
| Date: | 24/01/2023 | Prepared by | Vanajakshi | Serial no. | 13732 |
| Supplier name | Sri Laxmi Ganesh Steel & Hardware | | | HO inward no. | |
| Firm/Company | Dr NRK | Project | Nextopolis | HO received date | |
| PO/WO date | 10/01/2023 | PO/WO No. | 96010 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 278 | 16/01/2023 | 885/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 885/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 116511 — Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 885/- |
| Amount E – PO / WO value: | 885/- |
| Amount F – Difference (A – E): | - |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 30/01/2023 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Vanajakshi | | | | |
| Sign: | Vanaja | | | | |
| Date | 24/01/2023 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

# SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com Po No 96010

M/s. DR. NRK Biotech Private Ltd
MG Road
Party's GSTIN 36AACCD2775Q123

Invoice No.: 278
Date : 16/01/23
Transporter :
L.R. No. :

| HSN | Description | Qty. | Rate | Amount Rs. | Ps. |
|---|---|---|---|---|---|
| | Cutting Blade 4" | 30 No | 25/- | 750- | 00 |
| | | | Total | 750- | 00 |
| | | SGST @ 9 % | | 67 | 50 |
| | | CGST @ 9 % | | 67 | 50 |
| | | IGST @ 18 % | | | |
| | | Roundup | | | |
| | | Grand Total | | 885- | 00 |

TIG-12946

INWARD
Inward No: 2714 Dt: 20/01/23
MRN No: 11651 Dt: 21/01/23
Received By: Sign:
DR NRK BIOTECH PVT LTD

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 104745 Date: 21/1/23 Sign:

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words : ____________________

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

# Purchase Order



96010
10.01.23 4:03:08

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turki
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| Sri Laxmi Ganesh Iron & Hardware Stores | **Doc No** | 96010 | 186497 |
| Shop no. 6-6-125/A/2, Kavadiguda Main Road, Beside SBH, Secunderabad. | **Doc Date** | 10-01-2023 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ARPPK9655D2ZA | **Quote Date** | 10-01-2023 | |
| 040-64505240 9246205245/9542575725 | **SupplyType** | Supply And Application | |

**Kind Attn : Mr. G. Anil**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 327400 - TOOL-Tools - Cutting Blade-Metal-Powertech - 100mm - Nos | 30.00 | 25.00 | 0.00 | 18.00 | 885.00 |
| | | | | | **Total Order Value . . .** | **885.00** |

Rupees : Eight Hundred Eighty Five Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Nextopolis<br>Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal<br>Phone. . |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | NA |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Forsolvent block electrical use purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | Nil |

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

25/01/2023

Name :

Name :

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Iron & Hardware Stores***

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name | Dr Nrk BioTechPvt ltd | Date | 10.01.2023 | | | |
| Site & Phase | Nextopolis | Time: | 13:30 | | | |
| Unit No /Block No | solvent block | | | | | |
| Supplier | | Req. No. | 186497 | | | |
| Material required before date | | ID No. | 83329 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | ELEC4220-Electrical-Conducting Pipe -PVC--25X1.2mm-Nos | 50 | | 50 | | |
| 2 | ELEC9531-Electrical-PVC-Conducting Bends--25X1.2mm-Nos | 50 | | 50 | | |
| 3 | ELEC8980-Electrical-Metal Box---6Way-Nos | 20 | | 20 | | |
| 4 | ELEC2354-Electrical-Metal Box---8Way-Nos | 10 | | 10 | | |
| 5 | HARD7962-Hardware-Hacksaw blade Single----Boxes | 10 | | 10 | | |
| 6 | TOOL5468-Tools-Cutting Blade-Stone/Wall-Powertech-100mm-Nos | 30 | | 30 | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks | Towards solvent block electrical use purpose | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By | S Shravya | | | | | |
| Approved By | C Balamuralikrishna | | | | | |
| Sign & Date | 10.01.2023 | | | | | |

PO: 96009.
96010

APPROVED
12 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT