PURCHASE DIVISION
Advice for approval for credit to supplier

6

| | | | | | |
|---|---|---|---|---|---|
| Date: | 28/01/23 | Prepared by | Kalpans | Serial no. | 13379 |
| Supplier name | Paras Enterprises | | | HO inward no. | |
| Firm/Company | SSLLP | Project | SSLLP-GVDC | HO received date | |
| PO/WO date | 21/1/23 | PO/WO No. | 20230121001 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 273 | 24/01/23 | 2,06,264/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 2,03,550/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 20230124008 — Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B – Other Credits : Transportation charges 2300 + 18% | 2,714/- |
| Amount C – Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 2,06,264/- |
| Amount E – PO / WO value: | 2,03,550/- |
| Amount F – Difference (A – E): | 2,714/- |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 06/02/23 |
| Remarks: | Final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | | | | |
| Sign: | | | | | |
| Date | | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

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Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# Tax Invoice

| | | | |
|---|---|---|---|
| **Paras Enterprises**<br>Plot No-73, Survey No-247, Subash Nagar<br>Near Little Stars High School, Jeedimetla<br>GSTIN/UIN: 36ABBFP9004F1ZF<br>State Name : Telangana, Code : 36<br>Contact : 8790690276,9966184533<br>E-Mail : parasenterprises22@outlook.com | Invoice No.<br>**273** | e-Way Bill No.<br>**1815 8867 9836** | Dated<br>**24-Jan-23** |
| | Delivery Note | | Mode/Terms of Payment |
| | Reference No. & Date. | | Other References |
| Consignee (Ship to)<br>**Summit Sales LLP**<br>5-4-187/3&4, 2nd Floor, Soham Mansion, MG Road, Secunderabad<br>GSTIN/UIN : 36ACQFS2044C1Z7<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>2023012100l | | Dated |
| | Dispatch Doc No. | | Delivery Note Date |
| | Dispatched through<br>**By Road** | | Destination |
| Buyer (Bill to)<br>**Summit Sales LLP**<br>5-4-187/3&4, 2nd Floor, Soham Mansion, MG Road, Secunderabad<br>GSTIN/UIN : 36ACQFS2044C1Z7<br>State Name : Telangana, Code : 36<br>Place of Supply : Telangana | Bill of Lading/LR-RR No. | | Motor Vehicle No.<br>**TS8UJ0751** |
| | Terms of Delivery | | |

| Sl No. | Description of Goods and Services | HSN/SAC | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|
| 1 | **MS Wire** | 721710 | **2,500.00 kgs** | 69.000 | kgs | **1,72,500.000** |
| | ***Delivery Charges*** | 996813 | | | | **2,300.000** |
| | ***CGST A/c*** | | | | | **15,732.000** |
| | ***SGST A/c*** | | | | | **15,732.000** |
| | Total | | **2,500.00 kgs** | | | **₹ 2,06,264.000** |

Amount Chargeable (in words)

*E. & O.E*

**INR Two Lakh Six Thousand Two Hundred Sixty Four Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 721710 | 1,72,500.000 | 9% | 15,525.000 | 9% | 15,525.000 | 31,050.000 |
| 996813 | 2,300.000 | 9% | 207.000 | 9% | 207.000 | 414.000 |
| **Total** | **1,74,800.000** | | **15,732.000** | | **15,732.000** | **31,464.000** |

Tax Amount (in words) : **INR Thirty One Thousand Four Hundred Sixty Four Only**

Declaration

Terms And Conditions:-1) Goods once sold will not be taken back. 2) We are not responsible for loss of damage of good in transit and our responsibility ceases immediately once the goods leave our premises, 3) Interest @24% per annum will be charged, if not paid within due date We Declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
A/c Holder's Name : **Paras Enterprises**
Bank Name : **HDFC Bank**
A/c No. : **50200068531362**
Branch & IFS Code : **Begumpet & HDFC0000621**

**for Paras Enterprises**

For PARAS ENTERPRISES

Authorised Signatory

Partner

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 104766
Date: 24/1/23
Sign:

# Tax Invoice

| | | |
|---|---|---|
| **Paras Enterprises**<br>Plot No-73, Survey No-247, Subash Nagar<br>Near Little Stars High School, Jeedimetla<br>GSTIN/UIN: 36ABBFP9004F1ZF<br>State Name : Telangana, Code : 36<br>Contact : 8790690276,9966184533<br>E-Mail : parasenterprises22@outlook.com | Invoice No.<br>**273**<br>e-Way Bill No.<br>**1815 8867 9836** | Dated<br>**24-Jan-23** |
| | Delivery Note | Mode/Terms of Payment |
| | Reference No. & Date. | Other References |
| Consignee (Ship to)<br>**Summit Sales LLP**<br>5-4-187/3&4, 2nd Floor, Soham Mansion, MG Road, Secunderabad<br>GSTIN/UIN : 36ACQFS2044C1Z7<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>2023012100| | Dated |
| | Dispatch Doc No. | Delivery Note Date |
| | Dispatched through<br>**By Road** | Destination |
| Buyer (Bill to)<br>**Summit Sales LLP**<br>5-4-187/3&4, 2nd Floor, Soham Mansion, MG Road, Secunderabad<br>GSTIN/UIN : 36ACQFS2044C1Z7<br>State Name : Telangana, Code : 36<br>Place of Supply : Telangana | Bill of Lading/LR-RR No. | Motor Vehicle No.<br>**TS8UJ0751** |
| | Terms of Delivery | |

| Sl No. | Description of Goods and Services | HSN/SAC | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|
| 1 | **MS Wire** | 721710 | **2,500.00 kgs** | 69.000 | kgs | **1,72,500.000** |
| | ***Delivery Charges*** | 996813 | | | | **2,300.000** |
| | ***CGST A/c*** | | | | | **15,732.000** |
| | ***SGST A/c*** | | | | | **15,732.000** |
| | Total | | **2,500.00 kgs** | | | **₹ 2,06,264.000** |

IN WARD
Inward No: 1903 Dt: 24/01/23
GRN No: Dt: 24/01/23
Received By: Anjan Nath Sign:
SSLLP-GVDC
MRN: 2023012400 8

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 10470
Date: 25/1/23
Sign:

Amount Chargeable (in words)

**INR Two Lakh Six Thousand Two Hundred Sixty Four Only**

E. & O.E

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 721710 | 1,72,500.000 | 9% | 15,525.000 | 9% | 15,525.000 | 31,050.000 |
| 996813 | 2,300.000 | 9% | 207.000 | 9% | 207.000 | 414.000 |
| **Total** | **1,74,800.000** | | **15,732.000** | | **15,732.000** | **31,464.000** |

Tax Amount (in words) : **INR Thirty One Thousand Four Hundred Sixty Four Only**

Declaration

Terms And Conditions:-1) Goods once sold will not be taken back. 2) We are not responsible for loss of damage of good in transit and our responsibility ceases immediately once the goods leave our premises, 3) Interest @24% per annum will be charged, if not paid within due date We Declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
A/c Holder's Name : **Paras Enterprises**
Bank Name : **HDFC Bank**
A/c No. : **50200068531362**
Branch & IFS Code : **Begumpet & HDFC0000621**

**for Paras Enterprises**

For PARAS ENTERPRISES

Authorised Signatory

Partner

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

# Purchase Order

Original

| | | |
|---|---|---|
| From Company: | Summit Sales LLP<br>5-4-187/3&4, IInd FloorSoham MansionM.G.Road<br>Secunderabad,TELANGANA,500003<br>GSTNO:36ACQFS2044C1Z7 | Delivery Location: SSLLP Stores @ GVDC<br>,,<br>, |

| Supplier Details | | | | |
|---|---|---|---|---|
| PARAS ENTERPRISES<br>plot no.73 survey no.242, little star high schoolsubash nagarjeedimetla<br>Hyderabad,TG,500055<br>GSTIN:36ABBFP9004F1ZF<br>RAKSHIT JAIN,9966184533<br>parasenterprises22@outlook.com | PO No | 20230121001 | Quote No | NIL |
| | PO Date | 21 Jan 2023 | Quote Date | 21 Jan 2023 |
| | Supply Type | Purchase Order | | |

| SNo. | Item Name | Qty | Rate | Dis% | Taxable Amount | GST% | | | | | | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | IGST% | CGST% | SGST% | IGST AMT | CGST AMT | SGST AMT | |
| 1 | STEL1887-Steel-Binding Wire---20guage-Kgs | 2,500.00 | 69.00 | 0% | 1,72,500 | 0% | 9% | 9% | 0 | 15,525 | 15,525 | 2,03,550 |
| | | | | | | | | **Total Amount ...** | 0 | 15,525 | 15,525 | 2,03,550 |
| Rupees in words : Two Lakh Three Thousand Five Hundred And Fifty Only. | | | | | | | | | | | | |

Terms and Conditions:-



21/01/23 10:16:55 AM

Purchase Order

Original

| | |
|---|---|
| Tor steel specification / Brand : | 25 Kgs Bundle. |
| Tor steel transportation cost: | Included in above price. |
| Tor steel loading/unloading: | Included in above price. |
| Payment Terms : | After delivery and on production of bill. |
| Tax : | Inclusive of GST and all other taxes. |
| Delivery Date : | Within 1 days of PO |
| Delivery Location : | As per details given above |
| Bill submission: | Vendor Shall submit proof of delivery+originak invoice at head office of purchaser |
| Remarks : | Delivery at SSLLP-GVDC Stores Turkapally Contact Person Mr Praveen-9989330044. |

| | |
|---|---|
| For Summit Sales LLP | Accepted the above Terms And Conditions<br>For PARAS ENTERPRISES |
| Authorised Signatory | |
| Name : | |
| Sign:- | |
| Date :- | Date :- |

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21 JAN 2023
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MANAGER PROCUREMENT

Requisition Form

| | | | |
|---|---|---|---|
| Company Name | Summit Sales LLP | Date | 20 Jan 2023 |
| Site Or Phase | SSLLP Stores @ GVDC | Time | 11:54:25 |
| Flat/Villa/Other | GV sites | Req.No. | 170726 |
| Material required before date | | ID No | 20230120002 |

| S.No | Description | Qty Required | Qty Available at Site | Order Qty | Last Rate | Inward No | Date |
|---|---|---|---|---|---|---|---|
| 1 | STEL1887-Steel-Binding Wire---20guage-Kgs | 2,500.00 | 0 | 2,500.00 | 70.00 | | |

Remarks: GV SITES

Prepared By :- Sai Shivani

Approved By:-

Sign:-

Sign:-

Date :- 20 Jan 2023

Date:-

Note: On receipt of material at site write inward number and date in last two columns

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21 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT