

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 28/01/23		Prepared by: Kalpana		Serial no. 13779	
Supplier name: Reflections Electricals Pvt Ltd.		HO inward no.			
Firm/Company: SCLP		Project: SHLP		HO received date	
PO/WO date: 24/01/23		PO/WO No. 96432		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	4231	25/01/23	7,257/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				7,257/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	116720		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				7,257/-	
Amount E – PO / WO value:				7,257/-	
Amount F – Difference (A – E):					
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		06/02/23			
Remarks: final Bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	APPROVED 30 JAN 2023 MINISH PARIKH MANAGER PROCUREMENT				
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd.
5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com
Consignee (Ship to)

Summit Sales LLP

5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003

GSTIN/UIN : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Buyer (Bill to)

Summit Sales LLP

5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003

GSTIN/UIN : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Place of Supply : Telangana

Invoice No.

4231

Delivery Note

957

Reference No. & Date.

4231 dt. 25-Jan-2023

Buyer's Order No.

96432/170732

Dispatch Doc No.

Dispatched through

Your Self

Terms of Delivery

Dated

25-Jan-2023

Mode/Terms of Payment

Against Delivery

Other References

Dated

25-Jan-2023

Delivery Note Date

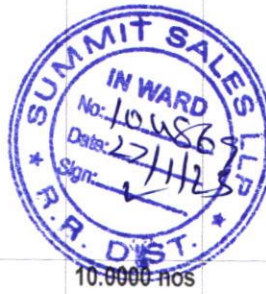
25-Jan-2023

Destination

Cherlapally

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	Torch LED Emerald CL0005	851310	18 %	10.0000 nos	615.00	nos	6,150.00
	OUTPUT CGST						553.50
	OUTPUT SGST						553.50
Total							₹ 7,257.00

INWARD	
Inward No. 19332	Dt: 25/1/23
MRN No: 116720	Dt: 27/01/23
Received By:	Sign:
SUMMIT SALES LLP	



Amount Chargeable (in words)

INR Seven Thousand Two Hundred Fifty Seven Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
851310	6,150.00	9%	553.50	9%	553.50	1,107.00
Total	6,150.00		553.50		553.50	1,107.00

Tax Amount (in words) : **INR One Thousand One Hundred Seven Only**

Date & Time : _____

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : **State Bank of India**

A/c No. : **30033772668**

Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration

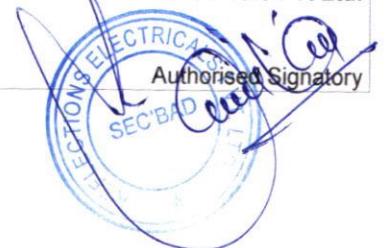
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

24-01-2023 17:09:46

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

96432
10.01.23 4:03:12

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	96432	170732
Doc Date	24-01-2023	
Quote No	nil	
Quote Date	21-01-2023	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 150900 - CONS-Consumables - Torch Light- Big-- - - - Nos	10.00	615.00	0.00	18.00	7,257.00
Total Order Value . . .					7,257.00

Rupees : Seven Thousand Two Hundred Fifty Seven Only.

Terms and Conditions :-

Specification /	All items shall be of WIPRO
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. for stock replenishing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO Office or Purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name :

Date : _/_/

Requisition Form

Company Name: SLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

S No

Item

ID No.

Req. No.

170732

83685

Qty required Qty available at site

Order Qty Inward No

Inward Date

1 COMP8274-Peripherals-Mouse---Nos ✓
2 COMP2957-Peripherals-Printer cable---Nos
3 CONS5716-Consumables-Torch Light Big---Nos
4
5
6
7
8
9
10

Po:- 96432

5 ✓ 2 5
3 ✓ 1 3
10 ✓ 0 10

Remarks:

For Stock Replenishing purpose

Engineer

Prepared By: M.Asha jyothis

Approved By: Minish

Sign & Date:

Project Manager

Purchase

MD

APPROVED BY

23 JAN 2023

SOHAM MODI
MANAGING DIRECTOR