PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/01/23	Prepared by	Kalpana	Serial no.	**13783**
Supplier name	Reflections Electricals Pvt Ltd.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	19/01/23	PO/WO No.	96286	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4192	23/01/23	93,952/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	93,952/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 116670	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	93,952/-
Amount E – PO / WO value:	93,952/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	06/02/23
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
30 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **4192**	Dated **23-Jan-2023**
	Delivery Note **947**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **4192 dt. 23-Jan-2023**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **96286/170716**	Dated **19-Jan-2023**
	Dispatch Doc No.	Delivery Note Date **23-Jan-2023**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia Switch 16A 1 Way B0130**	853650	18 %	**200.0000 nos**	58.50	nos	**11,700.00**
2	**Venia Socket 6/16A B1332**	853669	18 %	**200.0000 nos**	93.00	nos	**18,600.00**
3	**Venia Fan Regulator B1900**	841490	18 %	**60.0000 nos**	198.00	nos	**11,880.00**
4	**Venia Bell Push 6A B0310**	853650	18 %	**60.0000 nos**	55.50	nos	**3,330.00**
5	**Venia Blaking Plate B3900**	853810	18 %	**900.0000 nos**	13.50	nos	**12,150.00**
6	**Venia Socket 6A B1212**	853669	18 %	**300.0000 nos**	60.00	nos	**18,000.00**
7	**Venia Co-Axial TV Socket B4797**	853669	18 %	**80.0000 nos**	49.50	nos	**3,960.00**
							79,620.00
	OUTPUT CGST						**7,165.80**
	OUTPUT SGST						**7,165.80**
	Rounding Off						**0.40**
	Total			**1,800.0000 nos**			**₹ 93,952.00**

INWARD
Inward No. 19318 Dt: 24/1/23
MRN No: 116620 Dt: 25/1/23
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 10485
Date: 27/1/23
Sign:
R.R. DIST.

Amount Chargeable (in words) *E. & O.E*

INR Ninety Three Thousand Nine Hundred Fifty Two Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853650	15,030.00	9%	1,352.70	9%	1,352.70	2,705.40
853669	40,560.00	9%	3,650.40	9%	3,650.40	7,300.80
841490	11,880.00	9%	1,069.20	9%	1,069.20	2,138.40
853810	12,150.00	9%	1,093.50	9%	1,093.50	2,187.00
Total	**79,620.00**		**7,165.80**		**7,165.80**	**14,331.60**

Tax Amount (in words) : **INR Fourteen Thousand Three Hundred Thirty One and Sixty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 19-01-2023 15:18:21 Origina

96286
10.01.23 4:03:11

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	96286	170716
	Doc Date	19-01-2023	
	Quote No	Nill	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	17-01-2023	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	200.00	195.00	70.00	18.00	13,806.00
2	522800 - ELSW-Electrical - Socket--Wipro NW - 16amps - Nos	200.00	310.00	70.00	18.00	21,948.00
3	274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	60.00	660.00	70.00	18.00	14,018.40
4	685600 - ELSW-Electrical - Bell Push--Wipro NW - - - Nos	60.00	185.00	70.00	18.00	3,929.40
5	542600 - ELSW-Electrical - Switch Blank Plate--Wipro NW - - - Nos	900.00	45.00	70.00	18.00	14,337.00
6	850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos	300.00	200.00	70.00	18.00	21,240.00
7	983500 - ELSW-Electrical - TV Socket --Wipro NW - - - Nos	80.00	49.50	0.00	18.00	4,672.80
					Total Order Value . . .	**93,951.60**

Rupees : Ninty Three Thousand Nine Hundred Fifty One and Paise Sixty Only.

APPROVED BY
19 JAN 2023
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for sjk/rjk residency purpose
Completion Date	Nil
Measurment	Nil

For *Summit Sales LLP*

Authorised Signatory

Name : 19/01/2023

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name : ______________________

Date : __/__/____

Purchase Order

 19-01-2023 15:18:21 Original / Office Copy / Purchase Div.Copy

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 19/01/2023

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	17.01.2023			
Site & Phase :	SHLLP	Time:	11:00:00			
Unit No./Block No.						
Supplier:		Req. No.	170716			
Material required before date:		ID No.	83569.			

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC8034-Electrical-Socket--Wipro NW-6amps-Nos	300	830	300		
2	ELEC5426-Electrical-Switch--Wipro NW-16amps-Nos	200	149	200		
3	ELEC3597-Electrical-Socket--Wipro NW-16amps-Nos	200	192	200		
4	ELEC3683-Electrical-Fan Dimmer--Wipro NW--Nos	60	146	60		
5	ELEC4063-Electrical-TV Socket --Wipro NW--Nos	80	147	80		
6	ELEC8973-Electrical-Bell Push--Wipro NW--Nos	60	27	60		
7	ELEC4577-Electrical-Switch Blank Plate--Wipro NW--Nos	900	2308	900		
8	ELEC9175-Electrical-DB TPN-3 Phase--6Way-Nos	40	1	40		
9						
10						

PO-96286

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY
18 JAN 2023
SOHAM MODI
MANAGING DIRECTOR