PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/01/23	Prepared by	Kalpana	Serial no.	13115
Supplier name	Ganji Venkannah & Sons			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	21/01/23	PO/WO No.	96365	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	5567	23/01/23	7,454/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7,454/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	116674	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,454/-
Amount E – PO / WO value:	7,200/-
Amount F – Difference (A – E):	254/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	06/02/23
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
30 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE *(ORIGINAL FOR RECIPIENT)* **e-Invoice**

IRN : **59a0a369c57e4fb3cfaa0ff3d8bcbbcffbea04de-96afea550a70f2c633a42e34**
Ack No. : **112315145721784**
Ack Date : **23-Jan-23**

Ganji Venkannah & Sons

GANJI VENKANNAH & SONS-(from2022-2023)
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

Invoice No.	Dated
5567	**23-Jan-23**
Delivery Note	Mode/Terms of Payment
DIRECT	**CREDIT**
Reference No. & Date.	Other References
Buyer's Order No.	Dated
96365	**21-Jan-23**
Dispatch Doc No.	Delivery Note Date
	23-Jan-23
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**REDOXIDE AMPRO 1 LTR**	32089022	**8 Nos**	224.99	190.67	Nos		**1,525.36**
2	**BLACK OXIDE 1KG**	25202090	**10 Nos**	79.99	67.79	Nos		**677.90**
3	**CASIO PG RED OXIDE 1KG**	252020	**20 Nos**	79.99	67.79	Nos		**1,355.80**
4	**BIRLA WHITE CEMENT 25KG**	25232100	**5 Nos**	650.84	508.47	Nos		**2,542.35**
								6,101.41
	CGST							**676.24**
	SGST							**676.24**
	Round Off							**0.11**
	Total		**43 Nos**					**₹ 7,454.00**

INWARD
Inward No. 19322 Dt: 24/1/23
MRN No: 116674 Dt: 25/01/23.
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 10455
Date: 23/1/23
Sign:

Sri 9246364748

Amount Chargeable (in words) *E. & O.E*
INR Seven Thousand Four Hundred Fifty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
32089022	1,525.36	9%	137.28	9%	137.28	274.56
25202090	677.90	9%	61.01	9%	61.01	122.02
252020	1,355.80	9%	122.02	9%	122.02	244.04
25232100	2,542.35	14%	355.93	14%	355.93	711.86
998518		9%		9%		
Total	**6,101.41**		**676.24**		**676.24**	**1,352.48**

Tax Amount (in words) : **INR One Thousand Three Hundred Fifty Two and Forty Eight Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
TERMS & CONDITIONS:
1. Goods once sold will not be taken back or exchanged.
2. Interest @ 24% will be charged after 30 days from invoice date. 3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS-(from2022-2023)

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 21-01-2023 17:21:50

96365
10.01.23 4:03:12

Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganji Venkannah & sons (Asian Paints)	**Doc No**	96365	170721
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc Date**	21-01-2023	
	Quote No	nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	19-01-2023	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	854800 - PARO-Paints - Red Oxide Primer-- Asian - 1Ltr - can	8.00	190.67	0.00	18.00	1,799.92
2	933100 - PAOX-Paints - Black Oxide--Asian - 1Kg - bags	10.00	67.79	0.00	18.00	799.92
3	352000 - PAIN-Paints - Red Oxide--Asian - 1Kg - bags	20.00	67.79	0.00	18.00	1,599.84
4	425900 - PAWC-Paints - White cement--JK - 25Kgs - bags	5.00	508.47	0.00	18.00	2,999.97
				Total Order Value . . .		**7,199.66**

Rupees : Seven Thousand One Hundred Ninty Nine and Paise Sixty Six Only.

Terms and Conditions :-

Specification /	All items shall be of Asian brand
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for fire stock replenising purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *Summit Sales LLP*

Authorised Signatory

Name : 23/01/2023

Accepted the above Terms And Conditions

For *Ganji Venkannah & sons (Asian Paints)*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	19.01.2023				
Site & Phase :	SHLLP	Time:	11:00:00				
Unit No./Block No.							
Supplier:		Req. No.	170721				
Material required before date:		ID No.	83600				

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
PAI 1 - 8548	PAIN8548-Paints-Red Oxide Primer-- Asian-1Ltr-Can	8	3	8		
2 9331	PAIN4986-Paints-Black Oxide--Asian-1Kg -Bags	10	28	10		
Pain 3 3520	PAIN3520-Paints-Red Oxide--Asian-1Kg-Bags	20	11	20		
Powd 4 4259	PAIN3462-Paints-White cement--JK-25Kgs-Bags	5	1	5		
Chem 5 5153	CHEM9548-Chemical-Jantha Paste Epoxy--Bharat Polymers-400gms-Nos × 80 + GST → 96366	30	2	30		
6						
7						
8						
9						
10						

96365

Remarks: For Stock Replenising purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY
19 JAN 2023
SOHAM MODI
MANAGING DIRECTOR