

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date:		28/01/2023		Prepared by	Venkaatesh	Serial no.	13531
Supplier name		M/s Leda steel Railing & furniture				HO inward no.	
Firm/Company		MHPL		Project	SOV-11	HO received date	
PO/WO date		09/12/22		PO/WO No.	94848	Scan ID.	
Sl no.	Bill no.		Bill date		Bill amount	Original attached	
1.	095		07/12/22		37,170 /-	☐ Yes ☐ No	
2.						☐ Yes ☐ No	
3.						☐ Yes ☐ No	
4.						☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):						37,170 /-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report							
MRN nos.:	116690				Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						37,170	
Amount E – PO / WO value:						37,170	
Amount F – Difference (A – E):						-	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date				06/02/2023			
Remarks: final bill							
Approved by	Purchase Officer	Purchase Manager	M D		Accountant	Accounts Manager	
Name:							
Sign:							
Date							
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k		

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE**Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items**

Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer :M/s.: MODI HOUSINGP.V.T. LTD.M.C. Road.Secunderabad.GST No. : 36AADCM5906D220Invoice No. **095**Date : 7-12-2022

Delivery Note :

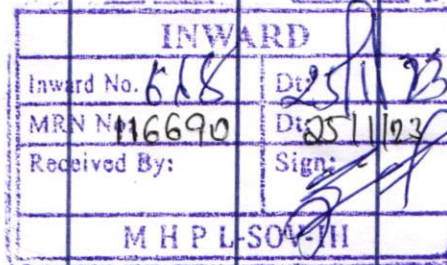
Made of Payment :

Buyers Order No. 94848
185343Date : 9-12-2022

Despatched Through:

Destination :

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
①	STEL ROLLINGS.	7306	90	350	31,500/-

GST No. : 36CRBPB0826R1Z0

Gross Value

31500/-Rupees in words: thirty sevenTHOUSAND ONE HUNDREDSEVEN ONLY.Add CGST 9 %2835/-Add SGST 9 %2835/-Add IGST %**Terms & Conditions**

1. Our risk and responsibility ceases on delivery of goods and we are not responsible for damages, shortages or theft in transit.

2. 27% Intrest will be charged on bills remaining unpaid after due date

3. Payments within.....days.

GRAND TOTAL

37170/-**For LEELA STEEL RAILING & FURNITURE**

Proprietor

Purchase Order

Page(s) 1 Of 1

27-01-2023 10:40:13

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0



94848

29.11.22 5:53:07

Supplier Details			
Mr. Mohan Ram H.no. 1-5-42/1, Indra Nagar, Venkateshwara Temple, Secunderabad - 03. GSTIN 36CRBPB0826R1Z0 8125765219	Doc No	94848	185343
	Doc Date	09-12-2022	
	Quote No	nil	
	Quote Date	09-12-2022	
	SupplyType	Supply	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 964000 - STEL-Steel - Railing-Stainless steel- - 900Hmm - Rft	90.00	350.00	0.00	18.00	37,170.00
Total Order Value . . .					37,170.00
Rupees : Thirty Seven Thousand One Hundred Seventy Only.					

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.
Payment Terms	50% as advance & balance 50% after delivery of all materials & completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Silver Oak Villas Part III Sy.No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs.11,358 RTGS/ Neft
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for villa no. 183 SS railing work purpose.
Completion Date	Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Housing Pvt.Ltd**

Authorised Signatory

Name : _____

Name : _____

Accepted the above Terms And Conditions

For **Mr. Mohan Ram**

Date : ____/____/____

Requisition Form

Company Name: Modi Housing Pvt Ltd

Site & Phase: SOV-III

Unit No. Block No. For commercial complex SS railing purpose

Supplier:

Material required before date:

13-12-2022 ID No.

822273

Req. No.

185343

Date:

09-12-2022

Time:

10:00

S No Item

1 STEL 4802-Steel-Railing-Stainless steel--900Hmm-Rmts

90 X 3.28

Qty required

27.43

Qty available at site

0

Order Qty

27.43

Inward No Inward Date

350

90

Remarks: For commercial complex SS railing purpose

Engineer

Prepared By: B.Meenakshi

Approved By: K.Purushotham

Sign & Date:

09-12-2022

Project Manager



MID

INSTALLATION REPORT

Company/ firm:	MHPL SOV	Requisition nos.:	185343
Project:	SOV - ID	PO no.:	94848
Supplier:	M/S. Azela steel Railing & Furniture	Material type:	SS Railing

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	25/1/23	Commercial Complex	SS Railing	900Hmm	90 Rft
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					90 Rft
Remarks:					

Approved by	Project manager	Security	Admin (Audit)
	27 JAN 2023		

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, fence windows balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing etc. Advice for giving credit to contractor/supplier form is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

TAX INVOICE

Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer :

M/s.: MODE HOUSING

PVT. LTD.

M.G. Road.

Secunderabad.

GST No. : 36AADCM5906D2Z0

Invoice No. 095

Date : 7-12-2022

Delivery Note :

Made of Payment :

Buyers Order No. 94848
185343

Date : 9-12-2022

Despatched Through :

Destination :

Sl. No.

Description of Goods

HSN Code

Qty

Rate

Amount
Rs. Ps.

①

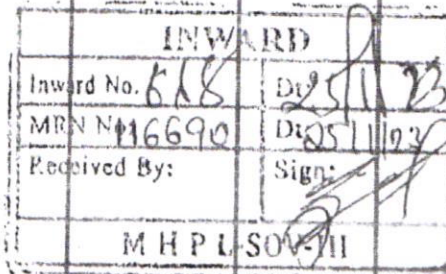
STEEL ROLLINGS.

7306

90

350

31,500/-



GST No. : 36CRBPB0826R1Z0

Gross Value

31,500/-

Rupees in words: Thirty seven

Add CGST 9 %

2,835/-

THOUSAND ONE HUNDRED

Add SGST 9 %

2,835/-

SEVEN ONLY

Add IGST %

Terms & Conditions

1. Our risk and responsibility ceases on delivery of goods and we are not responsible for damages, shortages or theft in transit.

2. 27% Intrest will be charged on bills remaining unpaid after due date

3. Payments within..... days

GRAND TOTAL

37,170/-

For LEELA STEEL RAILING & FURNITURE

Signature
Proprietor