PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/01/2023	Prepared by	K. Mounika	Serial no.	**13834**
Supplier name	SSLLP			HO inward no.	
Firm/Company	VOC	Project	VOC	HO received date	
PO/WO date	18/01/2023	PO/WO No.	96241	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28395	23/01/23	3,469/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,469/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 116687	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,469
Amount E – PO / WO value:	3,469
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	06/02/2023
Remarks:	final Bill.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K. Mounika	[signature]			
Sign:	[signature]	APPROVED 28 JAN 2023 P. VENK[illegible] MANAGER PURCHASE			
Date	28/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	28395
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	23-01-2023
	PO No.	96241
	PO Date.	18-01-2023
	Req ID	83491
GSTIN : 36AANFG4817C1ZH PAN AWQER2341A	Req Date	16-01-2023
	Loc Req No	66590

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	427200 - ELGL-Electrical - Gate Light-Type-1 (	9409550	2	682.50	1,365.00	18	245.70
2	861900 - ELEL-Electrical - External Light for	9409550	2	787.50	1,575.00	18	283.50
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IGST	CGST	SGST	Total Taxable Amount	2,940.00	529.20
	264.60	264.60	Total Invoice Amount	3,469.20	

Rupees : Three Thousand Four Hundred Sixty Nine and Paise Twenty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 1011058 Date: 27/1/23 Sign:

Authorised signatory

Purchase Order

Page(s) 1 Of 1 20-01-2023 10:35:22 AM

96241
10.01.23 4:03:10

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	96241	66590
	Doc Date	18-01-2023	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-01-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	427200 - ELGL-Electrical - Gate Light-Type-1 (Square)- - - - Nos	2.00	682.50	0.00	18.00	1,610.70
2	861900 - ELEL-Electrical - External Light for Elevation -Type -2- - - - Nos	2.00	787.50	0.00	18.00	1,858.50
				Total Order Value . . .		**3,469.20**

Rupees : Three Thousand Four Hundred Sixty Nine and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for villa no-110 to 110 gate lights purpose
Completion Date	Nil
Measurment	nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Villa Orchids LLP*

Authorised Signatory

Veerdi 19/01/23

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	VOC LLP	Date:	2023-01-16			
Site & Phase :	VOC LLP	Time:	10-12 AM			
Unit No./Block No.	VILLA NO258					
Supplier:		Req. No.	66590			
Material required before date:	2023-01-18	ID No.	83491			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC3686-Electrical-Gate Light-Type 1 (Square)---Nos	2		2		
2	ELEC3038-Electrical-External Light for Elevation -Type 2---Nos	2		2		
3						
4	96241					
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8						
9						
10						
Remarks:	FOR Villa no258 front side fixing puropse					
	Engineer	Project Manager		Purchase		MD
Prepared By:	ASMA			18 JAN 2023		
Approved By:	A SURESH			P. VENKATESHWARLU MANAGER PURCHASE		
Sign & Date:	2023-01-16					

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	24236
Behind Janapriya, Kowkur, Hyderabad	DC Date.	23-01-2023
	PO No.	96241
	PO Date.	18-01-2023
	Req ID	83491
GSTIN : 36AANFG4817C1ZH	Req Date	16-01-2023
	Loc Req No	66590

	Description of Goods	HSN/SAC	Qty
1	427200 - ELGL-Electrical - Gate Light-Type-1 (Square)- - - - Nos closed	9409550	2
2	861900 - ELEL-Electrical - External Light for Elevation -Type -2- - - - Nos	9409550	2
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INWARD
1071
23/01/20
116687
25/01/23
Received By
Sign:
VILLA ORCHIDS LLP

SUMMIT SALES LLP
IN WARD
No: 86277
Date: 28/1/23
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory