

PURCHASE DIVISION  
Advice for approval for credit to supplier

②

|                             |  |                        |  |                  |  |
|-----------------------------|--|------------------------|--|------------------|--|
| Date: 28/01/23              |  | Prepared by: Asbjyothi |  | Serial no. 13813 |  |
| Supplier name: SFS Hardware |  |                        |  | HO inward no.    |  |
| Firm/Company: SLLP          |  | Project: SLLP-GVDC     |  | HO received date |  |
| PO/WO date: 31/12/22        |  | PO/WO No. 95645        |  | Scan ID.         |  |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached                                                   |
|--------|----------|-----------|-------------|---------------------------------------------------------------------|
| 1.     | 376      | 17/01/23  | 850 /-      | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 3.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 4.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

|                                                                                                                                                                                                                                        |                               |                                                                                                                                                                 |                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| Amount A – Bills total (Excluding Transport & Hamali Charges):                                                                                                                                                                         |                               |                                                                                                                                                                 | 850 /-                                                              |
| Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |                               |                                                                                                                                                                 |                                                                     |
| MRN nos.: 116472                                                                                                                                                                                                                       | Proof of delivery matches MRN |                                                                                                                                                                 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Amount B –Other Credits : Transportation charges                                                                                                                                                                                       |                               |                                                                                                                                                                 | -                                                                   |
| Amount C –Other Debits :                                                                                                                                                                                                               |                               |                                                                                                                                                                 | -                                                                   |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                            |                               |                                                                                                                                                                 | 850 /-                                                              |
| Amount E – PO / WO value:                                                                                                                                                                                                              |                               |                                                                                                                                                                 | 850 /-                                                              |
| Amount F – Difference (A – E):                                                                                                                                                                                                         |                               |                                                                                                                                                                 | -                                                                   |
| Quantity received as per PO / WO                                                                                                                                                                                                       |                               | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received |                                                                     |
| Close PO / WO                                                                                                                                                                                                                          |                               | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other                                  |                                                                     |
| Payment – due date                                                                                                                                                                                                                     |                               | 06/02/23                                                                                                                                                        |                                                                     |
| Remarks: Final bill                                                                                                                                                                                                                    |                               |                                                                                                                                                                 |                                                                     |

|                |                  |                  |            |            |                  |
|----------------|------------------|------------------|------------|------------|------------------|
| Approved by    | Purchase Officer | Purchase Manager | M D        | Accountant | Accounts Manager |
| Name:          | Asbjyothi        |                  |            |            |                  |
| Sign:          |                  |                  |            |            |                  |
| Date           | 28/01/23         |                  |            |            |                  |
| Approval limit | Upto 20k         | Above 20k        | Above 100k | Upto 20k   | Above 20k        |

**APPROVED**  
28 JAN 2023  
MINISH PARIKH  
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# GST INVOICE

**SFS HARDWARE**

#30-26 3rd FLOOR PLOT NO 36  
BURHANI HOUSING SOCIETY RTC COLONY  
TRIMULGHEERY HYDERABAD 500-015  
Mobile : 9550505717  
Company's GSTIN: 36BJJPG3515K1Z6

**Invoice No : 376**

Delivery challan no :

**Dated: 17-01-2023**

Dated :

PO NO : 95645 - 170629

PO Date : 31-12-2022

**Buyer:****M/s. SUMMIT SALES LLP.**

5-4-187/3 & 4, II FLOOR, SOHAM MANSION, MG ROAD  
SECUNDERABAD - 500003

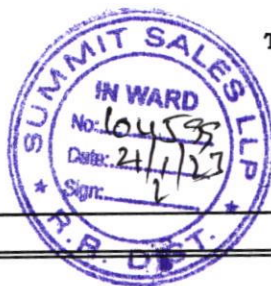
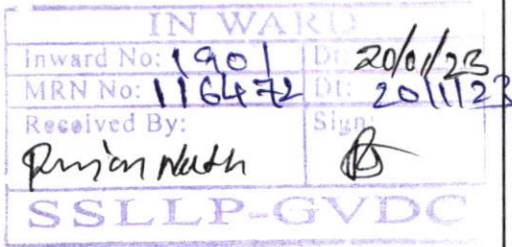
**Buyer's GSTIN : 36ACQFS2044C1Z7****Despatched Through :****BY HAND / DRIVER**

Despatched Date :

17-01-23

State Code: 36

| S.No                            | Description of Goods               | HSN  | Quantity | Rate              | GST %  | Amount        |
|---------------------------------|------------------------------------|------|----------|-------------------|--------|---------------|
| 1                               | MS PLAIN WASHER SIZE : 15.9 X 3 MM | 7318 | 5.00 KGS | 144.00            | 18.00% | 720.00        |
| <b>TRANSPORTATION CHARGES :</b> |                                    |      |          |                   |        | 0.00          |
| <b>TOTAL :</b>                  |                                    |      |          |                   |        | <b>720.00</b> |
| <b>Total Tax Amount:</b> 129.60 |                                    |      |          | <b>CGST @ 9 %</b> | 64.80  |               |
|                                 |                                    |      |          | <b>SGST @ 9 %</b> | 64.80  |               |
|                                 |                                    |      |          | <b>Round off</b>  | 0.40   |               |
| <b>Grand Total</b>              |                                    |      |          |                   |        | <b>850.00</b> |



Amount Chargeable (in words)

**Rs: EIGHT HUNDRED AND FIFTY ONLY****Company's Bank Details**

Current A/c No : 3719725147

Bank Name : CENTRAL BANK OF INDIA

IFSC Code : CBIN0283477

Branch : TRIMULGHEERY , HYD

**Declaration**

We declare that this invoice shows the actual price of the goods  
described and that all particulars are true and correct.

This is a computer generated Invoice / Subject to Secunderabad Jurisdiction.

Received By  
S.K. RAJU  
6281929265

**For SFS HARDWARE****Authorised Signatory**

## Purchase Order

Page(s) 1 Of 1

31-12-2022 14:46:41

From Company : **Summit Sales LLP**

5-4-187/3&amp;4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7



95645

27.12.22 3:29:43

**Supplier Details**

SFS Hardware

30-26, III Floor, Plot no 36, Burhani Housing Society, RTC Colony, Tirumulgery, Secunderabad-15

GSTIN 36BJJPG3515K1Z6

9550505717

Doc No

95645

170629

Doc Date

31-12-2022

Quote No

NIL

Quote Date

29-12-2022

SupplyType

Supply

Kind Attn : Mr Khuzem

Purchase Order for the Supply of following Items.

| Item Name                                                 | Qty  | Rate   | Dis% | GST   | Amount |
|-----------------------------------------------------------|------|--------|------|-------|--------|
| 1 934300 - HARD-Hardware - MS Washer-- - 15.9IDx3mm - Kgs | 5.00 | 144.00 | 0.00 | 18.00 | 849.60 |
| Total Order Value . . .                                   |      |        |      |       | 849.60 |
| Rupees : Eight Hundred Fourty Nine and Paise Sixty Only.  |      |        |      |       |        |

**Terms and Conditions :-**

Specification / All items shall be of \_\_\_ brand/company

Payment Terms After Delivery &amp; Production of bill

Tax All taxes included in above price.

Delivery Date Within 2 days

Delivery Location SSSLP-GVDC

Phone. .

Penalty For Delay 5% penalty for delay in delivery beyond due date.

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid NIL

Other Terms Payment will be made only after inspection of material. Above material for stock purpose.

Completion Date NA

Measurment Nil

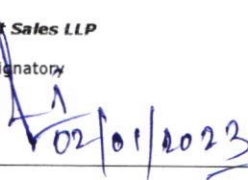
Security Nil

Remarks Delivery at SSSLP-GVDC ,Contact person Mr.Praveen ,Mobile no:9989330044

For **Summit Sales LLP**

Authorised Signatory

Name :

  
02/01/2023

Accepted the above Terms And Conditions

For **SFS Hardware**

Name :

Date : \_\_/\_\_/\_\_

|                               |                                                         |                       |        |
|-------------------------------|---------------------------------------------------------|-----------------------|--------|
| Request Form                  |                                                         | STAMIT SALES LLP      |        |
| Company Name                  |                                                         | SIL P-GVDC            |        |
| Site & Phase                  |                                                         | Unit No / Block No    |        |
| Supplier                      |                                                         |                       |        |
| Material required before date |                                                         | URGENT                |        |
| S No                          | Item                                                    | Req No                | 170629 |
| 1                             | HARDWARE-Hardware-MS Washer---1.5 91DX3mm-Kgs           | ID No                 | 82978  |
| 2                             | TOOL 3390-Tools-Mesurement Tapes-Steel-Freemans- 5m-Nos | Qty required          | 5      |
| 3                             |                                                         | Qty available at site | 5      |
| 4                             |                                                         | Order Qty             | 1      |
| 5                             |                                                         | Inward No             |        |
| 6                             |                                                         | Inward Date           |        |
| 7                             |                                                         |                       |        |
| 8                             |                                                         |                       |        |
| 9                             |                                                         |                       |        |
| 10                            |                                                         |                       |        |
| Remarks: FOR STOCK PURPOSE    |                                                         | Date 29-12-2022       |        |
|                               |                                                         | Time 13:06            |        |
| Engineer                      |                                                         | Project Manager       |        |
| SHIVANI                       |                                                         |                       |        |
| Approved By                   |                                                         |                       |        |
| B PRAVEEN                     |                                                         |                       |        |
| Sign & Date:                  |                                                         |                       |        |

*Praveen B*  
29/12/22

**APPROVED**  
PURCHASE  
02 JAN 2023  
FINISH PARTIAL  
MANAGED PRODUCEMENT

MD