PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date:	28/01/23	Prepared by	Ashajyothi	Serial no.	**13811**
Supplier name	Reflections Electricals Pvt. Ltd			HO inward no.	
Firm/Company	MCS	Project	Greens Towers	HO received date	
PO/WO date	12/01/23	PO/WO No.	96118	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4211	24/01/23	5,764/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,764/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	116786	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,764/-
Amount E – PO / WO value:	5,764/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	06/02/23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	[signature]				
Date	28/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
28 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **4211**	Dated **24-Jan-2023**
	Delivery Note **900**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **4211 dt. 24-Jan-2023**	Other References
Consignee (Ship to) **Modi Consultancy Service** 5-4-187/3&4, II Floor, MG Road, Secunderabad 500 003 GSTIN/UIN : 36AAXFM0733F1Z4 State Name : Telangana, Code : 36	Buyer's Order No. **96118/198138**	Dated **12-Jan-2023**
	Dispatch Doc No.	Delivery Note Date **11-Jan-2023**
	Dispatched through **Your Self**	Destination **Green Towers**
Buyer (Bill to) **Modi Consultancy Service** 5-4-187/3&4, II Floor, MG Road, Secunderabad 500 003 GSTIN/UIN : 36AAXFM0733F1Z4 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia Switch 16A 1 Way B0130**	853650	18 %	**3.0000 nos**	58.50	nos	**175.50**
2	**Venia Socket 6/16A B1332**	853669	18 %	**2.0000 nos**	93.00	nos	**186.00**
3	**Venia Fan Regulator B1900**	841490	18 %	**2.0000 nos**	198.00	nos	**396.00**
4	**Venia Socket 6A B1212**	853669	18 %	**3.0000 nos**	60.00	nos	**180.00**
5	**Venia Blaking Plate B3900**	853810	18 %	**6.0000 nos**	13.50	nos	**81.00**
6	**LED Batten 20W 6500K D532065**	940511	18 %	**5.0000 nos**	190.00	nos	**950.00**
7	**LED Panel Garnet 12W Rd 6500K DI 11265**	940511	18 %	**4 No's**	675.00	No's	**2,700.00**
8	**Venia Switch 6A 2 Way B0210**	853650	18 %	**4.0000 nos**	54.00	nos	**216.00**
							4,884.50
	OUTPUT CGST						**439.61**
	OUTPUT SGST						**439.61**
	Rounding Off						**0.28**
	Total						**₹ 5,764.00**

Material Received.

MRN. 116736

Amount Chargeable (in words)

E. & O.E

INR Five Thousand Seven Hundred Sixty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853650	391.50	9%	35.24	9%	35.24	70.48
853669	366.00	9%	32.94	9%	32.94	65.88
841490	396.00	9%	35.64	9%	35.64	71.28
853810	81.00	9%	7.29	9%	7.29	14.58
940511	3,650.00	9%	328.50	9%	328.50	657.00
Total	**4,884.50**		**439.61**		**439.61**	**879.22**

SUMMIT SALES LLP IN WARD No: 10487 Date: 25/1/23 Sign:

Tax Amount (in words) : **INR Eight Hundred Seventy Nine and Twenty Two paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 24-01-2023 13:59:24

96118
10.01.23 4:03:09

From Company : **Modi Consultancy Service**
5-4-187/3&4,II Floor,M.G.Road, Secunderabad.500003.
G S T No. : 36AAXFM0733F1Z4

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	96118	198138
	Doc Date	12-01-2023	
	Quote No	Nill	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	12-01-2023	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	3.00	195.00	70.00	18.00	207.09
2	522800 - ELSW-Electrical - Socket--Wipro NW - 16amps - Nos	2.00	310.00	70.00	18.00	219.48
3	274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	2.00	660.00	70.00	18.00	467.28
4	850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos	3.00	200.00	70.00	18.00	212.40
5	542600 - ELSW-Electrical - Switch Blank Plate--Wipro NW - - - Nos	6.00	45.00	70.00	18.00	95.58
6	345200 - ELTU-Electrical - LED Tube Light-6500K-Wipro-D532065 - 1200mmX20W - Nos	5.00	190.00	0.00	18.00	1,121.00
7	996900 - ELLE-Electrical - False Ceiling Down Lighter-6500K-Wipro-D541265 - 12W - Nos	4.00	675.00	0.00	18.00	3,186.00
8	686800 - ELSW-Electrical - Switch--Wipro NW - 6amps - Nos *2way -B0210*	4.00	180.00	70.00	18.00	254.88
				Total Order Value . . .		**5,763.71**

Rupees : Five Thousand Seven Hundred Sixty Three and Paise Seventy One Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of

For ***Modi Consultancy Service***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Name : ____________________

Date : __/__/____

Purchase Order

	material. Above order for sjk/rjk residency purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Modi Consultancy Service***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name: MCS | Date: 01-12-2023

Site & Phase : GREENS TOWRS | Time: 12:18

Unit No./Block No.

Supplier: | Req. No. 198138

Material required before date: | ID No. 83428

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC5426-Electrical-Switch--Wipro NW-16amps-Nos	3		3		
2	ELEC3597-Electrical-Socket--Wipro NW-16amps-Nos	2		2		
3	ELEC8034-Electrical-Socket--Wipro NW-6amps-Nos	3		3		
4	ELEC3683-Electrical-Fan Dimmer--Wipro NW--Nos	2		2		
5	ELEC4577-Electrical-Switch Blank Plate--Wipro NW--Nos	6		6		
6	ELEC1988-Electrical-LED Tube Light-6500K-Wipro D532065-1200mmX20W-Nos	3		3		
7	ELEC4059-Electrical-False Ceiling Down Lighter-6500K-Wipro D541265-12W-Nos	4		4		
8						
9						
10						

PO-96118

Remarks: **Above order for sjk/rjk residency purpose.**

Engineer | Project Manager | Purchase | MD

Prepared By:

Approved By:

Sign & Date:

APPROVED BY
12
SOHAM MODI
MANAGING DIRECTOR