PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/01/23	Prepared by	Ashajyothi	Serial no.	**13810**
Supplier name	SFS Hardware			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	22/12/22	PO/WO No.	95317	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	380	19/01/23	7,009/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7,009/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	116737	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,009/-
Amount E – PO / WO value:	9,912/-
Amount F – Difference (A – E):	2,903/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	06/02/23
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	Ashaj				
Date	28/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
28 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

SFS HARDWARE #30-26 3rd FLOOR PLOT NO 36 BURHANI HOUSING SOCIETY RTC COLONY TRIMULGHEERY HYDERABAD 500-015 Mobile : 9550505717 **Company's GSTIN: 36BJJPG3515K1Z6**	**Invoice No : 380** Delivery challan no : PO NO : **95317 - 170571** PO Date : 22-12-2022	**Dated: 19-01-2023** Dated :
Buyer: **M/s. SUMMIT SALES LLP.** 5-4-187/3 & 4, II FLOOR, SOHAM MANSION, MG ROAD SECUNDERABAD - 500003 **Buyer's GSTIN : 36ACQFS2044C1Z7**	**Despatched Through :** Despatched Date : State Code: **36**	**BY HAND / DRIVER** 19-01-23

S.No	Description of Goods	HSN	Quantity	Rate	GST %	Amount
1	SS SCREWS PAN HD SIZE: 6 X 32 100 PC PAC	7318	20.00 PAC	89.00	18.00%	1,780.00
2	SS SCREWS PAN HD SIZE: 6 X 50 100 PC PAC	7318	10.00 PAC	110.00	118.00%	1,100.00
3	SS SCREWS PAN HD SIZE: 8 X 32 100 PC PAC	7318	20.00 PAC	153.00	218.00%	3,060.00
	TRANSPORTATION CHARGES :					0.00
					TOTAL :	**5,940.00**
			Total Tax Amount:	1069.20	**CGST @ 9 %**	534.60
					SGST @ 9 %	534.60
					Round off	-0.20
					Grand Total	**7,009.00**

IN WARD
Inward No: 1900 Dt: 20/01/23
MRN No: Dt:
Received By: Sign:
Ranjan Nath
SSLLP-GVDC

Received By
S.K. RAJU
6281929265

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 10485
Date: 27/1/23
Sign:

Amount Chargeable (in words)

Rs: SEVEN THOUSAND AND NINE ONLY

INWARD
Inward No. 19309 Dt: 21/1/23
MRN No: 116734 Dt:
Received By: Sign:
SUMMIT SALES LLP

Company's Bank Details

Current A/c No : 3719725147

Bank Name : CENTRAL BANK OF INDIA

IFSC Code : CBIN0283477

Branch : TRIMULGHEERY , HYD

For SFS HARDWARE

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

This is a computer generated Invoice / Subject to Secunderabad Juridiction.

Authorised Signatory

Purchase Order

 22-12-2022 17:27:29

95317
13.12.22 4:32:58

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
SFS Hardware 30-26,III Floor,Plot no 36,Burhani Housing Society,RTC Colony,Tirumulgery,Secunderabad-15 **GSTIN** 36BJJPG3515K1Z6 9550505717	**Doc No**	95317 170571
	Doc Date	22-12-2022
	Quote No	Nil
	Quote Date	14-12-2022
	SupplyType	Supply

Kind Attn : Mr Khuzem

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	432700 - HARD-Hardware - SS Screws -Pan Head- - 6x32mm - Pkts *100 no's per packet*	20.00	89.00	0.00	18.00	2,100.40
2	462400 - HARD-Hardware - SS Screws -Pan Head- - 6x50mm - Pkts *100 no's per packet*	10.00	110.00	0.00	18.00	1,298.00
3	189800 - HARD-Hardware - SS Screws-CSK Head- - 8x32mm - Pkts *100 no's per packet*	20.00	153.00	0.00	18.00	3,610.80
4	364700 - HARD-Hardware - SS Screws -Pan Head- - 8x38mm - Pkts *100 no's per packet*	20.00	98.00	0.00	18.00	2,312.80
5	709600 - HARD-Hardware - Wood screws -CSK- - 8x35mm - Pkts *100 no's per packet*	20.00	25.00	0.00	18.00	590.00
					Total Order Value . . .	**9,912.00**

Rupees : Nine Thousand Nine Hundred Twelve Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next 3 Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above order For stock repleneshing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice+copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site. Original invoices must be send to HO office. Proof of delivery /DC can be sent by email.

PART D

S.no.	Bill no.		
1.	380	19/01/23	7,009/-
2.			
3.			

For ***Summit Sales LLP***
Authorised Signatory
Name : 24/12/2022

Name : ______

Accepted the above Terms And Conditions
For ***SFS Hardware***

Date : _/_/__

Requisition Form

Company Name:	SSLLP	Date:	14.12.22				
Site & Phase :	SHLLP	Time:					
Unit No./Block No.							
Supplier:		Req. No.	170571				
Material required before date:		ID No.	82697				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	HARD1945-Hardware-SS Screws -Pan Head--6x32mm-Pkts	20	1	20			
2	HARD3593-Hardware-SS Screws -Pan Head--6x50mm-Pkts	10	0	10			
3	HARD1916-Hardware-SS Screws-CSK Head--8x32mm-Pkts	20	0	20			
4	HARD1982-Hardware-SS Screws -Pan Head--8x38mm-Pkts	20	3	20			
5	HARD7650-Hardware-Wood screws -CSK--8x35mm-Pkts	20	25	20			
6	TOOL3390-Tools-Mesurment Tapes-Steel-Freemans- 5m-Nos	20	10	20			
7	HARD4934-Hardware-Bombay Nails ---50mm-Kgs	25	5	25			
8	HARD2155-Hardware-Bombay Nails ---62.50mm-Kgs	25	9	25			
9	TOOL1467-Tools-Plastic Gampa ---425mm-Nos	60	43	60			
10							
Remarks:	For Stock Replenishing Purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Asha jyothi						
Approved By:	Minish						
Sign & Date:							

93227
4624
1898
3642
PO8 95317
708 PO8 95299
93908

APPROVED BY
16 DEC. 2022
SOHAM MODI
MANAGING DIRECTOR