

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 28/01/23		Prepared by: Ashajyothi		Serial no. 13821	
Supplier name: Global Safety Solutions				HO inward no.	
Firm/Company: SSLLP		Project: SSLLP-GVDC		HO received date	
PO/WO date: 16/12/22		PO/WO No. 95096		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	2226	22/12/22	661 1-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				661 1-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	115417		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				=	
Amount C – Other Debits :				=	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				661 1-	
Amount E – PO / WO value:				661 1-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		06/02/23			
Remarks:		Final bill			
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	[Signature]				
Date	28/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

This is a Computer Generated Invoice

CIVPC

Purchase Order

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16-12-2022 12:03:03



95096

13.12.22 4:21:44

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderabad GSTIN 36AAOFG9573A1Z5 9502555088/9581228898	Doc No	95096	170574
	Doc Date	16-12-2022	
	Quote No	Nil	
	Quote Date	16-12-2022	
	SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 934100 - TOOL-Tools - Measurement Tape Steel--Freemans - 15mtrs - Nos	2.00	280.00	0.00	18.00	660.80
Total Order Value . . .					660.80
Rupees : Six Hundred Sixty and Paise Eighty Only.					

Terms and Conditions :-

Specification /	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	SSLLP-GVDC Phone. .
Penalty For Delay	Nil
Transportation	Transportation Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for sslp-gvdc store purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Global Safety Solutions**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name: SUMMIT SALES LLP

Site & Phase: SSLLP-GVDC

Unit No./Block No.

Supplier:

Material required before date: URGENT

S No Item

1 EQPT1352-Equipment-Rod Cutting Machine---Nos/

2 STEL1720-Steel-Binding Wire--20guage-Kgs

3 TOOL4884-Tools-Measurement Tape Steel--Freemans-15mtrs-Nos

4

5

6

7

8

9

10

Remarks:

Engineer

Prepared By: Shivani

Approved By: Praveen

Sign & Date

Date: 16-12-2022

Time: 11:00

Req. No. 170574

ID No. 82512

Qty required

Qty available at site

Order Qty

Inward No

Inward Date

2

2

11

1000

1000

11

2

2

11

Project Manager

APPROVED

16 DEC 2022

MANISH PARIKH
MANAGER PROCUREMENT

MD

VERIFIED
2022 330 51
PRANEESH
8300000000