PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	30-01-23	Prepared by	S. JaySudha	Serial no.	13881
Supplier name	Sunil Fasteners			HO inward no.	
Firm/Company	Sov llp	Project	Sov part-III	HO received date	
PO/WO date	3-01-23	PO/WO No.	95707	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1437	17-01-23	14,112/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	14,112/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	116331	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,112/-
Amount E – PO / WO value:	14,112/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	06-02-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Vm			
Sign:		APPROVED			
Date		30 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

CASH CREDIT

SUNIL FASTENERS

DEALERS : ★ Bolts ★ Nuts ★ Screws ★ Washers

Manufacturers : ★ ANCHOR FASTNERS ★ Hitech Rods ★ Universal Clamps & A.C. Channels

ANCHOR BOLTS FOR ANY LOAD ANY TYPE OUR SPECIALITY

5-5-201/E, B.S. Complex, Ranigunj, Secunderabad - 500 003.
Ph : 040-42610717, Cell : 9550555703, 9397044443

No. 1437 M/s. Silver Oak Villas LLP

Date 17/01/23 Secbad

Date ______ PO 95707 Date 3/01/23

Party's GST No. 36ADBFS3288A2Z7 Phone ______

HSN Code	PARTICULARS	Quantity	Unit Price	Amount Rs.	Ps.
7318	8x32" SS Screws csk head →	1000 pcs	1/75	1750	0
7318	12x75 pintype →	1000 pcs	10.21	10210	0
			TOTAL	11960	0
			SGST @ 9%	1076	40
			CGST @ 9%	1076	40
			IGST @ 18%		
			P & F		
			GRAND TOTAL	14112	80

INWARD
Inward No: 3356 Dt: 17/1/23
MRN No: 6331 Dt: 17/1/23
Received By: Sign:
(Silver Oak Villas-Part-III)

SUMMIT SALES LLP
IN WARD
No: ______
Date: 28/01/23
Sign: ______
R.R. DIST.

BANK DETAILS :

Kotak Mahendra Bank
A/c. No. : 3745107485
IFSC Code : KKBK0007529
Branch : R.P. Road, Secuderabad.

GSTIN : 36ACMPY8582F1ZR **State Code : 36**

1. Payment within ________ days, otherwise Interest @ 30% p.a. will be charged extra.
2. Our responsibility ceases on delivery of goods to carriers.
3. Subject to Secunderabad Jurisdiction Only.

For SUNIL FASTENERS

Authorised Signatory

Purchase Order

 12-01-2023 11:43:18

95707
27.12.22 3:31:52

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sunil Fastners 5-5-201/E, B.S Complex, Ranigunj, Secunderabad-500003	**Doc No**	95707	184951
	Doc Date	03-01-2023	
	Quote No	Nil	
GSTIN 36ACMPY8582F1ZR	**Quote Date**	28-12-2022	
9397044443 9397044443	**SupplyType**	Supply	

Kind Attn : Y.Sunil Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	189800 - HARD-Hardware - SS Screws-CSK Head- - 8x32mm - Pkts	10.00	175.00	0.00	18.00	2,065.00
2	129500 - HARD-Hardware - Anchor bolt -Pin Type- - 12x62.50mm - Nos	1,000.00	10.21	0.00	18.00	12,047.80
					Total Order Value . . .	**14,112.80**

Rupees : Fourteen Thousand One Hundred Twelve and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nill
Other Terms	Payment will be made only after inspection of material.Above order for welding shed & grills fitting use purpose
Completion Date	nill
Measurment	NA
Security	Nil
Remarks	Orginal invoice+ORIGINAL

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sunil Fastners***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Silver Oak Villas LLP	Date:	28-12-2022			
Site & Phase :	SGV-III	Time:	10:30			
Unit No./Block No.	For Welding Shed & Grills Fitting Use Purpose					
Supplier:		Req. No.	184953			
Material required before date:	V.Urgent	ID No.	82928			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TOOL1524-Tools-Cutting Blade-Metal-Powertech-100mm-Nos P.o.no. [illegible]	90nos		90nos		
2	HARD1916-Hardware-SS Screws-CSK Head--8x32mm-Pkts	10Pkts		10Pkts		
3	HARD4639-Hardware-Anchor bolt -Pin Type--12x62.50mm-Nos 129500	10Pkts		10Pkts		
4						
5						
6						
7	P.o.no. 95707					
8						
9						
10						
Remarks:	For Welding Shed & Grills Fitting Use Purpose					
	Engineer	Project Manager		Purchase APPROVED 29 DEC 2022 P. VENKATESHWARLU MANAGER PURCHASE		MD
Prepared By:	K.Tulasi Rani					
Approved By:	K.Purshotham					
Sign & Date:	27-12-2022					