

PURCHASE DIVISION
Advice for approval for credit to supplier

⑤

Date:		30-01-23		Prepared by	S. Jayasudha	Serial no.	13881
Supplier name		Sunil Fasteners		HO inward no.			
Firm/Company		Sov LLP		Project	Sov part-III	HO received date	
PO/WO date		3-01-23		PO/WO No.	95707	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1437	17-01-23	14,112 / ✓	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		14,112 / ✓
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.:	116331	Proof of delivery matches MRN ☒ Yes ☐ No
Amount B – Other Credits : Transportation charges		—
Amount C – Other Debits :		—
Amount D (D=A+B-C) – Amount to be credited to the supplier:		14,112 / ✓
Amount E – PO / WO value:		14,112 / ✓
Amount F – Difference (A – E):		—
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other
Payment – due date		06-02-23
Remarks: Final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		<i>[Signature]</i>			
Sign:		<i>[Signature]</i>			
Date		30 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**CASH CREDIT**

SUNIL FASTENERS



DEALERS : ★ Bolts ★ Nuts ★ Screws ★ Washers

Manufacturers : ★ ANCHOR FASTNERS ★ Hitech Rods ★ Universal Clamps & A.C. Channels

ANCHOR BOLTS FOR ANY LOAD ANY TYPE OUR SPECIALITY

5-5-201/E, B.S. Complex, Ranigunj, Secunderabad - 500 003.

Ph : 040-42610717, Cell : 9550555703, 9397044443

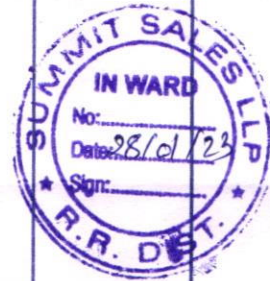
No. **1437** M/s. Silver Oak Villas UP
 Date 17/01/23 Secbad

Date _____ PO 95707 Date 3/01/23

Party's GST No. 36ADBF53288A227 Phone _____

HSN Code	PARTICULARS	Quantity	Unit Price	Amount Rs.	Ps.
7318	8x32" SS screws esk head →	1000 P₃	1/75	1750	0
7318	12x75 pintype →	1000 P₃	10.21	10210	0

INWARD	
Inward No: <u>3356</u>	Dr: <u>17/1/23</u>
MRN No: <u>6331</u>	Dr: <u>17/1/23</u>
Received By: _____	Sign: _____
(Silver Oak Villas-Part-III)	

**BANK DETAILS :****Kotak Mahendra Bank**

A/c. No. : 3745107485

IFSC Code : KKBK0007529

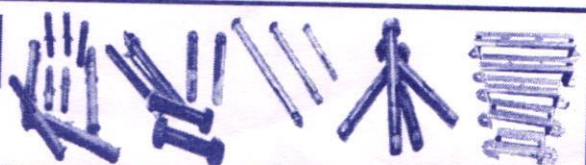
Branch : R.P. Road, Secuderabad.

TOTAL	11960	0
SGST @ 9%	1076	40
CGST @ 9%	1076	40
IGST @ 18%		
P & F		
GRAND TOTAL	14112	80

GSTIN : 36ACMPY8582F1ZR**State Code : 36****For SUNIL FASTENERS**

1. Payment within _____ days, otherwise Interest @ 30% p.a. will be charged extra.
2. Our responsibility ceases on delivery of goods to carriers.
3. Subject to Secunderabad Jurisdiction Only.

Authorized Signatory



Purchase Order

Page(s) 1 Of 1

12-01-2023 11:43:18



95707

27.12.22 3:31:52

From Company : **Silver Oak Villas LLP**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36ADBFS3288A2Z7

Supplier Details

Sunil Fastners

5-5-201/E, B.S Complex, Ranigunj, Secunderabad-500003

GSTIN 36ACMPY8582F1ZR

9397044443

9397044443

Doc No

95707

184951

Doc Date

03-01-2023

Quote No

Nil

Quote Date

28-12-2022

SupplyType

Supply

Kind Attn : Y.Sunil Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 189800 - HARD-Hardware - SS Screws-CSK Head- - 8x32mm - Pkts	10.00	175.00	0.00	18.00	2,065.00
2 129500 - HARD-Hardware - Anchor bolt -Pin Type- - 12x62.50mm - Nos	1,000.00	10.21	0.00	18.00	12,047.80
Total Order Value . . .					14,112.80
Rupees : Fourteen Thousand One Hundred Twelve and Paise Eighty Only.					

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Within 7 days**Delivery Location** Silver Oak Villas Part III
Sy.No.11,12,14,15,16,17,18 , 294
Phone. 0**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nill**Other Terms** Payment will be made only after inspection of material.Above order for welding shed & grills fitting use purpose**Completion Date** nill**Measurment** NA**Security** Nil**Remarks** Orginal invoice+ORIGINALFor **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sunil Fastners**

Name : _____

Name : _____

Date : __/__/__

Requisition Form							
Company Name:		Silver Oak Villas LLP		Date:		28-12-2022	
Site & Phase:		SOV/III		Time:		10.30	
Unit No./Block No.		For Welding Shed & Grills Fitting Use Purpose					
Supplier:				Req. No.		184953	
Material required before date:		V.Urgent		ID No.		82928	
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	TOOL 1524-Tools-Cutting Blade-Metal-Powertech-100mm-Nos	90nos		90nos			
2	HARD1916-Hardware-SS Screws-CSK Head--8x32mm-Pkts	10Pkts		10Pkts			
3	HARD4639-Hardware-Anchor bolt -Pin Type--12x62.50mm-Nos	10Pkts		10Pkts			
4							
5							
6							
7							
8							
9							
10							
Remarks:		For Welding Shed & Grills Fitting Use Purpose					
Engineer		Project Manager					
Prepared By:		K. Tulasi Rani					
Approved By:		K. Purushotham					
Sign & Date:		27-12-2022					

APPROVED
29 DEC 2022
P. VENKATESHWARLU
PURCHASER