

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date:		28-01-23	Prepared by	S. Jaysudha	Serial no.	13869
Supplier name		Summit Sales LLP			HO inward no.	
Firm/Company		Sov LLP	Project	Sov part-III	HO received date	
PO/WO date		10-01-23	PO/WO No.	95988	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached		
1.	28450	25-01-23	4,432/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
2.	28383	23-01-23	23,437/-	<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):					27,869/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report						
MRN nos.:	116696, 116593			Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges					—	
Amount C – Other Debits :					—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:					27,869/-	
Amount E – PO / WO value:					47,893/-	
Amount F – Difference (A – E):					20,024/-	
Quantity received as per PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date			06-02-23			
Remarks: Final bill						
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager	
Name:						
Sign:						
Date						
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	


 APPROVED
 30 JAN 2023
 MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	28450		
Silver Oak Villas LLP				Invoice Date.	25-01-2023		
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				PO No.	95988		
				PO Date.	10-01-2023		
				Req ID	83230		
				Req Date	06-01-2023		
GSTIN : 36ADBFS3288A2Z7				Loc Req No	184984		
PAN ADBFS3288A							
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	331500 - DOOR-Doors - Panel door-2Panel - -	44182010	2	1878.00	3,756.00	18	676.08
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		3,756.00		676.08
	338.04	338.04	Total Invoice Amount				4,432.08

Rupees : Four Thousand Four Hundred Thirty Two and Paise Eight Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorized signatory

[Handwritten Signature]

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	28383			
Silver Oak Villas LLP				Invoice Date.	23-01-2023			
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				PO No.	95988			
GSTIN : 36ADBFS3288A2Z7				PO Date.	10-01-2023			
PAN ADBFS3288A				Req ID	83230			
				Req Date	06-01-2023			
				Loc Req No	184984			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	334500 - DOOR-Doors - Panel door-2Panel - -	44182010	1	2744.00	2,744.00	18	493.92	
2	104100 - DOOR-Doors - Panel door-2Panel - -	44182010	3	2369.00	7,107.00	18	1,279.26	
3	163900 - DOOR-Doors - Panel door-2Panel - -	44182010	4	1925.00	7,700.00	18	1,386.00	
4	819400 - DOOR-Doors - Panel door-2Panel - -	44182010	1	2311.00	2,311.00	18	415.98	
5								
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7								
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11								
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13								
14								
15								
	IGST	CGST	SGST	Total Taxable Amount	19,862.00		3,575.16	
		1,787.58	1,787.58	Total Invoice Amount	23,437.16			

Rupees : Twenty Three Thousand Four Hundred Thirty Seven and Paise Sixteen Only.

for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction



Purchase Order



From Company : **Silver Oak Villas LLP**
 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
 G S T No. : 36ADBFS3288A2Z7

95988
27.12.22 3:50:42

Supplier Details

Summit Sales LLP
 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
 040-66335551 9618244433

Doc No	95988	184984
Doc Date	10-01-2023	
Quote No	Nil	
Quote Date	06-01-2023	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hm mx32mm - Nos	1.00	2,744.00	0.00	18.00	3,237.92
2 104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hm mx32mm - Nos	3.00	2,369.00	0.00	18.00	8,386.26
3 163900 - DOOR-Doors - Panel door-2Panel - - 675Wx2075Hm mx32mm - Nos	4.00	1,925.00	0.00	18.00	9,086.00
4 331500 - DOOR-Doors - Panel door-2Panel - - 675Wx2025Hm mx32mm - Nos	2.00	1,878.00	0.00	18.00	4,432.08
5 819400 - DOOR-Doors - Panel door-2Panel - - 825Wx2025Hm mx32mm - Nos	1.00	2,311.00	0.00	18.00	2,726.98
6 854100 - HARD-Hardware - Mortise Lock--Dorset - - - Nos	1.00	2,350.00	0.00	18.00	2,773.00
7 547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	11.00	541.00	0.00	18.00	7,022.18
8 205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	33.00	226.00	0.00	18.00	8,800.44
9 647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos	11.00	110.00	0.00	18.00	1,427.80

Total Order Value . . . 47,892.66

Rupees : Fourty Seven Thousand Eight Hundred Ninty Two and Paise Sixty Six Only.

Terms and Conditions :-

Specification / Brand Panel door with mango wood frame sit is Rs. 130+18% GST, Hardware material is Dorset
Payment Terms After delivery and production of bill
Tax Included in the above prices
Delivery Date With in a day
Delivery Location Silver Oak Villas Part III
 Sy.No.11,12,14,15,16,17,18, 294
 Phone. 0

Sl No	Bill No	Bill Dt.	Amount
1.	28264	16-1-23	20,023/-
2.	28450	25-1-23	4,432/-
3.	28383	23-1-23	23,437/-
4.			
5.			

For **Silver Oak Villas LLP**
 Authorised Signatory

Accepted the above Terms And Conditions
 For **Summit Sales LLP**

V. center

Name : _____

Name : _____

Date : ___/___/___

Purchase Order

Page(s) 2 Of 2

12-01-2023 11:43:18

Original / Office Copy / Purchase Div.Copy

Penalty For Delay Nil
Transportation Cost Nil
Warranty One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for villa no. 153 use purpose.
Completion Date Nil
Measurment Nil
Security Nil
Remarks Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____



Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name: SILVER OAK VILLAS

Date:

06-01-2023

Site & Phase: SOV-III

Time:

5:00

Unit No./Block No. For Villa no.153 Purpose

Supplier:

Req No.

184984

Material required before date:

ID No.

83230

Urgent

Qty required

Qty available at site

Order Qty

Inward No

Inward Date

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR9498-Doors-Panel door-2Panel --975Wx2025Hmmx32mm-Nos	1		1		
2	DOOR8917-Doors-Panel door-2Panel --825Wx2075Hmmx32mm-Nos	3		3		
3	DOOR8194-Doors-Panel door-2Panel --675Wx2075Hmmx32mm-Nos	4		4		
4	DOOR1639-Doors-Panel door-2Panel --675Wx2025Hmmx32mm-Nos	2		2		
5	DOOR1041-Doors-Panel door-2Panel --825Wx2025Hmmx32mm-Nos	1		1		
6	HARD6258-Hardware-Mortise Lock---Nos	1		1		
7	HARD3459-Hardware-Cylindrical Lock-Dorset--Nos	11		11		
8	HARD3480-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	33		33		
9	HARD3806-Hardware-Door Stopper---Nos	11		11		
10						

Remarks: For Villa no.153 use Purpose

Engineer

Project Manager

Purchase

M/D

Prepared By: K Tulasi Rani

Approved By: K pushotham

Sign & Date: 06-01-2023

APPROVED
 07 JAN 2023
 P. VENKATESHWARLU
 MANAGER PURCHASE

P.O. no. 6788

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 25-01-2023

Supplier / Customer / Transporter - Copy

Customer Details	DC No.	24286
Silver Oak Villas LLP	DC Date.	25-01-2023
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally,hyd	PO No.	95988
	PO Date.	10-01-2023
	Req ID	83230
	Req Date	06-01-2023
	Loc Req No	184984

GSTIN : 36ADBFS3288A2Z7

Description of Goods		HSN/SAC	Qty
1	331500 - DOOR-Doors - Panel door-2Panel - - 675Wx2025Hmxx32mm - Nos	44182010	2
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INWARD	
Inward No: 3396	Di: 25/1/23
MRN No: 116696	Di: 25/1/23
Received By:	Sign:
(Silver Oak Villas-Part-III)	

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorized signatory

[Handwritten Signature]

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1 : 23-01-2023

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7	DC No.	24225
	DC Date.	23-01-2023
	PO No.	95988
	PO Date.	10-01-2023
	Req ID	83230
	Req Date	06-01-2023
	Loc Req No	184984

	Description of Goods	HSN/SAC	Qty
1	334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hmxx32mm - Nos	44182010	1
2	104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmxx32mm - Nos	44182010	3
3	163900 - DOOR-Doors - Panel door-2Panel - - 675Wx2075Hmxx32mm - Nos	44182010	4
4	819400 - DOOR-Doors - Panel door-2Panel - - 825Wx2025Hmxx32mm - Nos	44182010	1
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INWARD	
Inward No: 3378	Di: 23/1/23
MKN No: 116583	Di: 23/1/23
Received By:	Sign:
(Silver Oak Villas Part-III)	

Subject to Hyderabad Jurisdiction



for Summit Sales LLP
 [Signature]
 Authorised signatory