PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31/1/23	Prepared by	Deepa	Serial no.	13915
Supplier name	SSHP			HO inward no.	
Firm/Company	Bohina Basapps	Project	NGH	HO received date	
PO/WO date	27/1/23	PO/WO No.	96497	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28459	27/1/23	10,868/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,868/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	116740	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,868/-
Amount E – PO / WO value:	10,868/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	6/2/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	31/1/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	28459
Bohini Basappa	Invoice Date.	27-01-2023
Nilgiri Heights, Hyderabad	PO No.	96497
	PO Date.	27-01-2023
	Req ID	83768
GSTIN : 36ARYBPB7461M1Z PAN ARYBPB7461	Req Date	27-01-2023
	Loc Req No	182415

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	342500 - PAWP-Paints - Wall Putty -Gypsum--NCL	32149010	30	307.00	9,210.00	18	1,657.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	9,210.00		1,657.80
	828.90	828.90	Total Invoice Amount	10,867.80		

Rupees : Ten Thousand Eight Hundred Sixty Seven and Paise Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 10487 Date: 22/1/23 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 27-01-2023 11:53:36

96497

10.01.23 4:03:13

opy

From Company : **Bohini Basappa**
#3-1-117/3/A,Chandiya Nagar,Mallapur,Hyderabad -500076
G S T No. : 36ARYBPB7461M1Z0

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	96497	182415
	Doc Date	27-01-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-01-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	342500 - PAWP-Paints - Wall Putty -Gypsum--NCL Altek - 30Kgs - bags	30.00	307.00	0.00	18.00	10,867.80
					Total Order Value . . .	**10,867.80**

Rupees : Ten Thousand Eight Hundred Sixty Seven and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of 'NCL' brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	With in 2days
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Included
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 5th floor luppam work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Bohini Basappa***

Authorised Signatory

Veer

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	MRPLLP / Basappa	Date:	27.01.23			
Site & Phase :	NGH	Time:	11:20			
Flat/Block no.						
Supplier:	Basappa	Req. No.	182415			
Material required before	urgent	ID No.	83768			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PAWP3425-Paints -Wall Putty -Gypsum--NCL Altek-30Kgs-bags	30	0	30		
2						
3						
4	96497					
5						
6						
7						
8						
9						
10						
Remarks:	for 5th floor luppam work .					
	Engineer	Project Manager		Purchase		MD
Prepared By:	A.Sravani					
Approved By:						
Sign & Date:						

DELIVERY CHALLAN

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Bohini Basappa	DC No.	24295
Nilgiri Heights, Hyderabad	DC Date.	27-01-2023
	PO No.	96497
	PO Date.	27-01-2023
	Req ID	83768
GSTIN : 36ARYBPB7461M1Z	Req Date	27-01-2023
	Loc Req No	182415

	Description of Goods	HSN/SAC	Qty
1	342500 - PAWP-Paints - Wall Putty -Gypsum--NCL Altek - 30Kgs - bags	32149010	30
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Subject to Hyderabad Jurisdiction

Inward No: 12429 Dt: 27/1/23
MRN No: 116740 Dt: 28/1/23
Received By: Bishnu Sign:
NILGIRI HEIGHTS

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
INWARD No: 26219 Date: 31/1/23 Sign: