PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/1/23	Prepared by	Deepa	Serial no.	13910
Supplier name	Santhosh Tarpaulin			HO inward no.	
Firm/Company	vista Homes	Project	vista	HO received date	
PO/WO date	8/12/22	PO/WO No.	94799	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	286	29/12/22	296/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	296/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 103899 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	296/-
Amount E – PO / WO value:	260/-
Amount F – Difference (A – E):	46/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	6/2/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	31/1/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To VISTA HOMES 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36AAGFV2068P1Z**	Invoice No: **286** Invoice Date: 29/12/2022 P.O.No.94799/180961 P.O.Date: 08.12.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	Nylon rope 18MM	5607	1.2 KGS	@ 220/-	**264.00**

Rupees in words **TWO HUNDRED NINTY FIVE SIXTY EIGHT PAISE ONLY**	**Total ::**	**264.00**
	CGST @ 9 %	**15.84**
	SGST @ 9 %	**15.84**
	IGST 18% ::	
	Grand Total ::	**295.68**

Receiver Signature & Seal

INWARD
Inward No: 26197 Dt: 30/12/2022
GRN No: 103899 Dt: 30/12/2022
Received By: Sign:
Vista Homes

For SANTHOSH TARPAULIN

Authorized Signatory

SUMMIT SALES LLP
R.R. DIST.
IN WARD
No: 10499
Date: 3/1/23
Sign:

Purchase Order

 08-12-2022 10:51:58 AM

94799
29.11.22 5:52:46

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Santosh Tarpaulin	**Doc No**	94799	180961
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	08-12-2022	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	05-12-2022	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	795100 - TOOL-Tools - Nylon rope-- - 8MM - Kgs	1.00	220.00	0.00	18.00	259.60
					Total Order Value . . .	**259.60**

Rupees : Two Hundred Fifty Nine and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: Mr. Khader - 7893844733
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for maintenance and mis works purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Vista Homes*

Authorised Signatory

Venu 09/12

Name : ____________

Accepted the above Terms And Conditions

For *Santosh Tarpaulin*

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	vista homes	Date:	05-12-2022			
Site & Phase :	vista homes	Time:	13:30			
Unit No./Block No.						
Supplier:		Req. No.	180961			
Material required before date:	08-12-2022	ID No.	82152			
S No	Item → yellow paen	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PAIN9331-Paints-Enamel-Black -Asian Apcolite-4Ltrs-Can - 5395	1	0	1		
2	PAIN8788-Paints-Turpentine oil---1 ltr can-Nos - ~~6593~~ 8456. PATTO	2	0	2	220	
3 7951	TOOL2146-Tools-Nylon rope---8mm-Kgs - 900k - 7951	1	0	1	~~210~~ +18%	
4	CHEM7736-Chemical-Tile grout cement based-Silk--1Kg-Kgs - 6251	10	0	10		
5	CHEM9548-Chemical-Jantha Paste Epoxy--Bharat Polymers-400gms-Nos - 5153	1	0	1		
6						
7						
8	94799 90078 94740					
9						
10						
Remarks:	Reqired for maintenance and miscellaneous works purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	V.Sanketh					
Approved By:						
Sign & Date:						

APPROVED
06 DEC 2022
MANAGER

260 + 18%-
225 + 18%-
8.5 Kg/s.
Santhosh
Global Safety