

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date:		01/02/2023		Prepared by	Venkatesh	Serial no.	14019
Supplier name		SSLP		HO inward no.			
Firm/Company		MRMLLP		Project	GMR	HO received date	
PO/WO date		24/01/2023		PO/WO No.	96407	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached			
1.	28499	28/01/23	2,868/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount A – Bills total (Excluding Transport & Hamali Charges):						2,868	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report							
MRN nos.:	116767			Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Amount B –Other Credits : Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						2,868	
Amount E – PO / WO value:						2,868	
Amount F – Difference (A – E):						-	
Quantity received as per PO /WO				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date				06/01/2023			
Remarks: Final Bill							
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager		
Name:		Veeru					
Sign:							
Date		02 FEB 2023					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k		

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	28494	
Modi Reality Mallapur LLP				Invoice Date.	28-01-2023	
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076				PO No.	96407	
GSTIN : 36AAEFM1459R1ZP				PO Date.	24-01-2023	
PAN AAEFM1459R				Req ID	83673	
				Req Date	23-01-2023	
				Loc Req No	208792	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 730400 - STAT-Stationary - Pen-Blue color-Cello	960899	20	6.00	120.00	18	21.60
2 265800 - STAT-Stationary - Scissors-- - NA - Nos	8213	2	52.50	105.00	18	18.90
3 832300 - STAT-Stationary - Fevistick-- - - Nos	35069999	5	20.00	100.00	18	18.00
4 273300 - STAT-Stationary - pen-black color-Cello	960899	20	6.00	120.00	18	21.60
5 164300 - STAT-Stationary - Binder Clips-- - 20mm -	83059020	5	38.00	190.00	18	34.20
6 409700 - STAT-Stationary - Binder Clips-- - 35mm -	83059020	5	42.00	210.00	18	37.80
7 913700 - STAT-Stationary - pen-Red color-Cello	960899	20	6.00	120.00	18	21.60
8 590100 - STAT-Stationary - Plastic Cards-- - - Nos	39269099	100	8.82	882.00	18	158.76
9 111200 - STAT-Stationary - Pencil-- - - Boxes	960910	2	42.00	84.00	18	15.12
10 162400 - CONS-Consumables - Keychain+rings-- - -	83089039	100	5.00	500.00	18	90.00
11						
12						
13						
14						
15						
IGST	CGST	SGST	Total Taxable Amount	2,431.00		437.58
	218.79	218.79	Total Invoice Amount		2,868.58	
Rupees : Two Thousand Eight Hundred Sixty Eight and Paise Fifty Eight Only.						

for Summit Sales LLP

Authorised signatory



Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 of 2

24-01-2023 12:07:51 PM



96407

10.01.23 4:03:12

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	96407	208792
Doc Date	24-01-2023	
Quote No	Nil	
Quote Date	23-01-2023	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
2 265800 - STAT-Stationary - Scissors-- - NA - Nos	2.00	52.50	0.00	18.00	123.90
3 832300 - STAT-Stationary - Fevistick-- - - - Nos	5.00	20.00	0.00	18.00	118.00
4 273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
5 164300 - STAT-Stationary - Binder Clips-- - 20mm - Nos	5.00	38.00	0.00	18.00	224.20
6 409700 - STAT-Stationary - Binder Clips-- - 35mm - Nos	5.00	42.00	0.00	18.00	247.80
7 913700 - STAT-Stationary - pen-Red color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
8 590100 - STAT-Stationary - Plastic Cards-- - - - Nos	100.00	8.82	0.00	18.00	1,040.76
9 111200 - STAT-Stationary - Pencil-- - - - Boxes	2.00	42.00	0.00	18.00	99.12
10 162400 - CONS-Consumables - Keychain+rings-- - - - Nos	100.00	5.00	0.00	18.00	590.00
Total Order Value . . .					2,868.58

Rupees : Two Thousand Eight Hundred Sixty Eight and Paise Fifty Eight Only.

Terms and Conditions :-

Specification / All items shall be of branded

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Gulmohar Residency

Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge

Phone. Contact: Security _____, 8309938133

For **Modi Reality Mallapur LLP**

Accepted the above Terms And Conditions

Authorised Signatory

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ___/___/___

Purchase Order

Page(s) 2 Of 2

24-01-2023 12:07:51 PM

Original / Office Copy / Purchase Div.Copy

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site office use purpose.

Completion Date NA

Measurement NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : _____ 

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name: MRMLLP

Date: 23.01.2023

Site & Phase: GMR

Time: 10:52

Unit No./Block No. Site & sales office

Supplier:

Req. No. 208792

Material required before date:

ID No. 25-01-2023

83673

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT1585-Stationary-Pen-Blue color-Cello Fine grip--Nos (3RS)	20	0	20		
2	STAT2658-Stationary-Scissors----Nos X	2	0	2		
3	STAT5693-Stationary-Fevistick----Nos	5	0	5		
4	STAT3016-Stationary-pen-black color-Cello Fine grip--Nos	20	0	20		
5	STAT3692-Stationary-Binder Clips ---20mm-Nos	5	0	5		
6	STAT4023-Stationary-Binder Clips ---35mm-Nos	5	0	5		
7	STAT4163-Stationary-pen-Red color-Cello Fine grip--Nos	20	0	20		
8	STAT7726-Stationary-Plastic Cards----Nos	100	0	100		
9	STAT8753-Stationary-Pencil----Boxes	2	0	2		
10	CONS3661-Consumables-Keychain+rings----Nos	100	0	100		

Remarks: Towards site & sales office requirement purpose at GMR site.

Engineer

A. Janaki

Project Manager

M Rampras

Purchase

MD

APPROVED
24 JAN 2023
P. VENKATESHWARULLI
MANAGER PURCHASE

Prepared By:

Approved By:

Sign & Date:

23-01-2023

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1 : 28-01-2023

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		DC No.	24327
Modi Realty Mallapur LLP		DC Date.	28-01-2023
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076		PO No.	96407
		PO Date.	24-01-2023
		Req ID	83673
		Req Date	23-01-2023
GSTIN : 36AAEFM1459R1ZP		Loc Req No	208792
Description of Goods		HSN/SAC	Qty
1	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	20
2	265800 - STAT-Stationary - Scissors-- - NA - Nos	8213	2
3	832300 - STAT-Stationary - Fevistick-- - - - Nos	35069999	5
4	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	960899	20
5	164300 - STAT-Stationary - Binder Clips-- - 20mm - Nos	83059020	5
6	409700 - STAT-Stationary - Binder Clips-- - 35mm - Nos	83059020	5
7	913700 - STAT-Stationary - pen-Red color-Cello Fine grip - - - Nos	960899	20
8	590100 - STAT-Stationary - Plastic Cards-- - - - Nos	39269099	100
9	111200 - STAT-Stationary - Pencil-- - - - Boxes	960910	2
10	162400 - CONS-Consumables - Keychain+rings-- - - - Nos	83089039	100
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Subject to Hyderabad Jurisdiction

INWARD

MODI REALTY MALLAPUR LLP

Ward No 11143 DL 28/1/23

MRN No 116963 DL 30/1/23

By... [Signature] Sign... [Signature]

for Summit Sales LLP

Authorised signatory [Signature]



[Handwritten mark]