

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		02/02/23	Prepared by	Venkatesh	Serial no.	13994
Supplier name		Greedy Melf Services			HO inward no.	
Firm/Company		MHPL	Project	Sor III	HO received date	
PO/WO date		17/01/23	PO/WO No.	96232	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached		
1.	173	31/01/23	5455520	<input type="checkbox"/> Yes <input type="checkbox"/> No		
2.			-	<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.			-	<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.			-	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):					50880200	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report						
MRN nos.:	116824		Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Amount B – Other Credits : Transportation charges					3675200	
Amount C – Other Debits :					-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:					5455520	
Amount E – PO / WO value:					50880200	
Amount F – Difference (A – E):					3675200	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date			06/02/23			
Remarks: Find MY						
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	
Name:		Venkatesh				
Sign:						
Date		02 FEB 2023				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

INVOICE

Cell : 8897895924

Composite Scheme



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR
 H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
 E-mail : greenbeltservices.2212@gmail.com

M/s. *Modi Housing Pvt. Ltd.*

SI.No. **173**Date: *31/01/2023*D.C.No. *174*

Date:

P.O.No. *96232*

Date:

(M.H.P.L.)

S.No.	PARTICULARS	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1	<i>Supply of Silver Oak Trees.</i>			<i>54,555.00</i>	
				TOTAL <i>54,555.00</i>	

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No. 50200055048996

IFSC Code: HDFC0002019

Rupees inwards: *Fifty Four Thousand
 Five Hundred Fifty Five only*

For GREEN BELT SERVICES

Authorized Signatory

Purchase Order

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18-01-2023 17:27:36



96232

10.01.23 4:03:10

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details		Doc No	96232	185371
Green Belt Services		Doc Date	17-01-2023	
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49		Quote No	nil	
GSTIN 36AAUFG2910P1ZT		Quote Date	13-01-2023	
	8897895924	SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 497700 - PLAN-Plants - Trees-Silveroak- - - - Nos	40.00	1,200.00	0.00	6.00	50,880.00
Total Order Value . . .					50,880.00
Rupees : Fifty Thousand Eight Hundred Eighty Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation.(Silver oak plants size should be 12' to 15')

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order For Villa no. 160-172 line footpath plantation work purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For **Modi Housing Pvt.Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Green Belt Services**

Name : _____

Date : __/__/__

Requisition Form

Company Name: MHPPL SOV

Site & Phase: SOV-III

Unit No./Block No: For villa no. 160-172 line Footpath Plantation work Purpose

Supplier:

Material required before date:

17-01-2023 ID No

83412

Req No: 185371

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PLNT4179-Plants-Trees-Silveroak---Nos	40	40	40		
2						
3						
4						
5						
6						
7						
8						
9						
10						

1200
96232

Remarks: For villa no. 160-172 line Footpath Plantation work Purpose

Engineer

K. Tulasi Rani

K. Purushotham

13-01-2023

Project Manager

[Signature]

Purchase

APPROVED
18 JAN 2023
P. VENKATESHVARAN
MANAGER

MD

GSTIN :36AAUFG2910P1ZT
Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR
H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s. MODI HOUSING prt LTD

D.C.No. 174 Date 30/01/2023

(MHP)

P.O.No. 96232 Date :

S.No.	PARTICULARS	QUANTITY
1	Trees Silver Oak	- 40 No's.
2	Trans port Extra.	-

INWARD
Inward No. 674 Dt: 30/1/23
MRN No: 16824 Dt: 30/1/23
Received By: _____ Sign: _____
MHP L-SOV-III

For GREEN BELT SERVICES

Receivers Signature

Authorized Signatory