PURCHASE DIVISION
Advice for approval for credit to supplier

(1)

Date:	3/2/23	Prepared by	Deepa	Serial no.	14065
Supplier name	veerabhadra Enterprises			HO inward no.	
Firm/Company	MHRK-llp	Project	GHT	HO received date	
PO/WO date	27/1/23	PO/WO No.	96523	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	736	28/1/23	1180/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1180/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 116785 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1180/-
Amount E – PO / WO value:	1180/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/2/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	3/2/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Mehta & Modi Realty Kowkur LLP
Address : Doc - 96523 - 142562
GSTIN No : 36ABLFM7131F123
State : TS   State Code : 36

Invoice No. : 736
Invoice Date : 28/1/2023
DC No. :
State : Telangana   State Code : 36

Transportation Mode :   Vehicle Number :   Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	Taxable Value 12% - 0%
1)	Plastic cover		10 Pac	100/-		1000=00	

Amount in words	Total Amount before Tax	1000=00
	Add SGST	90=00
	Add CGST	90=00
	Add IGST	
	Round Off	
	Total Amount after Tax	1180=00
	Total Tax Amount	GRAND TOTAL 1180=00

INWARD
Inward No: 3720 Dt: 28/01/23
MRN No: 116785 Dt: 30/1/23
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 105142
Date: 3/2/23
Sign:

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 27-01-2023 16:34:49 Copy

96523
28.01.23 12:54:51

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secundera
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Veerabhadra Enterprises	**Doc No**	96523	142562
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc Date**	27-01-2023	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	24-01-2023	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	969200 - CONS-Consumables - Plastic Covers-- - - - Nos *dust bin covers*	10.00	100.00	0.00	18.00	1,180.00
					Total Order Value . . .	**1,180.00**

Rupees : One Thousand One Hundred Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	Next Day.
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site cleaning work Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	Mehta & Modi Realty Kwkur LLP	Date:	24-01-2023			
Site & Phase :	GHT	Time:	12:00			
Unit No./Block No.						
Supplier:	SSLLP	Req. No.	142562			
Material required before date:	25-01-2023	ID No.	83707			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS9692-Consumables-Plastic Bucket-with mug White---Nos	10		10		
2	6394 CONS1509-Consumables-Toilet cleaner--Harpic-500ml-Nos	3		3		
3	6689 CONS7283-Consumables-Wiper----Nos	5		5		
4	3689 GENE1417-General Items-Sponges---12pack-Nos 96464	36		36		
5	8746 STAT2503-Stationary-Calculator----Nos	2		2		
6	9137 STAT4163-Stationary-pen-Red color-Cello Fine grip--Nos ~~96553~~ 96553.	10		10		
7	5232 STAT4346-Stationary-Scribling Pads----Nos	5		5		
8	1112 STAT8753-Stationary-Pencil----Boxes 96523.	2		2		
9	0692 CONS8219-Consumables-Plastic Covers----Nos - Dust bin covers 10kg's	10		10		
10						
Remarks:	GHT site cleaning work purpose Each ✓ 30-45 size					
	17-23 size → 100/- 18/-					
	Engineer	Project Manager		Purchase 25 JAN 2023		MD
Prepared By:	Asma					
Approved By:	A suresh					
Sign & Date:	24-01-2023					