PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	9/2/23	Prepared by	Deepa	Serial no.	**14075**
Supplier name	SS Whp			HO inward no.	
Firm/Company	Mf Welfare Association	Project	MPI	HO received date	
PO/WO date	31/1/23	PO/WO No.	96619	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28544	1/2/23	5,103/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5103/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	116956	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,103/-
Amount E – PO / WO value:	5995/-
Amount F – Difference (A – E):	892
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	13/2/23
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	D				
Date	9/2/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
May Flower Platinum Welfare Association	Invoice No.	28544
Sy N0. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	01-02-2023
	PO No.	96619
	PO Date.	31-01-2023
	Req ID	83845
	Req Date	30-01-2023
GSTIN : 36 PAN .	Loc Req No	178938

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	12	21.00	252.00	18	45.36
2	4041 - Consumables - Mopping stick - NA - nos	9603	7	126.00	882.00	5	44.10
3	931900 - CONS-Consumables - Dust Pan-PVC- - - -	32969099	6	35.00	210.00	18	37.80
4	659600 - CONS-Consumables - Bombay Brooms Big	96032900	6	88.20	529.20	0	0.00
5	974800 - CONS-Consumables - Detergent powder-- -	34022090	6	32.00	192.00	18	34.56
6	4006 - Consumables - Bucket - other - nos	7310	6	231.00	1,386.00	18	249.48
7	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	6	88.20	529.20	18	95.26
8	639400 - CONS-Consumables - Toilet	84807900	6	87.00	522.00	18	93.96
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,502.40		600.52
	300.26	300.26	Total Invoice Amount	5,102.92		

Rupees : Five Thousand One Hundred Two and Paise Ninty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 10504 Date: 1/2/23 Sign: R.R. DIST.

Purchase Order

 31-01-2023 12:27:08

96619
28.01.23 12:54:52

From Company : **Mayflower Platinum Welfare Association**
Sy.82/1 Mallapur Main Road, Mallapur
G S T No. :

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	96619	178938
Doc Date	31-01-2023	
Quote No	Nil	
Quote Date	30-01-2023	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	12.00	21.00	0.00	18.00	297.36
2	4041 - Consumables - Mopping stick - NA - nos	7.00	126.00	0.00	5.00	926.10
3	931900 - CONS-Consumables - Dust Pan-PVC- - - - Nos	6.00	35.00	0.00	18.00	247.80
4	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	6.00	88.20	0.00	0.00	529.20
5	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	6.00	32.00	0.00	18.00	226.56
6	4006 - Consumables - Bucket - other - nos	6.00	231.00	0.00	18.00	1,635.48
7	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
8	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	6.00	84.00	0.00	18.00	594.72
9	722700 - CONS-Consumables - Air Freshner-- - - - Nos	6.00	42.00	0.00	18.00	297.36
10	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	6.00	87.00	0.00	18.00	615.96
				Total Order Value . . .		**5,995.00**

Rupees : Five Thousand Nine Hundred Ninty Four and Paise Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	28544	1/2/23	5,103/-
2.			
3.			
4.			
5.			

For *Mayflower Platinum Welfare Association*

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Purchase Order

31-01-2023 12:27:08

Original / Office Copy / Purchase Div.Copy

...ity	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order for site cleaning use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mayflower Platinum Welfare Association***

Authorised Signatory

Name : Veel

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	May Flower Platinum welfare association						
Site & Phase :	May Flower Platinum welfare association	Date:	30-01-2023				
Unit No./Block No		Time:					
Supplier:							
Material required before date		Req. No.	178938				
	2/2/2023	ID No.	83845				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS7227-Consumables-Acid---1Ltr-Nos — 4717	12		12			
2	CONS1056-Consumables-Mopping Sitck----Nos — 4041	7		7			
3	CONS7245-Consumables-Dust Pan-PVC---Nos — 9319	6		6			
4	CONS6564-Consumables-Bombay Brooms Big ----Nos — 6596. 96619.	6		6			
5	CONS3861-Consumables-Detergent powder---500gms-Pkts — 9748	6		6			
6	CONS3499-Consumables-PVC Bucket----Nos — 9552 9755	6		6			
7	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos — 2830.	6		6			
8	CONS8873-Consumables-Colin 500 ml----Nos — 6703.	6		6			
9	CONS7495-Consumables-Air Freshner----Nos — 7227	6		6			
10	CONS1509-Consumables-Toilet cleaner--Harpic-500ml-Nos 6394.	6		6			
Remarks:	Towards site cleanin use purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:							
Approved By:				01 FEB 2023			
Sign & Date:							

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

May Flower Platinum Welfare Association

Sy N0 82/1, Mallapur, Nacharam, Hyderabad

GSTIN 36

DC No	24372
DC Date	01-02-2023
PO No	96619
PO Date	31-01-2023
Req ID	83845
Req Date	30-01-2023
Loc Req No	178938

	Description of Goods	HSN/SAC	Qty
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	12
2	4041 - Consumables - Mopping stick - NA - nos	9603	7
3	931900 - CONS-Consumables - Dust Pan-PVC- - - - Nos	32969099	6
4	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	96032900	6
5	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	34022090	6
6	4006 - Consumables - Bucket - other - nos	7310	6
7	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	6
8	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	84807900	6
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 2422 Dt: 1-2-23

MRN No: 116156 Dt: 2/2/23

Received By: Sign:

MODI PROPERTIES PVT. LTD. SY.No. 82/1

SUMMIT SALES LLP R.R. DIST.

INWARD No: 86422 Date: 3/2/23 Sign: