PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/2/23	Prepared by	Deepa	Serial no.	14034
Supplier name	SSHP			HO inward no.	
Firm/Company	MMRK-HP	Project	GHT	HO received date	
PO/WO date	1/2/23	PO/WO No.	96674	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28565	1/2/23	1,935/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,935/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 116896	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,935/-
Amount E – PO / WO value:	1,935/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/2/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	3/2/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	28565
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	01-02-2023
	PO No.	96674
	PO Date.	01-02-2023
	Req ID	83896
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	31-01-2023
	Loc Req No	142595

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	352000 - PAIN-Paints - Red Oxide--Asian - 1Kg -	32091010	10	84.00	840.00	18	151.20
2	933100 - PAOX-Paints - Black Oxide--Asian - 1Kg -	32091010	10	80.00	800.00	18	144.00
3							
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13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,640.00	295.20
	147.60	147.60	Total Invoice Amount	1,935.20	

Rupees : One Thousand Nine Hundred Thirty Five and Paise Twenty Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 05098
Date: 1/2/23
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 01-02-2023 14:32:54

96674
28.01.23 12:54:53

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderaba
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	96674	142595
	Doc Date	01-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-01-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	352000 - PAIN-Paints - Red Oxide--Asian - 1Kg - bags	10.00	84.00	0.00	18.00	991.20
2	933100 - PAOX-Paints - Black Oxide--Asian - 1Kg - bags	10.00	80.00	0.00	18.00	944.00
				Total Order Value . . .		**1,935.20**

Rupees : One Thousand Nine Hundred Thirty Five and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for granite work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Veend r

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	31-01-2023			
Site & Phase :	GHT	Time:	17:29			
Unit No./Block No.	A & B					
Supplier:		Req. No.	142595			
Material required before date:	01-02-2023	ID No.	83896			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PAIN3520-Paints -Red Oxide--Asian-1Kg-Bags 96674	10		10		
2	PAIN9331-Paints -Black Oxide--Asian-1Kg -Bags	10		10		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	GHT Granite work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	D Devi			01 FEB 2023		
Approved By:	A Suresh					
Sign & Date:	31-01-2023					

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	24392
DC Date.	01-02-2023
PO No.	96674
PO Date.	01-02-2023
Req ID	83896
Req Date	31-01-2023
Loc Req No	142595

	Description of Goods	HSN/SAC	Qty
1	352000 - PAIN-Paints - Red Oxide--Asian - 1Kg - bags	32091010	10
2	933100 - PAOX-Paints - Black Oxide--Asian - 1Kg - bags	32091010	10
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INWARD
Inward No: 13736 Dt: 01/02/23
MRN No: 116896 Dt: 02/02/20
Received By. Sign:
MEHTA & MODI REALTY KOWKUR LLP

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 86357
Date: 3/2/23
Sign:

Authorised signatory