PURCHASE DIVISION
Advice for approval for credit to supplier

2

| | | | | | |
|---|---|---|---|---|---|
| Date: | 3/2/23 | Prepared by | Deepa | Serial no. | 14073 |
| Supplier name | SSHP | | | HO inward no. | |
| Firm/Company | MMRK-HP | Project | GHG | HO received date | |
| PO/WO date | 17/1/23 | PO/WO No. | 96189 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 28533 | 3/1/23 | 33988/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 33,988/- |
| Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 116752 | Proof of delivery matches MRN | ☑ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 33,988/- |
| Amount E – PO / WO value: | 73,205/- |
| Amount F – Difference (A – E): | 39217/- |
| Quantity received as per PO /WO | ☐ Yes ☐ Excess received ☑ Short received ☐ Part received |
| Close PO / WO | ☐ Yes ☑ No – wait for balance material ☐ Other |
| Payment – due date | 13/2/23 |
| Remarks: | Part bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Deepa | Veer | | | |
| Sign: | [signature] | | | | |
| Date | 3/2/23 | 04 FEB 2023 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| | | | |
|---|---|---|---|
| **Customer Details** | | Invoice No. | 28533 |
| Mehta & Modi Realty Kowkur LLP | | Invoice Date. | 31-01-2023 |
| Sy No. 196, Kowkur, Hyderabad, 500010 | | PO No. | 96189 |
| | | PO Date. | 17-01-2023 |
| | | Req ID | 83489 |
| GSTIN : 36ABLFM7631F1Z3 | PAN ABLFM7631F | Req Date | 16-01-2023 |
| | | Loc Req No | 142533 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 394300 - TLFL-Tiles - Tiles-Floor Tiles-Caneite | 69010030 | 65 | 443.13 | 28,803.45 | 18 | 5,184.62 |
| | 97 Boxes | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 28,803.45 | 5,184.62 |
| | 2,592.31 | 2,592.31 | Total Invoice Amount | 33,988.07 | |

Rupees : Thirty Three Thousand Nine Hundred Eighty Eight and Paise Seven Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 104994
Date: 31/1/23
Sign:
R.R. DIST.

# Purchase Order

  17-01-2023 14:36:59

96189
10.01.23 4:03:10

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5
G S T No. : 36ABLFM7631F1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 96189 | 142533 |
| | **Doc Date** | 17-01-2023 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 16-01-2023 | |
| 040-66335551  9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 394300 - TLFL-Tiles - Tiles-Floor Tiles-Caneite Beige-Cera - 600X1200mm - Sqm<br>*97 Boxes* | 140.00 | 443.13 | 0.00 | 18.00 | 73,205.08 |
| | | | | | **Total Order Value . . .** | **73,205.08** |

Rupees : Seventy Three Thousand Two Hundred Five and Paise Eight Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of Nitco & Ispira brand/company |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for flat no 617 work purpose. |
| **Completion Date** | NA |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | original invoice + copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site . original invoice must be sent to HO office or purchase site office, proof of delivery/DC can be sent by email. |

PART DELIVERY DETAILS

| S.no. | Bill no. | Bill Dt. | Amount |
|---|---|---|---|
| 1. | 28533 | 31/1/23 | 33,988/- |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : Veerut Poddar

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________

Date : __/__/____

| Requisition Form | | | | | | | |
|---|---|---|---|---|---|---|---|
| Company Name: | MMRK LLP | Date: | 2023-01-16 | | | |
| Site & Phase : | GHT | Time: | 10-12 AM | | | |
| Unit No./Block No. | A- 617 | | | | | |
| Supplier: | | Req. No. | 142533 | | | |
| Material required before date: | 2023-01-18 | ID No. | 83489 | | | |
| S No | Item 9184. | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | TILE8556-Tiles-Floor Tiles-Canceite Beige-Cera-600X1200mm-Sqm 3945. 92 600 | 140 | | 140 | | |
| 2 | | | | | | |
| 3 | 96189. | | | | | |
| 4 | | | | | | |
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| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | For flat no617 purpose | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | ASMA | | | | | |
| Approved By: | A SURESH | | | | | |
| Sign & Date: | 2023-01-16 | | | | | |

18 JAN 2023

DELIVERY CHALLAN

# SUMMIT SALES LLP

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Mehta & Modi Realty Kankur LLP
Site: G.H.T

| | |
|---|---|
| DC No. | : 5297 |
| Date | : 27/1/2022 |
| Vehicle No. | : TS10UB3102 |
| P.O. / W.O. No. | : 96189 |
| P.O. / W.O. Date | : 17/01/2022 |

| Sl. No. | PARTICULARS | Quantity |
|---|---|---|
| 1 | Caneile Beige 600mm x 1200mm [65 SQM] | 65 sqm |
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INWARD
Inward No: 3702 Dt: 27/01/22
MRN No: 16752 Dt: 28/1/22
Received By:
MEHTA & MODI REALTY KOKKUR LLP
14:19

SUMMIT SALES LLP
IN WARD
No: 86420
Date: 3/2/22
Sign:
R.R. DIST.

**GSTIN :**

Received the above materials in good condition.

Received by : Vamshi

Date : 27/01/2022

Stamp:

For SUMMIT SALES LLP

Authorised Signatory