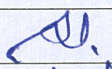


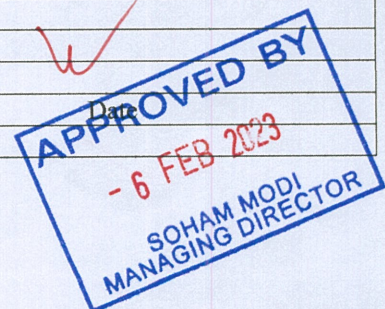
PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 06-02-23		Prepared by V. RAVI		Serial no.	
Supplier name Econ wales solutions				HO inward no.	
Firm/Company MPPL		Project MPL		HO received date	
PO/WO date 26-09-22		PO/WO No. 92329		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	261	01-10-22	2950/-	☒ Yes ☐ No	
2.	/		/	☐ Yes ☐ No	
3.	/		/	☐ Yes ☐ No	
4.	/		/	☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				2950/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	112416		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2950/-	
Amount E – PO / WO value:				2950/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		08/02/23			
Remarks: final bill and the above bill processing through certified copy due to earlier original bill misplaced.					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	V. RAVI				
Sign:					
Date	06/02/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order

Data required from site/engineers:					
PO no.:	92329	PO date:	26-09-2022	Req. no.:	178769
MRN nos. related to PO		112416			
☐	Part material received.				
☒	Full material received.				
☐	Material not received.				
☐	Close PO – Balance material will be re-ordered by new requisition.				
☐	Cancel PO. Material not required.				
☐	Cancel PO. Material will be re-ordered by new requisition.				
☐	Keep PO open. Material required.				
☐	Keep PO open. Work under progress.				
Remarks by engineer: Material received. (Dosing Chemical).					
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.					
Prepared by	Sign	Date	Project manager	Sign	Date
Dingra	Dy	30/12/22			31-12-22
Data required from accounts:					
☒	Checked with E&D for receipt of bills.				
☒	Bills not received against this PO.				
☐	Part bill received against this PO.		Bill nos.		
☐	All bills received against this PO.				
☐	Advance paid against this PO.		Amount paid		
Remarks by Accountants:					
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.					
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
		31/12/22			
Advice by MD - action to be taken by purchase:					
☒	Get certified bill from supplier (not original).				
☒	Prepare bill in SSLLP for material supplied.				
☒	Get proof of delivery from site.				
☒	Barcoded PO missing – get certified copy from Accounts.				
☒	Thereafter, prepare advice to credit to supplier and send to HO for processing.				
☒	Close PO	☒	Keep PO open. Material awaited		
☒	Send barcoded PO to MDs desk. PO to be closed thereafter.				
☒	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.				
☒	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.				
☒	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.				
☒	E&D to check receipt of bill and enter comments below.				
☒	Details of material supplied and balance material to be supplied is required.				
Remarks:					
Prepared by		Sign			



Purchase Order

Page(s) 1 Of 2

31/12/2022 09:57:26

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Icon Water Solutions C/O 49-253/1, IDA, Padma Nagar, Phasse 1, Chintal, Hyderabad - 55. GSTIN 0 8497927928-Sreenu(M.P.) 9949989287/9052394142	Doc No	92329	178769
	Doc Date	26-09-2022	
	Quote No	Nil	
	Quote Date	26-09-2022	
	SupplyType	Supply	

Kind Attn : Mr.V.Srinivas

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 539100 - CHEM-Chemical - RO Plant-Dozing Chemical- - 5Kgs - Nos	2.00	1,250.00	0.00	18.00	2,950.00
Total Order Value . . .					2,950.00
Rupees : Two Thousand Nine Hundred Fifty Only.					

Terms and Conditions :-

Specification /	SI no:1 shall be of Polyamide "Film Tech" make. Size: 75GBT, SI no:3 shall be of H2O 5 Microns sediment 20" Jumbo filter.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next 3 day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation	Included by you.
Warranty	Nil

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Icon Water Solutions**

Name : _____

Name : _____

Date : __/__/____

#58-11, Padma Nagar Phase -2, CHINTAL
HYDERABAD - 500004.TELANGANA.Ph:9949989287

10-01-2022

GSTIN:36AGCPV1268R1ZM

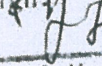
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

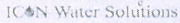
Qty

02 no

2 nos

Authorised Signatory.

INWARD	
Inward No: 20256	Dt: 1/10/22
MRN No: 112416	Dt: 4/10/22
Received By:	Signature: 
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	



iconwatersolutions@gmail.com

TAX INVOICE

INWARD	
Inward No: 20255	Dt: 1/10/22
MRN No:	Dt:
Received By:	Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/H.	