

PURCHASE DIVISION
Advice for approval for credit to supplier

(Continued from page 1)

Date:	6/2/23	Prepared by:	UWAH	Serial no.	
Supplier name:	PRIMAVERA PRINTERS	Project	UP	HO forward no.	
Firm/Company:	Sumitra	PO/NO No.	76462	HO received date	
PO/NO date:	25/1/23	Scan ID			
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	615	12/1/23	4470	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCA/bill ☐ Serial report ☐ RMC pass report ☐ Solid block report ☐ Installation report					
MKN no.:	117020	Proof of delivery matches MKN		☐ Yes ☐ No	
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:					
Amount E - PO / WO value: 4470					
Amount F - Difference (A - E): 4470					
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☐ Yes ☐ No - wait for balance material ☐ Other			
Payment - (date)					
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	UWAH				
Sign:					
Date:	6/2/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bill total does not match, amount to be credited to supplier to be shown in column IV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighing slip, RMC batch report, duplicate documents, Empty bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



TAX INVOICE CASH / CREDIT

PRIYANKA PRINTERSCell : 98495 58805
93987 02763

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
★ INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.
Email : priyankaprinters4@gmail.com

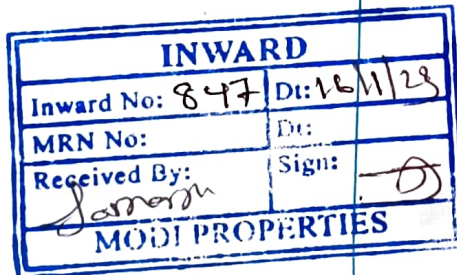
No. **615**

Date : 13/11/2023

M/s Summit Sales LLP Common Expenses
M.G. Road, Secunderabad

Party GSTIN.

SI No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1	Minutes Registers		5	350-00	1750 -00
2	Memo Pads		40	68-00	2720 -00



E. & O.E.

Rupees four Thousand
four Hundred And
Seventy Rupees Only.

Bank Details

Bank : Punjab & Sind Bank
A/c : 03191100022739
Branch : Secunderabad Park Lane
IFSC Code : PSIB0000319

CGST

-

SGST

-

TOTAL

4470-00

GSTIN: 36AROPK5593K120

Composite Scheme

For **PRIYANKA PRINTERS**

Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction

*K. Venk*For **Summit Sales LLP**

Authorized Signatory

Accepted the above Terms And Conditions

For **Priyanka Printers**

Name : _____

Name : _____

Date : ____/____/____

Contact :-

Purchase Order

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25-01-2023 12:54:16

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



96462
10.01.23 4:03:12

Supplier Details

Priyanka Printers
1-4-5/37/A, Bholakpur, Hyderabad

GSTIN -

9049558805

Doc No	96462	167461
Doc Date	25-01-2023	
Quote No		
Quote Date	25-01-2023	
Supply Type	Supply	

Kind Attn : Mr. Venu

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 947500 - PROM-Promotions - Pre Printed Site Register-- - 200pages - Nos Minutes Register	5.00	350.00	0.00	0.00	1,750.00
2 439000 - PROM-Promotions - Remarks Pad-- - 100 leaves - 20nos - Nos Memo Pads	40.00	68.00	0.00	0.00	2,720.00
Total Order Value . . .					4,470.00

Rupees : Four Thousand Four Hundred Seventy Only.

Terms and Conditions :-

Specification / Brand	Minutes Register, Memo Pads
Payment Terms	Against Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	13-01-2023
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone: 9010244400, Hanamantla
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for staff identification purpose.
Completion Date	13-01-2023
Measurment	Nil
Security	Nil
Remarks	

For Summit Sales LLP

Authorized Signatory

Accepted the above Terms And Conditions

For Priyanka Printers

Name : _____

Name : _____

Date : ____/____/____

Contact :-