

PURCHASE DIVISION
Advice for approval for credit to supplier (E)

Date:		04/02/23		Prepared by	Ashajyothi		Serial no.	14132	
Supplier name		Gautham Enterprises				HO inward no.			
Firm/Company		SSLLP		Project	SHLLP		HO received date		
PO/WO date		23/01/23		PO/WO No.	96395		Scan ID.		
Sl no.	Bill no.		Bill date		Bill amount		Original attached		
1.	2914		31/01/23		5,450/-		☒ Yes ☐ No		
2.							☐ Yes ☐ No		
3.							☐ Yes ☐ No		
4.							☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):							5,450/-		
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report									
MRN nos.:	116966				Proof of delivery matches MRN		☒ Yes ☐ No		
Amount B –Other Credits : Transportation charges							-		
Amount C –Other Debits :							-		
Amount D (D=A+B-C) – Amount to be credited to the supplier:							5,450/-		
Amount E – PO / WO value:							5,452/-		
Amount F – Difference (A – E):							-		
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received					
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other					
Payment – due date				13/02/23					
Remarks: Final bill									
Approved by	Purchase Officer	Purchase Manager	M D		Accountant		Accounts Manager		
Name:	Ashajyothi		APPROVED						
Sign:	Ashajyothi		06 FEB 2023						
Date	04/02/23		MINISH PARIKH						
Approval limit	Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises

1-10-98/19, Vallabh Nagar, Begumpet, Secunderabad
Pin-500016 Ph.27763763,40211963
PAN Number: ADIPA9683N
GSTIN/UID: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_entps2424@yahoo.com
Consignee (Ship to)

Summit Sales LLP

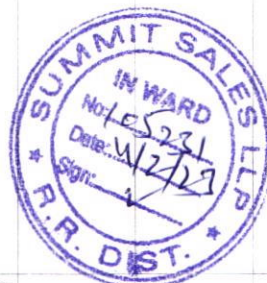
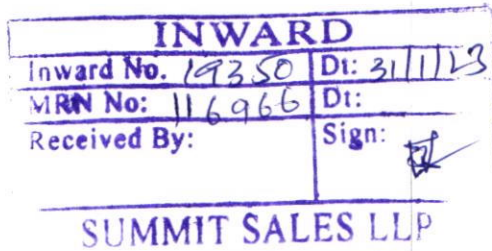
Hyderabad
GSTIN/UID : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Buyer (Bill to)

Summit Sales LLP

Hyderabad
GSTIN/UID : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No.	Dated
2914	31-Jan-23
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No.	Dated
P.O.NO - 96395 dt 23.1.23	31-Jan-23
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Raghu	TS10UB3123
Vessel/Flight No.	Place of receipt by shipper:
City/Port of Loading	City/Port of Discharge
Terms of Delivery	

SI No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate per	Disc. %	Amount
1	Nescafe Signature Premix	21011200	18 %	10 kg	545.00	461.86 kg		4,618.60
	CGST Output @ 9%					9 %		415.67
	SGST Output @ 9%					9 %		415.67
	Rounded Off							0.06
				Total	10 kg			₹ 5,450.00



Amount Chargeable (in words)

E. & O.E

INR Five Thousand Four Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
21011200	4,618.60	9%	415.67	9%	415.67	831.34
Total	4,618.60		415.67		415.67	831.34

Tax Amount (in words) : **INR Eight Hundred Thirty One and Thirty Four paise Only**

Company's Bank Details

A/c Holder's Name: **Gautham Enterprises**Bank Name : **Union Bank of India**A/c No. : **022231043001908**Branch & IFS Code: **Ameerpet Br & UBIN0802221**

SWIFT Code :

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

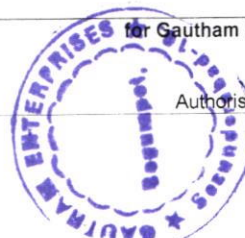
Customer's Seal and Signature

for Gautham Enterprises

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

30-01-2023 16:47:11

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Gautam Enterprises
7-2-625, Rashtrapathi Road, Secunderabad - 500003

GSTIN -

27717725,66317725,66382615 9246535926

Doc No	96395	170745
Doc Date	23-01-2023	
Quote No	Nil	
Quote Date	23-01-2023	
SupplyType	Supply	

Kind Attn : Mr. M. Sampath Raj

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 712600 - CONS-Consumables - Coffee Powder--Nescafe - 1kg - Packets	10.00	462.00	0.00	18.00	5,451.60
Total Order Value . . .					5,451.60

Rupees : Five Thousand Four Hundred Fifty One and Paise Sixty Only.

Terms and Conditions :-

Specification / All items shall be of 'Nescafe' brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for SSLP Site office purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Gautam Enterprises**

Name :

Date : __/__/__

Purchase Order

Page(s) 1 Of 1

30-01-2023 15:01:03

O:



96395

10.01.23 4:03:12

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Gautam Enterprises 7-2-625, Rashtrapathi Road, Secunderabad - 500003 GSTIN - 27717725,66317725,66382615 9246535926	Doc No	96395	170745
	Doc Date	23-01-2023	
	Quote No	Nil	
	Quote Date	23-01-2023	
	SupplyType	Supply	

Kind Attn : Mr. M. Sampath Raj

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 712600 - CONS-Consumables - Coffee Powder--Nescafe - 1kg - Packets	5.00	462.00	0.00	18.00	2,725.80
Total Order Value . . .					2,725.80
Rupees : Two Thousand Seven Hundred Twenty Five and Paise Eighty Only.					

Terms and Conditions :-**Specification / Brand** All items shall be of 'Nescafe 'brand**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for SLLP Site office purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.For **Summit Sales LLP**

Authorised Signatory

Name : 31/01/2023

Accepted the above Terms And Conditions

For **Gautam Enterprises**

Name : _____

Date : ____/____/____

Requisition Form

Company Name: SSLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

S No Item

1 CONS9323-Consumables-Coffee Powder--Nescafe-1kg-Pkts

PO No 96395

Date: 23.01.2023

Time: 11:00:00

Req. No. 170745

ID No. 83665

Qty required at site Qty available Order Qty Inward No Inward Date

5 5

Remarks: For Sslp site use purpose

Engineer

Prepared By: M.Asha jyothis

Approved By: Minish

Sign & Date:

Project Manager

APPROVED

24 JAN 2023

MINISH PARIKH
MANAGER PROCUREMENT

MD