

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 6/2/23		Prepared by: [Signature]		Serial no.	
Supplier name: V. V. V. V.				HO inward no.	
Firm/Company: M. V. V. V.		Project: [Signature]		HO received date	
PO/WO date: 25/1/23		PO/WO No: 76451		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	437	31/1/23	2893	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hasseli Charges):

Proof of delivery by way of: ☐ DCu/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 117069	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E):

Quantity received as per PO/WO ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☐ No – wait for balance material ☐ Other

Payment – due date:

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[Signature]				
Sign:	[Signature]				
Date:	6/2/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hasseli charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/2, Street No 7, Himayathnagar
Hyderabad - 500 029, T.S., India
CIN: U74300AP2011PTC075248

To,
M/s **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd Floor, M G Road, Soham Mansion,
Secunderabad.
Phone no

Invoice No.	VGM-2223-437	Date : 31-01-2023
Your P.O No.	96451	Date : 25-01-2023
DC No :		Date : 31-01-2023
Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "GHT Ad in Hindu" Size:3x7cm Publication:Hindu Date of Pub:28-01-2023	998636	1 NOS	2756 00	2.50	2.50		2756.00

OUR		CUSTOMER	Total Amount	2,756.00
GSTIN :	36AADCV9375P1ZC	36ABLFM7631F1Z3	Total CGST Amount	68.90
TIN No. :	36641857335		Total SGST Amount	68.90
STC No. :	AADCV9375PSD001		Total IGST Amount	
IT PAN No:	AADCV9375P		Grand Total (INR)	2,893.80

- Payment should be made by Crossed Demand Draft / Cheque in favour
M/s V GREEN MEDIA PVT. LTD payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints /Clarifications will not be entertained after 7days of delivery.
- Subject to Hyderabad jurisdiction only.

Amount in Indian Rupees :
TWO THOUSAND EIGHT HUNDRED AND
NINETY THREE AND PAISE EIGHTY ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

Receiver's Signature & Stamp

Prepared by

Checked by

Authorised Signatory

Release Order

25-01-2023 12:09:54



96451

10.01.23 4:03:12

Company: **Mehta & Modi Realty Kowkur LLP**
5-4-187/384, II nd floor, MG Road, Soham Mansion, Secunderabad-5
GST No.: 36ABLPM7631F1Z3

Supplier Details

V. Green Media Pvt.Ltd.
#3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop
Himayathnagar,Hyderabad.

GSTIN: 36AADCV9375P1ZC

(Ud) - 6646 4477

Doc No: 1074-1

Doc Date: 10-01-2023

Quote No:

Quote Date: 10-01-2023

Supply Type: Standard

Kind Attn: Accounts Department

Release Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
866400 - PROM-Promotions - Design Charges -Classified Display ad-Single Color - - Nos GM* ad in Hindu Hyd on 28-01-2023					
Total Order Value					2,893.80

Rupees: Two Thousand Eight Hundred Ninety Three and Paise Eighty

Terms and Conditions :-

Specification / Brand	GM* ad in Hindu Hyd on 28-01-2023
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	28-01-2023
Delivery Location	Greenwood Heights Bldg No. 101, Kowkur Phone: 7421463355
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	28-01-2023
Measurement	Nil
Security	
Remarks	Nil

For: Mehta & Modi Realty Kowkur LLP

Authorized Signatory

Signature

Date

Accepted the above terms and conditions

For: V. Green Media Pvt.Ltd.

Signature

Date

