


PURCHASE DIVISION
Advice for approval for credit to supplier

⑤

Date:	3-02-23	Prepared by	S. Jayswal	Serial no.	14063
Supplier name	Rainbow Uprc Doors & Windows			HO inward no.	
Firm/Company	Sov LLP	Project	Sov part-III	HO received date	
PO/WO date	11-01-23	PO/WO No.	96066	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	89	28-01-23	1,11,861/-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,11,861/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	Installation report attached			Proof of delivery matches MRN	<input type="checkbox"/> Yes <input type="checkbox"/> No
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,11,861/-	
Amount E – PO / WO value:				1,11,749/-	
Amount F – Difference (A – E):				112/-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		13-02-23			
Remarks: Final bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		Veer			
Sign:					
Date		14 FEB 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



RAINBOW UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com
GSTIN : 36AAXFR3365G1ZN

TAX INVOICE

Invoice No: GST-89-2022/2023	To Silver Oak Villas LLP
DATE : 28-01-2023	5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003
Delivery Location: Silver Oak Villas Part III	GSTIN : 36ADBFS3288A2Z7 PO No: 96066 Dated: 11-01-2023

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT	
1	39252000	512600-WIND-Windows-UPVC Sliding With mesh- 6' x 4'	6	144	340.00	48,960.00	
2	39252000	657300-WIND-Windows-UPVC Sliding With mesh- 3' x 3' 1/2'	1	10	385.00	3,657.50	
3	39252000	973900-WIND-Windows-UPVC -Openable- 2' x 4'	5	40	490.00	19,600.00	
4	39252000	415200-WIND-Windows-UPVC -Ventilator top hung- 2' x 2'	3	12	515.00	6,180.00	
5	39252000	498200-WIND-Windows-UPVC -Fixed- 4' x 4'	2	32	325.00	10,400.00	
6	39252000	503800-WIND-Windows-UPVC Sliding With mesh- 4' x 4'	1	16	375.00	6,000.00	
SUB TOTAL						94,797.50	
Ac/No : 919020007284349 Forwarding						0.00	
Bank : AXIS BANK,PATANCHERU BRANCH. CGST						9%	8531.78
IFSC : UTIB 0000687 SGST						9%	8531.78
IGST 0.00%							0.00
Round Off							0.00

Total: Rupees One Lakh Eleven Thousand Eight Hundred and Sixty One and Paise Five Only. 1,11,861.05

Received	For RAINBOW UPVC DOORS AND WINDOWS
Signature with seal	 Authorized Signatory



Purchase Order

Page(s) 1 Of 2

12-01-2023 11:03:50



96066

10.01.23 4:03:08

Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Rainbow UPVC Doors and Windows
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.

GSTIN 36AAXFR3365G1ZN

9100007123

Doc No	96066	184997
Doc Date	11-01-2023	
Quote No	Nil	
Quote Date	11-01-2023	
SupplyType	Supply	

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 512600 - WIND-Windows - UPVC-Sliding with mesh- - 1800WX1200Hmm - Nos 6'x4'-6nos.	6.00	8,160.00	0.00	18.00	57,772.80
2 657300 - WIND-Windows - UPVC-Sliding with mesh- - 900WX1050Hmm - Nos 3x31/2'-1no.	1.00	4,042.50	0.00	18.00	4,770.15
3 973900 - WIND-Windows - UPVC-Openable- - 600WX1200Hmm - Nos 2'x4'-5no.	5.00	3,920.00	0.00	18.00	23,128.00
4 415200 - WIND-Windows - UPVC-Ventilator top hung - - 600WX600Hmm - Nos 2'x2'- 3nos.	3.00	2,060.00	0.00	18.00	7,292.40
5 498200 - WIND-Windows - UPVC-Fixed- - 1200WX1200Hmm - Nos 4'x4'- 2nos.	2.00	4,960.00	0.00	18.00	11,705.60
6 503800 - WIND-Windows - UPVC-Sliding with mesh- - 1200WX1200Hmm - Nos 4'x4'-1no.	1.00	6,000.00	0.00	18.00	7,080.00
Total Order Value . . .					111,748.95

Rupees : One Lakh(s) Eleven Thousand Seven Hundred Fourty Eight and Paise Ninty Five Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation dt. 09/03/2022.

Payment Terms 10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.

Tax All taxes included in above price.

Delivery Date Within 25 days.

Delivery Location Silver Oak Villas Part III
Sy.No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Rs 11,175-RTGS/NEFT

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no. 154 purpose.

Completion Date Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Name



Date : _/_/

For MDs APPROVAL

- High Value/quantity beyond limits.
- Po/Req. processed-post approval.
- Approval for technical details/clarification
- Replenishing SLLP stock
- Other

Accepted the above Terms And Conditions

For **Rainbow UPVC Doors and Windows**

Purchase Order

Page(s) 2 Of 2

12-01-2023 11:03:50

Original / Office Copy / Purchase Div.Copy

Measurement

Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security

Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____



Accepted the above Terms And Conditions

For **Rainbow UPVC Doors and Windows**

Name : _____

Date : __/__/__



RAINBOW UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com

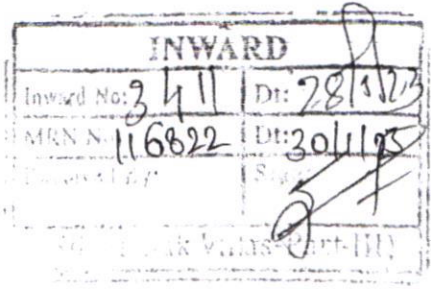
GSTIN : 36AAXFR3365G1ZN

Delivery Challan

Delivery Challan No: DC NO-35-2022/2023	To Silver Oak Villas LLP
DATE : 28-01-2023	5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003
Delivery Location: Silver Oak Villas Part III	GSTIN : 36ADBFS3288A2Z7 PO No: 96066 Dated: 11-01-2023

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
1	39252000	512600-WIND-Windows-UPVC Sliding With mesh- 6' x 4'	6	144	340.00	48,960.00
2	39252000	657300-WIND-Windows-UPVC Sliding With mesh- 3' x 3' 1/2'	1	10	385.00	3,657.50
3	39252000	973900-WIND-Windows-UPVC -Openable- 2' x 4'	5	40	490.00	19,600.00
4	39252000	415200-WIND-Windows-UPVC -Ventilator top hung- 2' x 2'	3	12	515.00	6,180.00
5	39252000	498200-WIND-Windows-UPVC -Fixed- 4' x 4'	2	32	325.00	10,400.00
6	39252000	503800-WIND-Windows-UPVC Sliding With mesh- 4' x 4'	1	16	375.00	6,000.00
SUB TOTAL						94,797.50
Forwarding						0.00
CGST 9%						8531.78
SGST 9%						8531.78
IGST 0.00%						0.00
Round Off						0.00
Total: Rupees One Lakh Eleven Thousand Eight Hundred and Sixty One and Paise Five Only.						1,11,861.05

Received	For RAINBOW UPVC DOORS AND WINDOWS
Signature with seal	Authorized Signatory



INSTALLATION REPORT

Company/ firm:	SOV LLP	Requisition nos.:	184997
Project:	SOV-G	PO no.:	96066
Supplier:	Rainbow upvc doors & windows	Material type:	upvc windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	02/2/23	154	upvc sliding with mesh	6'x4'	6 nos
2.	"	"	upvc sliding with mesh	3'x3 1/2'	1 no
3.	"	"	upvc operable	2'x4'	5 nos
4.	"	"	upvc ventilator top hung	2'x2'	3 nos
5.	"	"	upvc fixed	4'x4'	2 nos
6.	"	"	upvc sliding with mesh	4'x4'	1 no
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					18 nos

Remarks:

	APPROVED BY Project manager 02 FEB 2023 K. R. SHOTHAM	Security JF	Admin (Audit)
--	---	----------------	---------------

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.