PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	04/02/23	Prepared by	Ashajyothi	Serial no.	**14153**
Supplier name	Shweta Computers			HO inward no.	
Firm/Company	MPPL	Project	HO	HO received date	
PO/WO date	01/11/22	PO/WO No.	93437	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	00028047	29/11/22	37,600/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	37,600/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 117006 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	37,600/-
Amount E – PO / WO value:	75,200/-
Amount F – Difference (A – E):	37,600/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	13/02/23
Remarks:	Part bill, 100% as Advance payment.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	[signature]				
Date	04/02/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
06 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

☑ Original for Recepient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS

SHOP NO. 1,2,3 AND 4, GROUND FLOOR , CHENOY TRADE CENTRE ,
PARKLANE ,SECUNDERABADTELANGANAHYDERABAD 500003
State Name 36 - Telangana
Phone:040-66143437,66143438,66143439,
Email:Shwetacomputers@shwetagroup.com
GSTIN:36ACUFS2935A1ZZ
PAN:ACUFS2935A

93437

Bill To :
MODI PROPERTIES PVT.LTD.
5-4-187/3 AND 4, 2ND FLOOR, SOHAM MANSION,
M.G ROAD, SECUNDERABAD, Rangareddy, Telangana, 500003
SEC-BAD 66335551/9502199355
HYDERABAD - 500003
Phone :
State : 36 - Telangana
PO NO:93437-203138 DATE:01-11-2022

Ship to:

Invoice No. : 00028047
Invoice Date : 29/11/2022
GSTIN : 36AABCM4761E1ZM
PAN : AABCM4761E
Due Date : 29/11/2022

SR : IRFAN
IRN : f61316ba62e94f344f900bd5cd3d5f38ca9798143057f470da022b087427ed80

Sl	Product Description	HSN/SAC	Qty	Rate (incl GST)	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	IGST %	IGST Amt
1	SYSTEM HP AIO 22-DD2686IN (6F966PA) 8CC21909SZ	84713010	1	34750.00	29449.15	29449.15	9	2650.42	9	2650.42	0	0.00
2	UPS APC 600 VA	85044090	1	2850.00	2415.25	2415.25	9	217.37	9	217.37	0	0.00
						31864.40						
	CGST				9.00	2867.79						
	SGST				9.00	2867.79						
	ROUND OFF				0.00	0.02						
	Grand Total:		2			**37600.00**						

INWARD
Inward No: 714 Dt: 1/12/22
MRN No: Dt:
Received By: Sarma Sign:
MODI PROPERTIES

Rupees Thirty-Seven Thousand Six Hundred Only.

Bank Details :
HDFC BANK PARADISE **A/C NO** : 50200010045314, **IFSC**: HDFC0000042

Terms & Condition :
1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to **HYDERABAD** jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumbales products etc
8. Warranty on all the parts or equipments is as per Manufacturer standard policy and shall be directly provided by Manufacturers only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 10729
Date: 2/12/22
Sign:

E.&O.E
For **SHWETA COMPUTERS**

SHWETA COMPUTERS SEC-BAD

Authorised Signatory

SERVICE TIME : MONDAY TO FRIDAY 12 Noon to 5 PM

Purchase Order

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From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Shweta Computers Shop no. 1 to 4 & 1A, 2A, 58A, 59A, Chenoy Trade Centre, Parklane, Secunderabad - 500 003. **GSTIN** 36ACUFS2935A1ZZ 9248091726	**Doc No**	93437	203138
	Doc Date	01-11-2022	
	Quote No	Nil	
	Quote Date	01-11-2022	
	SupplyType	Supply	

Kind Attn : Mr.Irfan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	167400 - COMP-Peripherals - All in one computer-- - NA - Nos *HP All in one*	2.00	29,448.50	0.00	18.00	69,498.46
2	406300 - ELEC-Electrical - UPS-600VA-APC - - - Nos *APC UPS 600VA*	2.00	2,416.00	0.00	18.00	5,701.76
					Total Order Value . . .	**75,200.22**

Rupees : Seventy Five Thousand Two Hundred and Paise Twenty Two Only.

Terms and Conditions :-

Specification / Brand Brand will be HP all in one quad core, 8GB, 512 SSD, 21" Screen, Windows 11.

Payment Terms 100% advance payment

Tax GSTincluded in the above prices

Delivery Date Immidiate

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penality For Delay Nil

Transportation Cost Nil

Warranty One year

Advance Paid Rs. 75,200-00, by RTGS/NEFT....

Other Terms We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for Site Conference purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	00028047	29/11/22	37,600/-
2.			
3.			
4.			
5.			

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Shweta Computers***

Name : ______________

Date : __/__/____

Requisition Form						
Company Name:	Modi Properties Pvt Ltd	Date:	31-11-22			
Site & Phase :	HO	Time:				
Unit No./Block No.						
Supplier:		Req. No.	203138			
Material required before date:		ID No.	81065			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP1674-Peripherals-All in one computer----Nos	2	0	2		
2	ELEC4063-Electrical-UPS-600VA-APC--Nos	2	0	2		
3 93437						
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for HO conference					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Suneel					
Approved By:						
Sign & Date:						

APPROVED
01 NOV 2022
P. PRAB... Sr. MANAGER PURCHASE