# PURCHASE DIVISION

Advice for approval for credit to supplier

E

| | | | | | |
|---|---|---|---|---|---|
| Date: | 04/02/23 | Prepared by | Kalpana | Serial no. | **14146** |
| Supplier name | Mercury Engineering Systems | | | HO inward no. | |
| Firm/Company | SSLLP | Project | SHLLP | HO received date | |
| PO/WO date | 21/01/23 | PO/WO No. | 96376 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 596 | 25/01/23 | 1,21,804/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 1,21,804/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 116684 — Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1,21,804/- |
| Amount E – PO / WO value: | 1,16,494/- |
| Amount F – Difference (A – E): | 5,310/- |
| Quantity received as per PO /WO | □ Yes ☑ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 13/02/23 |
| Remarks: | Advance paid - 1,16,494/- |
| | Final Bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | APPROVED | | | |
| Sign: | | | | | |
| Date | | 06 FEB 2023 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## Tax Invoice

**Mercury Engineering Systems**
H.No:6-17, New Colony, Devaryamjal
Shamerpet (Mandal)
Medchal (Dist), Hyderabad
GSTIN/UIN: 36ABMFM9533F1ZX
State Name : Telangana, Code : 36

Consignee
**SUMMIT SALE LLP**
GVDC, GENOPOLIS PLOT NO :1A, SY NO: 234, & 235 SYNERGY SQUAREI,MN PARK
TURKAPALLY, SHAMERPET, MEDCHAL
MALKAJGIRI, TOKYO CHEMICAL IDUSTRY 500078
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (if other than consignee)
**SUMMIT SALE LLP**
5-4-187/3&4, II Nd FLOOR, MG ROAD,
SECUNDERABAD, TELANGANA 500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

| | |
|---|---|
| Invoice No.: 596 | e-Way Bill No.: 191589089660 |
| Dated: 25-Jan-2023 | Delivery Note |
| Mode/Terms of Payment: 100% Adavnce | Supplier's Ref.: 596/22-23 |
| Other Reference(s) | Buyer's Order No.: DOC NO: 96376, 170730 |
| Dated: 21-Jan-2023, 21-Jan-2023 | Despatch Document No. |
| Delivery Note Date | Despatched through: ROAD |
| Destination: TURKAPALLY | Bill of Lading/LR-RR No. |
| Motor Vehicle No.: AP28TA8932 | Terms of Delivery |

| Sl No. | Description of Goods and Services | HSN/SAC | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **NBR Sheet Cl O Plain 25 mm thk.** *Aerofoam NBR* | 40081110 | 105.60 sqm (11 rolls) | 367.00 | sqm | | 38,755.20 |
| 2 | **NBR Sheet CL O Plain 32 mm thk.** *Aerofoam NBR* | 40081110 | 100.80 sqm (14 rolls) | 461.00 | sqm | | 46,468.80 |
| 3 | **BLACK COLOUR GLASS CLOTH 1.2 WIDTH** | 7199010 | 120.00 Mtr (1 rolls) | 135.00 | Mtr | | 16,200.00 |
| | | | | | | | 1,01,424.00 |
| | *Freight Charges( Income)* | 9967 | | 9 | % | | 1,800.00 |
| | *CGST@9%* | | | 9 | % | | 9,290.16 |
| | *SGST@9%* | | | 9 | % | | 9,290.16 |
| | Total | | 26 rolls | | | | ₹ 1,21,804.32 |

IN WARD
Inward No: 1904 D: 25/01/23
MRN No: 116684 Dt: 25/01/23
Received By: Sign:
SSLLP-GVDC

Amount Chargeable (in words)
INR One Lakh Twenty One Thousand Eight Hundred Four and Thirty Two paise Only

E. & O.E

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 40081110 | 85,224.00 | 9% | 7,670.16 | 9% | 7,670.16 | 15,340.32 |
| 7199010 | 16,200.00 | 9% | 1,458.00 | 9% | 1,458.00 | 2,916.00 |
| 9967 | 1,800.00 | 9% | 162.00 | 9% | 162.00 | 324.00 |
| Total | 1,03,224.00 | | 9,290.16 | | 9,290.16 | 18,580.32 |

Tax Amount (in words) : INR Eighteen Thousand Five Hundred Eighty and Thirty Two paise Only

Company's PAN : AABMFM9533

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : AXIS Bank
A/c No. : 922020026759765
Branch & IFS Code : HIMAYATH NAGAR & UTIB0000370

Customer's Seal and Signature

for Mercury Engineering Systems

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 165012
Date: 21/1/23
Sign:

MERCURY ENGINEERING SYSTEMS

# Purchase Order

 21-01-2023 17:05:28

96376
10.01.23 4:03:12

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| MERCURY ENGINEERING SYSTEMS | **Doc No** | 96376 | 170730 |
| Servey No - 85P,BESIDE- SRI CHAITANYA TECHNO SCHOOL,GUNDLA POCHAMPALLY, HYDERABAD. | **Doc Date** | 21-01-2023 | |
| | **Quote No** | NIL | |
| **GSTIN** 36ABMFM9533F1ZX | **Quote Date** | 21-01-2023 | |
| 9705008481 9705008481 | **SupplyType** | Supply | |

**Kind Attn : M VENKAT RAO**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 206500 - MISC-Miscellaneous - Nitrile Rubber-- - 25mm - Sqm<br>*25mm thickness Class O Plain (9.6sqm/Roll) = 11 Rolls* | 105.60 | 367.00 | 0.00 | 18.00 | 45,731.14 |
| 2 | 817500 - MISC-Miscellaneous - Nitrile Rubber-- - 35mm - Sqm<br>*32mm thickness Class O Plain (7.2sqm/Roll) = 14 Rolls* | 100.80 | 461.00 | 0.00 | 18.00 | 54,833.18 |
| 3 | 746700 - MISC-Miscellaneous - Glass cloth-- - NA - Nos<br>*7.0ml black glass cloth (100sqm/Roll) = 1 Roll* | 100.00 | 135.00 | 0.00 | 18.00 | 15,930.00 |
| | | | | **Total Order Value . . .** | | **116,494.32** |

Rupees : One Lakh(s) Sixteen Thousand Four Hundred Ninty Four and Paise Thirty Two Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the Quotation dtd. 21-01-2023. |
| **Payment Terms** | 100% Advance |
| **Tax** | Nil |
| **Delivery Date** | With in 4 days |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Extra |
| **Warranty** | Nil |
| **Advance Paid** | Rs: 1,16,494 by Cheque/RTGS. Cheque no:________,dated________. |
| **Other Terms** | We reserve the right to reject items not conforming quality and specifications.Above order for AC Insulation work 4545 purpose. |
| **Completion Date** | NA |
| **Measurment** | Nil. |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

APPROVED BY
23 JAN 2023
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *MERCURY ENGINEERING SYSTEMS*

Name : ____________________

Name : ____________________

Date : __/__/____

| Requisition Form | | | | | | | |
|---|---|---|---|---|---|---|---|
| Company Name: | SSLLP | Date: | 21-01-2023 | | | |
| Site & Phase : | SSLLP | Time: | 11:18 | | | |
| Unit No./Block No. | | | | | | |
| Supplier: | | | | | | |
| Material required before date: | | Req. No. | 170730 | | | |
| | | ID No. | | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | MISC2065-Miscellaneous-Nitrile Rubber---25mm-Sqm | 100 | 0 | 100 | | |
| 2 | MISC8175-Miscellaneous-Nitrile Rubber---35mm-Sqm | 100 | 0 | 100 | | |
| 3 | MISC7467-Miscellaneous-Glass cloth----Nos | 100 | 0 | 100 | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | Towards HVAC Installation works - GVRC 4545. | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | Md. Anwar Baig | V. Ramesh Reddy | | | | |
| Approved By: | | | | | | |
| Sign & Date: | | | | | | |

APPROVED BY
23 JAN 2023
SOHAM MODI
MANAGING DIRECTOR

Req id: 83632
Po no: 96376

## MERCURY ENGINEERING SYSTEM

8-101/2, Survey No 730/2, Sai geeta Ashram Road,
Dever Yamjal, Hakimpet Post,Medchal
(Man),Hyderabad Telangana-500078,
Ph: 9705008481

GSTIN 36ABMFM9533F1ZX
PAN NO ABMFM9533F

### Insulation Boq

Date : 21/01/2023

Project : INNOPOLIS
Client : MODI PROPERTIES
Area : HYDERABAD
Brand : Make: Aerofoam

| SR. NO. | DISCRIPTION OF WORK | Qty | Rolls | Rate | Units | Amount |
|---|---|---|---|---|---|---|
| | **Insulation** | | | | | |
| 1 | Supplying of following thermal Insulation the below specified thickness of Elastomeric nitrile rubber insulation of Class "O" with Plain manufactured as per BS 476 PART 6 & 7 ASTM E 84 test, With density between 40-60 Kg/cum.thermal Conductivity 0.034 W/mK at 24 deg C mean temperature. ASTM C518 | | | | | |
| a | 32mm thickness Class O Plain (7.20 Sqm / Roll ) | 100.8 | 14 | 461 | Sqm | 46468.8 |
| b | 25mm thickness Class O Plain (9.60 Sqm / Roll ) | 105.6 | 11 | 367 | Sqm | 38755.2 |
| c | 7.0ml Glass Cloth Only Black Available (100 Sqm/ Roll ) | 100 | 1 | 135 | Sqm | 13500 |
| d | Adhesive solutions NEROFIX SR 500 TURBOFIX ( 25 litr/ Tin ) ( Comparing to Fevicol SR 505 ) | 50 | 2 | LTR | 210 | 10500 |
| | | | | | | |
| | **Total** | | | | | **109224** |
| | **Freight Included** | | | | | |
| | **GST Assesable Value** | | | | | **109224** |
| | **GST 18%** | | | | | **19660** |
| | **TOTAL** | | | | | **128884** |

Amount Chargable (In Words) : One Lakhs Twenty Eight Thousand Eight Hundred And Eighty Four Rupees Only

| GST % | Assessable Value | GST Amount |
|---|---|---|
| 18% | 109224 | 19660 |
| Total GST Amount | | 19660 |

Bank Name: AXIS BANK LTD
A/C No. 922020026759765
Branch & IFS Code: HIMAYATH NAGAR & UTIB0000370

**For Mercury Engineering Systems**

**Authorised Signatory**

**Note : Transportation Extra**