

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 04/02/23		Prepared by: Ashajyothi		Serial no. 14130	
Supplier name: Sathyavanapu Handwases		Project: SHLLP		HO inward no.	
Firm/Company: SLLP		PO/WO date: 23/01/23		HO received date	
PO/WO No. 96644		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1407	03/02/23	11,800/-	☒ Yes ☐ No
2.	1400	02/02/23	1,63,110/-	☒ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,74,910/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 116986, 116951	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,74,910/-
Amount E – PO / WO value:			1,74,911/-
Amount F – Difference (A – E):			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		13/02/23	
Remarks: Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	<i>[Signature]</i>				
Date	04/02/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

06 FEB 2023

MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

TAX INVOICE-CASH/CREDIT

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

☎ : 040-66610337 📠 : 98853 16000, ✉ : sathyavarapu_ravi@yahoo.com

- ☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. **1407** /22 - 23Invoice Date : **03/08/23**State : **Telangana**State Code **36**

Transportation Mode:

LR No:

Vehicle Number:

No. of Cases:

P.O. Number:

Place of Supply:

DETAILS OF CONSIGNEE:

BILLED TO

DETAILS OF RECEIVER:

SHIPPED TO

NAME:

Sumit Sales Up

Address:

malhar m. shop, durg

NAME:

Address:

96644

GSTIN:

36A2A3W00022

GSTIN:

State:

Telangana

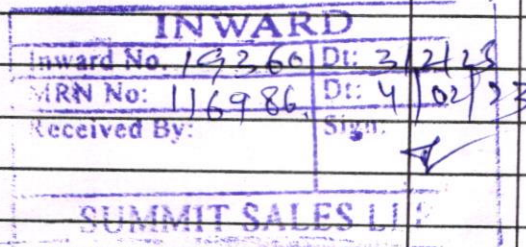
State Code:

36

State:

State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8302	mmh metric Door Stopper	100	25	100/-		18%	10,000.00
2		Small						
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								



HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any	
						Total Amount before Tax	10,000.00
						Add: CGST 9%	900.00
						Add: SGST 9%	900.00
						Add: IGST	
Amount in words: One thousand and hundred only.						GRAND TOTAL	11800.00

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
 Subject to Secunderabad Jurisdiction E&O.E.

For **Sathyavarapu Hardwares**

Receiver's Signature with Stamp

Authorised Signatory



GSTIN:36BC

PAN: BCBPS4784B

TAX INVOICE-CASH/CREDIT

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.
☎ : 040-66610337 ☎ : 98853 16000, ✉ : sathyavarapu_ravi@yahoo.com

- ☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 1400 /22 - 23

Invoice Date : 02/02/2023

State : Telangana

State Code 36

Transportation Mode:

Vehicle Number:

P.O. Number : 96644

LR No:

No. of Cases:

Place of Supply:

DETAILS OF CONSIGNEE:

BILLED TO

DETAILS OF RECEIVER:

SHIPPED TO

NAME: Summit Sales Rep.

Address: 5-4-1873 34th floor, m. G. Road,
Sector-3

GSTIN: 36ACB204C128

State: Pune

State Code: 36

NAME:

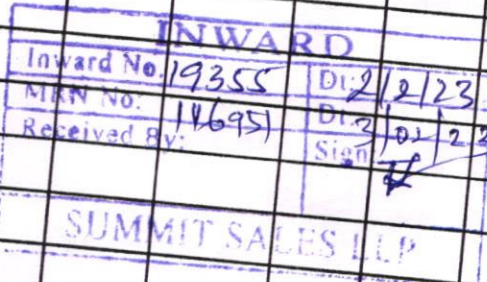
Address:

GSTIN:

State:

State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8302	4" (100mm) Dovnut SS ✓	200 ✓	20'	241/-		18%	48000.00
2		Door hinges with keys						
3	8301	Dovnut Nonstick bowl ✓	10 ✓	10'	1818/-		18%	18180.00
4		Set						
5	8301	Dovnut Nonstick bowl ✓	150 ✓	150'	555/-		18%	77250.00
6		Set with keys						
7								
8								
9								
10								
11								
12								
13								
14								



e 163111

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any
						Total Amount before Tax
						Add. CGST 9%
						Add. SGST 9%
						Add. IGST
						GRAND TOTAL

Amount in words: one lakh forty three thousand one hundred and ninety six only

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

Receiver's Signature with Stamp

For Sathyavarapu Hardwares

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

31-01-2023 17:18:37

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7



96644
28.01.23 12:54:53

Supplier Details

Sathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.

GSTIN 36BCBPS4784B1ZJ

65910337.

9885316000.

Doc No	96644	170768
Doc Date	23-01-2023	
Quote No	nil	
Quote Date	28-01-2023	
SupplyType	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos	100.00	100.00	0.00	18.00	11,800.00
2 547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	150.00	515.00	0.00	18.00	91,155.00
3 205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	200.00	214.00	0.00	18.00	50,504.00
4 854100 - HARD-Hardware - Mortise Lock--Dorset - - - Nos	10.00	1,818.00	0.00	18.00	21,452.40
Total Order Value . . .					174,911.40
Rupees : One Lakh(s) Seventy Four Thousand Nine Hundred Eleven and Paise Fourty Only.					

Terms and Conditions :-

Specification / Brand Hardware is Dorset Brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all GST taxes

Delivery Date within 7 days.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Name : 01/02/2023

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other



Accepted the above Terms And Conditions

For **Sathyavarapu Hardwares,**

Name : _____

Date : / /

Requisition Form

Company Name: SSLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

S No Item

- 1 HARD3459-Hardware-Cylindrical Lock--Dorset--Nos
- 2 HARD3480-Hardware-SS Hinges-Per 1 piece-Dorset--Nos
- 3 HARD3806-Hardware-Door Stopper----Nos
- 4 HARD6258-Hardware-Mortise Lock----Nos

PO:- 96644

Remarks: For Stock Replenishing purpose

Prepared By: M. Asha jyothe

Approved By: Minish

Sign & Date:

Date: 28.01.2023

Time: 11:00:00

Req. No. 170768

ID No. 83867

Qty required	Qty available at site	Order Qty	Inward No	Inward Date
150	68	150		
200	518	200		
100	110	100		
10	29	10		

Project Manager

Purchase

MD

APPROVED BY
30 JAN 2023
SOHAM MODI
MANAGING DIRECTOR