

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 04/02/23		Prepared by: Asha Jayothi		Serial no. 14140	
Supplier name: Ganesh Tube Traders		Project: SSLLP-GVDC		HO inward no.	
Firm/Company: SSLLP		PO/WO date: 31/12/22		HO received date	
PO/WO No. 95657		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	618	27/01/23	11,800/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 11,800/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 116803	Proof of delivery matches MRN: ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 11,800/-

Amount E – PO / WO value: 11,800/-

Amount F – Difference (A – E):

Quantity received as per PO / WO: ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO: ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 12/02/23

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name: Asha Jayothi	APPROVED				
Sign: Asha	06 FEB 2023				
Date: 04/02/23	MINISH PARIKH				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Authorised Distributor:



Telangana

Despatch From :

HSN/SAC

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9026	10,000.00	9%	900.00	9%	900.00	1,800.00
Total	10,000.00		900.00		900.00	1,800.00

Tax Amount (in words) : **INR One Thousand Eight Hundred Only**

Branch & IFS Code: PG ROAD, SEC-BAD & HDFC0000042

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

For GANESH TUBE TRADERS

Authorised Signatory



5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ, SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtribetraders@gmail.com

Purchase Order

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31-12-2022 14:46:41

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



95657

27.12.22 3:29:43

Copy

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ

9246330441.

66568587/ 66384751

9949248666

Doc No	95657	170637
Doc Date	31-12-2022	
Quote No	NIL	
Quote Date	30-12-2022	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 746900 - MISC-Miscellaneous - Pressure Guage-- - 0 to 10.5Kgs - Nos	20.00	500.00	0.00	18.00	11,800.00
Total Order Value . . .					11,800.00
Rupees : Eleven Thousand Eight Hundred Only.					

Terms and Conditions :-

Specification / All items shall be of 1st quality. ISI brand.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Within 2days.

Delivery Location SLLP-GVDC

Phone. .

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 1year warranty on all items.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for MEP works purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Delivery at SLLP-GVDC ,Contact person Mr.Praveen ,Mobile no:9989330044

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Date : __/__/__

Requisition Form		Date		Time		Req No.		ID No.		Qty required		Qty available at site		Order Qty		Inward No		Inward Date	
Company Name	SUMMIT SALES LLP	30-12-2022		16:00		170637		83016		24		0		24					
Site & Phase	SSLP-GVDC																		
Unit No./Block No																			
Supplier																			
Material required before date	URGENT																		
S No	Item																		
1	PLUM6143-Plumbing-Butterfly Valve-PN16-250DMM-Nos																		
2	MISC6575-Miscellaneous-Pressure Gauge---0 to 10.5Kgs-Nos																		
3	PLUM6962-Plumbing-GI Ball Valve-Zoloto-25mm-Nos																		
4	PLUM3103-Plumbing-GI Ball Valve-Zoloto-20mm-Nos																		
5	STEL9803-STEEL-MS Flange-Table E--250Dmm-Nos																		
6	STEL7502-Steel-MS Flange-Table E--65DmmX4Holes-Nos																		
7																			
8																			
9																			
10																			
Remarks:	FOR MEP WORKS																		
Engineer	SHIVANI																		
Approved By:	B PRAVEEN																		
Sign & Date:																			

Handwritten signature and date: 28/12/22

Handwritten note: 906 95657

APPROVED
02 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

MD