

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 04/02/23		Prepared by: Ashajyothi		Serial no. 14137	
Supplier name: Reflections Electricals pvt. Ltd		Project: SHLLP		HO inward no.	
Firm/Company: SCLLP		PO/WO No. 96466		HO received date	
PO/WO date: 25/01/23		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4264	28/01/23	1,35,299/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,35,299/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 116810	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,35,299/-

Amount E – PO / WO value: 1,36,255/-

Amount F – Difference (A – E): 956/-

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☒ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 13/02/23

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:					
Date	04/02/23	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd.
5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UID: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com

Consignee (Ship to)

Summit Sales LLP

5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003

GSTIN/UID : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Buyer (Bill to)

Summit Sales LLP

5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003

GSTIN/UID : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Place of Supply : Telangana

Invoice No.

4264

Dated

28-Jan-2023

Delivery Note

965

Mode/Terms of Payment

Against Delivery

Reference No. & Date.

4264 dt. 28-Jan-2023

Other References

Buyer's Order No.

96466/170752

Dated

25-Jan-2023

Dispatch Doc No.

Delivery Note Date

28-Jan-2023

Dispatched through

Destination

Your Self**Cherlapally**

Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	Venia Switch 16A 1 Way B0130	853650	18 %	200.0000 nos	58.50	nos	11,700.00
2	Venia Socket 6/16A B1332	853669	18 %	200.0000 nos	93.00	nos	18,600.00
3	Venia Fan Regulator B1900	841490	18 %	120.0000 nos	198.00	nos	23,760.00
4	Venia Bell Push 6A B0310	853650	18 %	20.0000 nos	55.50	nos	1,110.00
5	Venia Blaking Plate B3900	853810	18 %	1,740.0000 nos	13.50	nos	23,490.00
6	Venia Socket 6A B1212	853669	18 %	600.0000 nos	60.00	nos	36,000.00
							1,14,660.00
							OUTPUT CGST
							OUTPUT SGST
							Rounding Off
							0.20
Total				2,880.0000 nos			₹ 1,35,299.00

Amount Chargeable (in words)

E. & O.E

INR One Lakh Thirty Five Thousand Two Hundred Ninety Nine Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853650	12,810.00	9%	1,152.90	9%	1,152.90	2,305.80
853669	54,600.00	9%	4,914.00	9%	4,914.00	9,828.00
841490	23,760.00	9%	2,138.40	9%	2,138.40	4,276.80
853810	23,490.00	9%	2,114.10	9%	2,114.10	4,228.20
Total	1,14,660.00		10,319.40		10,319.40	20,638.80

Tax Amount (in words) : **INR Twenty Thousand Six Hundred Thirty Eight and Eighty paise Only**

Date & Time

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**Bank Name : **State Bank of India**A/c No. : **30033772668**Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**Company's PAN : **AADCR2047Q**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

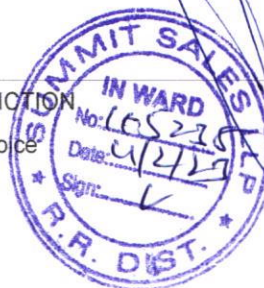
for Reflections Electricals Pvt Ltd.

Authorized Signatory

INWARD	
Inward No. 19345	Dt: 28/1/23
MRN No: 116810	Dt: 30/01/23
Received By:	Sign:
SUMMIT SALES LLP	

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 2

25-01-2023 13:23:23

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7



96466

10.01.23 4:03:12

Supplier Details

Reflections Electricals Pvt. Ltd.,

5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ

27540307

27543785..

9849875767

Doc No	96466	170752
Doc Date	25-01-2023	
Quote No	Nil	
Quote Date	24-01-2023	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	200.00	195.00	70.00	18.00	13,806.00
2 522800 - ELSW-Electrical - Socket--Wipro NW - 16amps - Nos	200.00	310.00	70.00	18.00	21,948.00
3 274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	120.00	660.00	70.00	18.00	28,036.80
4 685600 - ELSW-Electrical - Bell Push--Wipro NW - - - Nos	20.00	185.00	70.00	18.00	1,309.80
5 542600 - ELSW-Electrical - Switch Blank Plate--Wipro NW - - - Nos	1,800.00	45.00	70.00	18.00	28,674.00
6 850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos	600.00	200.00	70.00	18.00	42,480.00

Total Order Value . . . 136,254.60

Rupees : One Lakh(s) Thirty Six Thousand Two Hundred Fifty Four and Paise Sixty Only.

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand,

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock replenishing purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice

For **Summit Sales LLP**

Authorised Signatory

APPROVED BY

25 JAN 2023

SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLP stock
- ☐ Other

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name :

Name :

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

25-01-2023 13:23:23

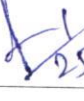
Original / Office Copy / Purchase Div.Copy

to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : _____

 25/01/2023

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : __/__/__

Requisition Form

Company Name: SSLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 24.01.2023

Time: 11:00:00

Req. No. 170752

ID No. 83711

S No Item

Qty required at site Qty available Order Qty Inward No Inward Date

1	ELEC8034-Electrical-Socket--Wipro NW-6amps-Nos 200	600 ✓	1050	600		
2	ELEC5426-Electrical-Switch--Wipro NW-16amps-Nos 195	200 ✓	107	200		
3	ELEC3597-Electrical-Socket--Wipro NW-16amps-Nos 210	200 ✓	255	200		
4	ELEC3683-Electrical-Fan Dimmer--Wipro NW--Nos 660	120 ✓	251	120		
5	ELEC8973-Electrical-Bell Push--Wipro NW--Nos 185	20 ✓	28	20		
6	ELEC4577-Electrical-Switch Blank Plate--Wipro NW--Nos 45	1800 ✓	1356	1800		
7						
8						
9						
10						

Remarks: For Stock Replenishing purpose

Engineer

Project Manager

Purchase

MD

Prepared By: M.Asha jyothis

Approved By: Minish

Sign & Date: