PURCHASE DIVISION
Advice for approval for credit to supplier

e

Date:	7/02/23	Prepared by	Kalpana	Serial no.	
Supplier name	SSLLP			HO inward no.	
Firm/Company	MCMET	Project	MMMH	HO received date	
PO/WO date	11/01/23	PO/WO No.	96059	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28255	13/01/23	5,098/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,098/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 116336	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,098/-
Amount E – PO / WO value:	5,098/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/02/23
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kalpana				
Sign:	[signature]				
Date	7/02/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	28255
MC Modi Educational Trust	Invoice Date.	13-01-2023
Manilal Modi Memorial Hospital, Thurkapally, Hyderabad	PO No.	96059
	PO Date.	11-01-2023
	Req ID	83340
GSTIN : 36AAATM5488Q2ZO PAN AAATM5488Q	Req Date	10-01-2023
	Loc Req No	162165

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	345200 - ELTU-Electrical - LED Tube	940540	20	216.00	4,320.00	18	777.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	4,320.00		777.60
	388.80	388.80	Total Invoice Amount	5,097.60		

Rupees : Five Thousand Ninty Seven and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 104127
Date: 13/1/23
Sign:

 11-01-2023 17:32:17

Purchase Order

96059
10.01.23 4:03:08

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	96059	162165
Doc Date	11-01-2023	
Quote No	nil	
Quote Date	10-01-2023	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 345200 - ELTU-Electrical - LED Tube Light-6500K-Wipro-D532065 - 1200mmX20W - Nos	20.00	216.00	0.00	18.00	5,097.60
Rupees : Five Thousand Ninty Seven and Paise Sixty Only.				**Total Order Value . . .**	**5,097.60**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Manilal Modi Memorial Hospital . Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for MCMET all floors purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For *MC Modi Educational Trust*
Authorised Signatory

12/01/2023

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form	MCMET					
Company Name:	Manilal modi memorial Hospital	Date:	10-01-2023			
Site & Phase :		Time:	18:03			
Unit No./Block No.						
Supplier:		Req. No.	162165			
Material required before date:		ID No.	83340			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC1988-Electrical-LED Tube Light-6500K-Wipro D532065-1200mmX20W-Nos	20	0	20		
2	Po no :- 96059					
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	FOR MCMET ALL FLOORS					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Jeevana	sarwar				
Approved By:			12 JAN 2023			
Sign & Date:						

APPROVED
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
MC Modi Educational Trust Manilal Modi Memorial Hospital, Thurkapally, Hyderabad GSTIN : 36AAATM5488Q2ZO	DC No.	24110
	DC Date.	13-01-2023
	PO No.	96059
	PO Date.	11-01-2023
	Req ID	83340
	Req Date	10-01-2023
	Loc Req No	162165

	Description of Goods	HSN/SAC	Qty
1	345200 - ELTU-Electrical - LED Tube Light-6500K-Wipro-D532065 - 1200mmX20W - Nos	940540	20
2			
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INWARD

Inward No: 2282	Dt: 12/01/23
MRN No: 116336	Dt: 18/01/23
Received By:	Sign

MODI REALTY GENOME VALLEY

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction