PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	06/02/23	Prepared by	Kalpana	Serial no.	14220
Supplier name	SSLLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	03/02/23	PO/WO No.	96752	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28595	03/02/23	1,364/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,364/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117001	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,364/-
Amount E – PO / WO value:	1,364/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/02/23
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kalpana				
Sign:	[signature]				
Date	06/02/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	28595
Modi Properties Private Limited,.	Invoice Date.	03-02-2023
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	96752
	PO Date.	03-02-2023
	Req ID	83930
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	01-02-2023
	Loc Req No	178941

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	390200 - COMP-Peripherals - Ink Cartidge-Black- - -	321511	2	578.00	1,156.00	18	208.08
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,156.00	208.08
	104.04	104.04	Total Invoice Amount	1,364.08	

Rupees : One Thousand Three Hundred Sixty Four and Paise Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: 105165 Date: 3/2/23 Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory

Page(s) 1 Of 1 03-02-2023 10:37:10

Purchase Order

96752
28.01.23 12:54:54

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	96752	178941
	Doc Date	03-02-2023	
	Quote No	Nil	
	Quote Date	01-02-2023	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	390200 - COMP-Peripherals - Ink Cartidge-Black- - - - Nos	2.00	578.00	0.00	18.00	1,364.08
					Total Order Value . . .	**1,364.08**

Rupees : One Thousand Three Hundred Sixty Four and Paise Eight Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Veeru 03/02/23

Name : ____________ Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form						
Company Name:	MPPL					
Site & Phase :	May Flower Platinum	Date:	1/2/2023			
Unit No./Block No.		Time:				
Supplier:						
Material required before date:		Req. No.	178941			
	3/2/2023	ID No.	83930			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP8921-Peripherals-Ink Cartidge-Black---Nos	2		2		
2	2002 96752.					
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards site use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:				0 2 FEB 2023		
Approved By:						
Sign & Date:		1/2/23				

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		DC No	24422
Modi Properties Private Limited,		DC Date	03-02-2023
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No	96752
		PO Date	03-02-2023
		Req ID	83930
GSTIN : 36AABCM4761E1ZM		Req Date	01-02-2023
		Loc Req No	178941

	Description of Goods	HSN/SAC	Qty
1	390200 - COMP-Peripherals - Ink Cartridge-Black- - - - Nos	321511	2 ✓
2			
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INWARD
Inward No: 24234 Dt: 03-2-23
MRN No: 11201 Dt: 04/2/23
Received By:
Sign:
MODI PROPERTIES PVT LTD

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 86464
Dated: 6/2/23
Sign:
R.R. DIST.