PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	6-02-23	Prepared by	venkatesh	Serial no.	14173
Supplier name	Santhosh Tarpaulin			HO inward no.	
Firm/Company	MHPL	Project	Sov. III	HO received date	
PO/WO date	25-01-23	PO/WO No.	96440	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	298	25-01-23	12,443/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,443/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	116840	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,443/-
Amount E – PO / WO value:	11,210/-
Amount F – Difference (A – E):	1,233/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13-02-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Veey			
Sign:		APPROVED			
Date		06 FEB 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To MODI HOUSING PVT LTD
5-4-187/3&4 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36AADCM5906D2ZO

Invoice No: **298**
Invoice Date: 25/01/2023
P.O.No.96440/185383
P.O.Date: 25.01.2023

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	LDPE POLITHIN SHIET SIZE 12ft X 15ft	3920	111 KGS	@ 94/-	10,545.00

IN WORDS TWELVE THOUSAND FOUR HUNDRED FOURTY THREE ONLY

Total ::	**10,545.00**
CGST @ 9 % ::	**949.05**
SGST @ 9 % ::	**949.05**
IGST 18% ::	
adjust ::	
Grand Total ::	**12,443.00**

Receiver Signature & Seal

SUMMIT SALES LLP
IN WARD
No: 105208
Date: 4/3/23
Sign:
R.R. DIST.

INWARD
Inward No. 670 Dt: 25/1/23
MRN No 116840 Dt: 30/1/23
Received By: Sign:
M H P L-SOV-III

For SANTHOSH TARPAULIN

Authorized Signatory

Purchase Order

 25-01-2023 11:00:21 AM

96440
10.01.23 4:03:12

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Santosh Tarpaulin	**Doc No**	96440	185383
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	25-01-2023	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	25-01-2023	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	449600 - GENE-General Items - LDPE Cover-Black Color- - 3600X4500MM - Kgs	100.00	95.00	0.00	18.00	11,210.00
					Total Order Value . . .	**11,210.00**

Rupees : Eleven Thousand Two Hundred Ten Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	With in 2days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Included
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Above order for site use work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	MHPL SOV	Date:	25-01-2023			
Site & Phase :	SOV-III	Time:	10:00			
Unit No./Block No	For Site Use Purpose					
Supplier:		Req. No.	185383			
Material required before date:	Urgent	ID No.	83695			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE5782-General Items-LDPE Cover-Black Color--3600X4500mm-Kgs	100kgs		100kgs		
2						
3						
4	96440					
5	95+18					
6						
7						
8						
9						
10						
Remarks:	For Site Use Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Tulasi Rani					
Approved By:	K.purshotham					
Sign & Date:	25-01-2023					

APPROVED
25 JAN 2023
P. VENKATESHWARLU
MANAGER PURCHASE