PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	6-02-23	Prepared by	Venkatesh	Serial no.	14162
Supplier name	Reflections Electricals pvt. Ltd.			HO inward no.	
Firm/Company	MHPL	Project	SOV-III	HO received date	
PO/WO date	25-01-23	PO/WO No.	96445	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4286	30-01-23	2,903/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,903/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 116987	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,903/-
Amount E – PO / WO value:	2,903/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13-02-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venu			
Sign:		APPROVED			
Date		06 FEB 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **4286**	Dated **30-Jan-2023**
	Delivery Note **968**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **4286 dt. 30-Jan-2023**	Other References
Consignee (Ship to) **Modi Housing Pvt. Ltd.,** 5-4-187/3 &4, II Floor, M G Road, Secunderabad State Name : Telangana, Code : 36	Buyer's Order No. **96445/185382**	Dated **25-Jan-2023**
	Dispatch Doc No.	Delivery Note Date **30-Jan-2023**
Buyer (Bill to) **Modi Housing Pvt. Ltd.,** 5-4-187/3 &4, II Floor, M G Road, Secunderabad State Name : Telangana, Code : 36 Place of Supply : Telangana	Dispatched through **Your Self**	Destination **SOV Part III**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Torch LED Emerald Plus CL0008**	851310	18 %	**4 No's**	615.00	No's	**2,460.00**
	OUTPUT CGST						**221.40**
	OUTPUT SGST						**221.40**
	Rounding Off						**0.20**
	Total			**4 No's**			**₹ 2,903.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 7423 Date 2/2/23 Sign

SUMMIT SALES LLP R.R. DIST. IN WARD No. 05163 Date: 3/2/23 Sign:

Amount Chargeable (in words)

E. & O.E

INR Two Thousand Nine Hundred Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
851310	2,460.00	9%	221.40	9%	221.40	442.80
Total	**2,460.00**		**221.40**		**221.40**	**442.80**

Tax Amount (in words) : **INR Four Hundred Forty Two and Eighty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 25-01-2023 3:03:38 PM

96445
10.01.23 4:03:12

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	96445	185382
	Doc Date	25-01-2023	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	24-01-2023	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	150900 - CONS-Consumables - Torch Light- Big-- - - - Nos	4.00	615.00	0.00	18.00	2,902.80
					Total Order Value . . .	**2,902.80**

Rupees : Two Thousand Nine Hundred Two and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of WIPRO
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Night time security guard site visiting work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of delivery/DC can be sent by email.

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

Vasu

Name : ____________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	MHPL SOV	Date:	24-01-2023			
Site & Phase :	SOV-III	Time:	11:30			
Unit No./Block No.	For Night time Security Guard Site Visiting use Purpose					
Supplier:		Req. No.	185382			
Material required before date:	Urgent	ID No.	83698			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS5716-Consumables-Torch Light Big----Nos	4		4		
2						
3						
4	96445					
5						
6						
7						
8						
9						
10						
Remarks:	For Night time Security Guard Site Visiting use Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Tulasi Rani					
Approved By:	K.purshotham					
Sign & Date:	24-01-2023					

APPROVED
25 JAN 2023
P. VENKATESHWARLU
MANAGER PURCHASE

TAX INVOICE

Sales Invoice

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5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com

Consignee (Ship to)
Modi Housing Pvt. Ltd.,
5-4-187/3 &4, II Floor, M G Road, Secunderabad
State Name : Telangana, Code : 36

Buyer (Bill to)
Modi Housing Pvt. Ltd.,
5-4-187/3 &4, II Floor, M G Road, Secunderabad
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No. **4286**	Dated **30-Jan-2023**
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	Rounding Off						**0.20**
	Total			**4 No's**			**₹ 2,903.00**

INWARD
Inward No. 675 Dt: 28/1/23
MRN No. 116987 Dt: 30/1/23
Received By: Sign:
M H P L-SOV-III

SUMMIT SALES LLP
IN WARD
No. 0524
Date 4/2/23
Sign:
R.R. DIST.

Amount Chargeable (in words)

E. & O.E

INR Two Thousand Nine Hundred Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
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