PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/2/23	Prepared by	Deepa	Serial no.	14351
Supplier name	SS HP			HO inward no.	
Firm/Company	MRPHP	Project	NGH	HO received date	
PO/WO date	31/1/23	PO/WO No.	96655	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28662	7/2/23	4,127/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,127/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 117154	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,127/-
Amount E – PO / WO value:	4,127/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/2/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deeps				
Sign:	[signature]				
Date	8/2/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	28662
Nilgiri Heights, Pocharam, 500088	Invoice Date.	07-02-2023
	PO No.	96655
	PO Date.	31-01-2023
	Req ID	83860
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	31-01-2023
	Loc Req No	182418

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	301600 - STAT-Stationary - Project Folder-- -	48203000	60	7.00	420.00	18	75.60
2	369200 - STAT-Stationary - CD Marker-- - - - Nos	96082000	20	16.00	320.00	18	57.60
3	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	5	280.00	1,400.00	12	168.00
4	587600 - STAT-Stationary - Permanent Marker -- -	96082000	10	16.00	160.00	18	28.80
5	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	30	6.00	180.00	18	32.40
6	402300 - STAT-Stationary - Chalk Piece-- - - - Boxes	25090000	50	6.30	315.00	0	0.00
7	340000 - STAT-Stationary - Highlighter-- - - - Nos	960810	20	20.00	400.00	12	48.00
8	772600 - STAT-Stationary - Stamp Pad-- - - - Nos	96122000	5	32.00	160.00	18	28.80
9	407900 - STAT-Stationary - Carbon Paper-- - A4 -	48021010	1	156.00	156.00	18	28.08
10	532900 - STAT-Stationary - Whitners-- - - - Nos	960899	6	21.00	126.00	18	22.68
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,637.00	489.96
	244.98	244.98	Total Invoice Amount	4,126.96	

Rupees : Four Thousand One Hundred Twenty Six and Paise Ninty Six Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP IN WARD No: LOC353 Date: 7/2/23 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

Purchase Order

 31-01-2023 16:42:40

96655
28.01.23 12:54:53

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	96655	182418
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	31-01-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-01-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos	60.00	7.00	0.00	18.00	495.60
2	369200 - STAT-Stationary - CD Marker-- - - - Nos	20.00	16.00	0.00	18.00	377.60
3	466300 - STAT-Stationary - Paper A4-- - - - Bundles	5.00	280.00	0.00	12.00	1,568.00
4	587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	10.00	16.00	0.00	18.00	188.80
5	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	30.00	6.00	0.00	18.00	212.40
6	402300 - STAT-Stationary - Chalk Piece-- - - - Boxes	50.00	6.30	0.00	0.00	315.00
7	340000 - STAT-Stationary - Highlighter-- - - - Nos	20.00	20.00	0.00	12.00	448.00
8	772600 - STAT-Stationary - Stamp Pad-- - - - Nos	5.00	32.00	0.00	18.00	188.80
9	407900 - STAT-Stationary - Carbon Paper-- - A4 - Box	1.00	156.00	0.00	18.00	184.08
10	532900 - STAT-Stationary - Whitners-- - - - Nos	6.00	21.00	0.00	18.00	148.68
				Total Order Value . . .		**4,126.96**

Rupees : Four Thousand One Hundred Twenty Six and Paise Ninty Six Only.

Terms and Conditions :-

Specification /	All items shall be of branded
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Veerl

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 31-01-2023 16:42:40 Original / Office Copy / Purchase Div.Copy

Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site documents work use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	MRPLLP	Date:	31.01.23			
Site & Phase :	NGH	Time:	11:20			
Flat/Block no.						
Supplier:		Req. No.	182418			
Material required before date:	02.02.23	ID No.	83860			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT3016-Stationary-Project Folder---A3&A4-Nos	60	0	60		
2	STAT3692-Stationary-CD Marker----Nos	20	0	20		
3	STAT4663-Stationary-Paper A4----Bundles	5	0	5		
4	STAT5876-Stationary-Permanent Marker ---Red-Nos	10	0	10		
5	STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos 96655	30	0	30		
6	STAT4023-Stationary-Chalk Piece----Boxes	50	0	50		
7	STAT3400-Stationary-Highlighter----Nos	20	0	20		
8	STAT7726-Stationary-Stamp Pad----Nos	5	0	5		
9	STAT4079-Stationary-Carbon Paper---A4-Box	3	0	3		
10	STAT5329-Stationary-Whitners----Nos	6	0	6		
Remarks:	for site documents works purpose .					
	Note : project cover need only A3 folders					
	Engineer	Project Manager		Purchase		MD
Prepared By:	A.Sravani			APPROVED 01 FEB 2023		
Approved By:				P. VENKATESHWARLU MANAGER PURCHASE		
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Modi Realty Pocharam LLP

Nilgiri Heights, Pocharam, 500088

GSTIN : 36ABIFM1836H1Z7

DC No.	24488
DC Date.	07-02-2023
PO No.	96655
PO Date.	31-01-2023
Req ID	83860
Req Date	31-01-2023
Loc Req No	182418

	Description of Goods	HSN/SAC	Qty
1	301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos	48203000	60
2	369200 - STAT-Stationary - CD Marker-- - - - Nos	96082000	20
3	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	5
4	587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	96082000	10
5	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	30
6	402300 - STAT-Stationary - Chalk Piece-- - - - Boxes	25090000	50
7	340000 - STAT-Stationary - Highlighter-- - - - Nos	960810	20
8	772600 - STAT-Stationary - Stamp Pad-- - - - Nos	96122000	5
9	407900 - STAT-Stationary - Carbon Paper-- - A4 - Box	48021010	1
10	532900 - STAT-Stationary - Whitners-- - - - Nos	960899	6
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 12450 Dt: 7/2/23
MRN No: 1/7154 Dt: 8/2/23
Received By: Bishou Sign:
NILGIRI HEIGHTS

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 86546
Date: 8/2
Sign:
R.R. DIST.

Authorised signatory