

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		8/2/23		Prepared by	Deepa	Serial no.	14368
Supplier name		Cement Infra				HO inward no.	
Firm/Company		MRP Ltd		Project	NGH	HO received date	
PO/WO date		23/1/23		PO/WO No.	20230123014	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached			
1.	295	6/2/23	13,200/-	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount A – Bills total (Excluding Transport & Hamali Charges):						13,200/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☒ RMC pour report ☐ Solid block report ☐ Installation report							
MRN nos.:	report attached				Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						13,200/-	
Amount E – PO / WO value:						11,00,000/-	
Amount F – Difference (A – E):						10,86,800/-	
Quantity received as per PO / WO				☐ Yes ☐ Excess received ☒ Short received ☐ Part received			
Close PO / WO				☐ Yes ☒ No – wait for balance material ☐ Other			
Payment – due date				13/2/23			
Remarks: Part bill							
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager		
Name:	Deepa	Veer					
Sign:							
Date	8/2/23	09 FEB 2023					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k		

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

CEMEX INFRA Sy.No 312 Rampally Vill Keesara Mdl, Medchal Dist-501 301 Phone No:8367099999 GSTIN/UIN: 36AANFC3197R1ZJ State Name : Telangana, Code : 36 E-Mail : cemexinfra9@gmail.com	Invoice No. 295	Dated 6-Feb-2023
Buyer Modi Reality Pocharam LLP 5-4-183/3&4, IInd Floor, Soham Mansion , MG Road Sec-Bad 500003 GSTIN/UIN : 36ABIFM1836H1Z7 State Name : Telangana, Code : 36	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. 1832	Other Reference(s)
	Buyer's Order No. 20230123014	Dated 23-Jan-2023
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Terms of Delivery		

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	M25 Pump Ready Mix Concrete	38245010	3.00 cum	3,728.81	cum	11,186.43
	SGST				9 %	1,006.78
	CGST				9 %	1,006.78
	Round Off					0.01
Total			3.00 cum			Rs 13,200.00

Amount Chargeable (in words) E. & O.E

INR Thirteen Thousand Two Hundred Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
38245010	11,186.43	9%	1,006.78	9%	1,006.78	2,013.56
Total	11,186.43		1,006.78		1,006.78	2,013.56

Tax Amount (in words) : **INR Two Thousand Thirteen and Fifty Six paise Only**

Company's Bank Details
Bank Name : UNION BANK OF INDIA
A/c No. : 261611100001529
Branch & IFS Code : RAMPALLE & UBIN0826162
for CEMEX INFRA

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorized Signatory


This is a Computer Generated Invoice



Date	dc no	v.no	M25	Rate	amount
18/01/2023	1832	5548	3.00 cum	4400	13200

Purchase Order

Original

RMC other terms :

Batching report + cube test report must be provided.

RMC specification:

260 kgs of cement to be added per cum.

RMC quantity :

Payment shall be made on quantity delivered at site. All vehicles to be weighed near site

RMC line pump:

Line / boom pump charges included.

Payment Terms :

Within 30 days of delivery and on production of bill.

Tax :

Inclusive of GST and all other taxes.

Delivery Date :

As per Site Engineers Request.

Delivery Location :

As per details given above

Bill submission:

Vendor Shall submit proof of delivery+originak invoice at head office of purchaser

Remarks :

Delivery at NGH Pocharam Contact Person Mr Vijay-9849497484

For Modi Realty Pocharam LLP

Authorised Signatory

APPROVED

Name :-

24 JAN 2023

Sign:-

MANAGER PRO. ENG.

Date :-

Date :-

Accepted the above Terms And Conditions
For CEMEX INFRA

Requisition Form

Company Name	Modi Realty Pocharam LLP			Date	23 Jan 2023
Site Or Phase	Nilgiri Heights			Time	03:48:04
Flat/Villa/Other	A-Block flat 801 to 809			Req.No.	182411
Material required before date				ID No	20230123010

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	RMCC9497-RMC-RMC-M25---cum	250.00	0	250.00	4,000.00		

Remarks: for slab 10 concrete work purpose for flat 801 to 809 at A-Block.

Prepared By :- Sravani. A

Sign:-

Date :- 23 Jan 2023

Approved By:-

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns

APPROVED
24 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Internal memo no. 903/35/A

Annexure - B

RMC pour report

Company/ firm:	Modi Realty Pocharam LLP	Block No.:	A - BLOCK
Project:	Nilgiri heights	Flat / Villa no.:	A- block
Supplier:	Cemex infra	Slab no.:	Retaining wall
Requisition nos.:	182411	A. Estimated quantity:	250 m3
PO nos.:	20230123014	B. Requisition quantity:	250 m3
Sign of Security	Sign of Admin	C. Actual quantity poured	3 m3
	Sign of Project Manger	D. Difference (C-A)	247 m3

Sl. No	Date	Time of dispatch from RMC plant	Time of receipt at site	Time of pour	Quantity poured	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1.	18.01.23	07:55	08:20	08:25	3 cum	1832	7200	7280	-	-	-	-
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
10.												
11.												
Total:												
Remarks	Balance quantity to be receive to site . Don't close PO .											

Details of RMC pour

Note 1 Report to be sent on a daily basis to purchase@modirealty.com and report-audit@modirealty.com 2 Report must be prepared during pour and not later 3 Report must be sent within one working day 4 Multiple report can be sent for one PO 5 Weight all vehicles 6 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400kgs/ m3 If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall amount on pro-rata basis 7 Site to calculate shortfall 8 Maintain original report + weightment slips + pour reports + test reports + photographs at site