PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	8/2/23	Prepared by	Deepa	Serial no.	14347
Supplier name	SSHP			HO inward no.	
Firm/Company	MFPWA	Project	MP1	HO received date	
PO/WO date	31/1/23	PO/WO No.	96619	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28632	6/2/23	892/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	892/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 116956 Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	892/-
Amount E – PO / WO value:	5,995/-
Amount F – Difference (A – E):	5,103/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/2/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	8/2/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
May Flower Platinum Welfare Association	Invoice No.	28632
Sy N0. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	06-02-2023
	PO No.	96619
	PO Date.	31-01-2023
	Req ID	83845
GSTIN : 36 PAN .	Req Date	30-01-2023
	Loc Req No	178938

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	6	84.00	504.00	18	90.72
2	722700 - CONS-Consumables - Air Freshner-- - - -	96161010	6	42.00	252.00	18	45.36
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	756.00		136.08
	68.04	68.04	Total Invoice Amount	892.08		

Rupees : Eight Hundred Ninty Two and Paise Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 16533
Date: 6/2/23
Sign:
R.R. DIST.

Purchase Order

 31-01-2023 12:27:08

96619
28.01.23 12:54:52

From Company : **Mayflower Platinum Welfare Association**
Sy.82/1 Mallapur Main Road, Mallapur
G S T No. :

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	96619	178938
	Doc Date	31-01-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-01-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	12.00	21.00	0.00	18.00	297.36
2	4041 - Consumables - Mopping stick - NA - nos	7.00	126.00	0.00	5.00	926.10
3	931900 - CONS-Consumables - Dust Pan-PVC- - - - Nos	6.00	35.00	0.00	18.00	247.80
4	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	6.00	88.20	0.00	0.00	529.20
5	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	6.00	32.00	0.00	18.00	226.56
6	4006 - Consumables - Bucket - other - nos	6.00	231.00	0.00	18.00	1,635.48
7	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
8	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	6.00	84.00	0.00	18.00	594.72
9	722700 - CONS-Consumables - Air Freshner-- - - - Nos	6.00	42.00	0.00	18.00	297.36
10	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	6.00	87.00	0.00	18.00	615.96
				Total Order Value . . .		**5,995.00**

Rupees : Five Thousand Nine Hundred Ninty Four and Paise Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	28544	1/2/23	5,103/-
2.	28632	6/2/23	8921/-
3.			
4.			
5.			

For *Mayflower Platinum Welfare Association*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Purchase Order

 31-01-2023 12:27:08 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order for site cleaning use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mayflower Platinum Welfare Association***

Authorised Signatory

Name : Veerl

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	May Flower Platinum welfare association	Date:	30-01-2023			
Site & Phase :	May Flower Platinum welfare association	Time:				
Unit No./Block No.						
Supplier:		Req. No.	178938			
Material required before date:	2/2/2023	ID No.	83845			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS7227-Consumables-Acid---1Ltr-Nos — 4777	12		12		
2	CONS1056-Consumables-Mopping Sitck----Nos — 4041	7		7		
3	CONS7245-Consumables-Dust Pan-PVC---Nos — 9319	6		6		
4	CONS6564-Consumables-Bombay Brooms Big ----Nos — 6596. 96619.	6		6		
5	CONS3861-Consumables-Detergent powder---500gms-Pkts — 9748	6		6		
6	CONS3499-Consumables-PVC Bucket----Nos — ~~9552~~ [illegible]	6		6		
7	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos — 2830.	6		6		
8	CONS8873-Consumables-Colin 500 ml----Nos — 6703.	6		6		
9	CONS7495-Consumables-Air Freshner----Nos — 7227	6		6		
10	CONS1509-Consumables-Toilet cleaner--Harpic-500ml-Nos . 6394.	6		6		
Remarks:	Towards site cleanin use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:						
Approved By:						
Sign & Date:						

APPROVED
01 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No	24459
May Flower Platinum Welfare Association	DC Date	06-02-2023
Sy N0 82/1, Mallapur, Nacharam, Hyderabad	PO No	96619
	PO Date	31-01-2023
	Req ID	83845
GSTIN 36	Req Date	30-01-2023
	Loc Req No	178938

	Description of Goods	HSN/SAC	Qty
1	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	6
2	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	6
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 86545
Date: 8/2
Sign:

INWARD
Inward No: 24229 06-2-23
MRN No: 116936 D: 07/2/23
Received By: Sign
MODI PROPERTIES PVT. LTD. 82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory