

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:		08/02/23		Prepared by	Kalpang	Serial no.	14303
Supplier name		Vivid world				HO inward no.	
Firm/Company		MRNUP		Project	HID	HO received date	
PO/WO date		08/02/23		PO/WO No.	96963	Scan ID.	
Sl no.	Bill no.		Bill date		Bill amount	Original attached	
1.	2538		02/02/23		655/-	☒ Yes ☐ No	
2.					1	☐ Yes ☐ No	
3.						☐ Yes ☐ No	
4.						☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):						655/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report							
MRN nos.:	117183				Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						655/-	
Amount E – PO / WO value:						655/-	
Amount F – Difference (A – E):							
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date				13/02/23			
Remarks: Final Bill							
Approved by	Purchase Officer	Purchase Manager	M D		Accountant	Accounts Manager	
Name:	Kalpang						
Sign:							
Date	08/02/23						
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k		

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2538			Transport Mode :
Invoice Date : 02 /02/2023			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/s . MODI REALITY MALLAPUR LLP, 5-4-187/3&4, 2ND FLOOR, SOHAM MASION , MG RD, SECBAD.			GATE PASS NO:6748
GST: 36AAEFM1459R1ZP			GSTIN :

State : TELANGANA	Co de	State :	Code
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[illegible]

(RS. 654.90)

	550.00
ADD:CGST 9%	49.95
ADD: SGST 9%	49.95
Total Amount After Tax	654.90

Bank Details	
Bank Name	: INDIAN BANK
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

08-02-2023 16:04:08



28.01.23 12:54:55

GST No. : 36AAEFM1459R1ZP

Purchase Order for the Supply of following Items.

654.90

Rupees : Six Hundred Fifty Four and Paise Ninty Only.

Terms and Conditions :-

Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.
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For **Vivid World**

Name :

Name :

Date : / /

Requisition Form							
Company Name:		Modi Realty Mallapur LLP		Date:	2023-02-02		
Site & Phase :		HO		Time:			
Unit No./Block No.							
Supplier:				Req. No.	203239		
Material required before date:				ID No.	84106		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	COMP3485-Peripherals-Laser Toner-Refilling-HP-12A-Nos	1	0	1			
2	COMP4047-Peripherals-Laser Toner-Drum-HP-12A-Nos	1	0	1			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		This is for HO					
Engineer		Project Manager				MD	
Prepared By: Suneel							
Approved By:							
Sign & Date:							

86963

APPROVED
09 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT