

PURCHASE DIVISION
Advice for approval for credit to supplier

(e)

Date:		8/02/23		Prepared by	Kalpana	Serial no.	14297
Supplier name		Vivid world				HO inward no.	
Firm/Company		MRN UP		Project	HO	HO received date	
PO/WO date		14/12/22		PO/WO No.	95038	Scan ID.	
Sl no.	Bill no.		Bill date		Bill amount		Original attached
1.	2549		04/02/23		655/-		☐ Yes ☐ No
2.							☐ Yes ☐ No
3.					1		☐ Yes ☐ No
4.							☐ Yes ☐ No
Amount A – Bills total (Excluding Transport & Hamali Charges):						655/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report							
MRN nos.:	117182				Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						655/-	
Amount E – PO / WO value:						655/-	
Amount F – Difference (A – E):							
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date				13/02/23			
Remarks: final Bill							
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager		
Name:	Kalpana	APPROVED					
Sign:	<i>[Signature]</i>						
Date	8/02/23	09 FEB 2023					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k		

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2549			Transport Mode :
Invoice Date : 04 /02/2023			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/s .MODI REALITY MALLAPUR LLP, 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION,MG RD, SECBAD.			GATE PASS NP:6750
GST: 36AAEFM1459R1ZP			GSTIN :

Co
de

Code

[illegible]

(RS. 654.90)

49.95

49.95

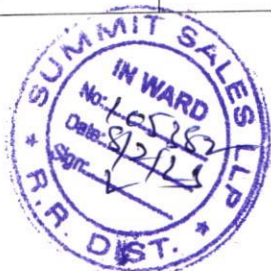
654.90

Bank Details		Certified that the particulars given above are true and correct For VIVID WORLD  Authorized Signatory
Bank Name	: INDIAN BANK	
Branch	: Narayanguda Branch	
Bank A/C	: 406746378	
Bank IFSC	: IDIB000N015	Common Seal

Certified that the particulars given above are true and correct

For **VIVID WORLD**

Authorized Signatory



Requisition Form							
Company Name:		Modi Realty Mallapur LLP		Date:	2022-12-12		
Site & Phase :		HO		Time:			
Unit No./Block No.							
Supplier:				Req. No.	203192		
Material required before date:				ID No.	822418		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	COMP3485-Peripherals-Laser Toner-Refilling-HP-12A-Nos	1	0	1			
2	COMP4047-Peripherals-Laser Toner-Drum-HP-12A-Nos — 992900	1	0	1			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		This is for HO					
Prepared By:		Engineer	Project Manager				MD
Prepared By:		Suneel					
Approved By:							
Sign & Date:							

APPROVED
 09 FEB 2023
 MINISH PARIKH
 MANAGER PROCUREMENT