PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	08/02/2023	Prepared by	Venkatesh	Serial no.	14323
Supplier name	SS LLP			HO inward no.	
Firm/Company	MRM LLP	Project	GMR	HO received date	
PO/WO date	03/02/23	PO/WO No.	96768	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28649	07/02/23	10,761/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,761/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117163	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,761
Amount E – PO / WO value:	10,761
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/02/2023
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venu			
Sign:		APPROVED			
Date		08 FEB 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	28649
Modi Reality Mallapur LLP	Invoice Date.	07-02-2023
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	96768
	PO Date.	03-02-2023
	Req ID	83961
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	01-02-2023
	Loc Req No	208863

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	390200 - COMP-Peripherals - Ink Cartidge-Black- - -	321511	6	692.00	4,152.00	18	747.36
2	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	10	90.00	900.00	18	162.00
3	772600 - STAT-Stationary - Stamp Pad-- - - - Nos	96122000	6	32.00	192.00	18	34.56
4	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	4	304.50	1,218.00	18	219.24
5	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	10	280.00	2,800.00	12	336.00
6							
7							
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11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	9,262.00		1,499.16
	749.58	749.58	Total Invoice Amount	10,761.16		

Rupees : Ten Thousand Seven Hundred Sixty One and Paise Sixteen Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 10339 Date: 7/2/23 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

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96768
28.01.23 12:54:54

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabac
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	96768	208863
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	390200 - COMP-Peripherals - Ink Cartidge-Black- - - - Nos	6.00	692.00	0.00	18.00	4,899.36
2	600200 - STAT-Stationary - Box File Big-- - - - Nos	10.00	90.00	0.00	18.00	1,062.00
3	772600 - STAT-Stationary - Stamp Pad-- - - - Nos	6.00	32.00	0.00	18.00	226.56
4	348500 - COMP-Peripherals - Mouse-- - - - Nos	4.00	304.50	0.00	18.00	1,437.24
5	466300 - STAT-Stationary - Paper A4-- - - - Bundles	10.00	280.00	0.00	12.00	3,136.00
					Total Order Value . . .	**10,761.16**

Rupees : Ten Thousand Seven Hundred Sixty One and Paise Sixteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site and sales office work Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to

For ***Modi Reality Mallapur LLP***

Authorised Signatory

V eeer 03/02/23

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

 03-02-2023 2:48:31 PM Original / Office Copy / Purchase Div.Copy

site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

Accepted the above Terms And Conditions

For ***Modi Reality Mallapur LLP***

For ***Summit Sales LLP***

Authorised Signatory

Name : Veerl

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP	Date:	01-02-2023			
Site & Phase:	GMR	Time:	5:11			
Unit No /Block No.	Site /sales office purpose					
Supplier:		Req. No.	208863			
Material required before date:	03-02-2023	ID No.	83961			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1						
2	COMP7247-Peripherals-Ink Tank Printer--Epson M205--Nos 96168	6	0	6		
3	STAT1083-Stationary-Box File Big----Nos	10	0	10		
4	STAT9887-Stationary-Stamp Pad----Nos	6	0	6		
5	COMP8274-Peripherals-Mouse----Nos	4	0	4		
6	[illegible]					
7	STAT5901-Stationary-Paper A4----Bundles	10	0	10		
8						
9						
10						
Remarks:	Towards site and sales office work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	A Janaki	Ramprasad				
Approved By:						
Sign & Date:						

APPROVED
03 FEB 2023
P. VE... MAN...

14:49

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 07-02-2023

Customer Details	DC No.	24476
Modi Reality Mallapur LLP	DC Date.	07-02-2023
Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	96768
	PO Date.	03-02-2023
	Req ID	83961
	Req Date	01-02-2023
GSTIN : 36AAEFM1459R1ZP	Loc Req No	208863

	Description of Goods	HSN/SAC	Qty
1	390200 - COMP-Peripherals - Ink Cartidge-Black- - - - Nos	321511	6
2	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	10
3	772600 - STAT-Stationary - Stamp Pad-- - - - Nos	96122000	6
4	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	4
5	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	10
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for Summit Sales LLP

Authorised signatory

INWARD
MODI REALTY MALLAPUR LLP
Ward No 1125 Dt 07/2/23
MRN No 11763 Dt 08/2/23
Received By Amit Sign

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 1652
Date: 8/2
Sign:
R.R. DIST.