PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/02/23	Prepared by	Ashajyothi	Serial no.	14341
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	19/01/23	PO/WO No.	96283	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22-23/4242	06/02/23	1,168/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,168/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 11716 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,168/-
Amount E – PO / WO value:	47,160/-
Amount F – Difference (A – E):	45,992/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	13/02/23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi	APPROVED MINISH PARIKH MANAGER PROCUREMENT			
Sign:	Ashajyothi	09 FEB 2023			
Date	08/02/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/4242	Date : 6-Feb-23	P.O. No. : PO NO : 96283 // 170713	Date : 6-Feb-23
Reverse Charge (Y/N) : No		D.C. No. : BY MAIL	Date : 6-Feb-23
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. :

Bill to Party	Ship to Party
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 6M METAL BOX	85381010	20.00 NOS.	49.50	990.00
				990.00
CGST TAX 9 %				89.10
SGST TAX 9%				89.10
ROUNDED				(-)0.20
				1,168.00

INWARD
Inward No. 19382 Dt: 6/2/23
GRN No: 117116 Dt: 7/2/23
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 105410 Date: 8/2/23 Sign:

Indian Rupees One Thousand One Hundred Sixty Eight Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SECUNDERABAD

Purchase Order

 19-01-2023 16:07:14

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

96283
10.01.23 4:03:11

Supplier Details			
Shubham Enterprises	**Doc No**	96283	170713
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	19-01-2023	
	Quote No	Nil	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	17-01-2023	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	564400 - ELCD-Electrical - Metal Box-- - 6Way - Nos 20P	320.00	110.00	55.00	18.00	18,691.20
2	119700 - ELCD-Electrical - Metal Box-- - 2Way - Nos	100.00	55.00	55.00	18.00	2,920.50
3	803400 - ELCD-Electrical - Spring wire-- - 30mtrs bundle - Bundles	10.00	410.00	0.00	18.00	4,838.00
4	750700 - ELCD-Electrical - Round covers -PVC- - 150mm - Nos	200.00	13.00	0.00	18.00	3,068.00
5	556700 - ELCD-Electrical - Round covers -PVC- - 75mm - Nos	1,000.00	7.00	0.00	18.00	8,260.00
6	304600 - ELEC-Electrical - Deep Box-PVC- - 25MM - Nos	180.00	81.36	58.00	18.00	7,257.96
7	472300 - ELEC-Electrical - Flexible pipe-- - 20MM-50Mtrs - Bundle	6.00	300.00	0.00	18.00	2,124.00
					Total Order Value . . .	**47,159.66**

Rupees : Fourty Seven Thousand One Hundred Fifty Nine and Paise Sixty Six Only.

Terms and Conditions :-

Specification /	All items shall be of sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil

PAYMENT DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	22-23/3995	20/01/23	45,992/-
2.	22-23/4242	06/02/23	1,168/-
3.			
4.			
5.			

For *Summit Sales LLP*

Authorised Signatory

Name : 20/01/2023

Accepted the above Terms And Conditions

For *Shubham Enterprises*

Name : ______

Date : __/__/____

Purchase Order

 19-01-2023 16:07:14 Original / Office Copy / Purchase Div.Copy

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : 20/01/2023

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	17.01.2023			
Site & Phase :	SHLLP	Time:	11:00:00			
Unit No./Block No.						
Supplier:		Req. No.	170713			
Material required before date:		ID No.	83566			

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC8980-Electrical-Metal Box---6Way-Nos	320	413	320		
2	ELEC6859-Electrical-Metal Box---2Way-Nos	100	162	100		
3	ELEC1501-Electrical-Spring wire---30mtrs bundle -Bundles	10	5	10		
4	ELEC8378-Electrical-Round covers -PVC--150mm-Nos	200	250	200		
5	ELEC5228-Electrical-Round covers -PVC--75mm-Nos	1000	156	1000		
6	ELEC7795-Electrical-Flexible pipe---20mm 50Mtrs-Bundles	300	200	300		
7						
8						
9						
10						

PO 96283.

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY
18 JAN 2023
SOHAM MODI
MANAGING DIRECTOR