PURCHASE DIVISION
Advice for approval for credit to supplier

E

| | | | | | |
|---|---|---|---|---|---|
| Date: | 8-02-23 | Prepared by | S. JaySudhan | Serial no. | **14283** |
| Supplier name | Summit Sales Llp | | | HO inward no. | |
| Firm/Company | Sov Llp | Project | Sov part-III | HO received date | |
| PO/WO date | 3-02-23 | PO/WO No. | 96773 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 28635 | 06-2-23 | 944/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | | | |
|---|---|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | | | 944/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | | | |
| MRN nos.: | 117111 | Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B – Other Credits : Transportation charges | | | — |
| Amount C – Other Debits : | | | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | 944/- |
| Amount E – PO / WO value: | | | 944/- |
| Amount F – Difference (A – E): | | | — |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received | | |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other | | |
| Payment – due date | 13-02-23 | | |
| Remarks: | Final bill | | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | Veer- | | | |
| Sign: | | APPROVED | | | |
| Date | | 09 FEB 2023 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| | |
|---|---|
| **Customer Details** | Invoice No. 28635 |
| Silver Oak Villas LLP | Invoice Date. 06-02-2023 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | PO No. 96773 |
| | PO Date. 03-02-2023 |
| | Req ID 83990 |
| GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A | Req Date 03-02-2023 |
| | Loc Req No 212051 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 468000 - ELCD-Electrical - Insulation tapes-- - 20nos | 85469090 | 80 | 10.00 | 800.00 | 18 | 144.00 |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 800.00 | | 144.00 |
| | 72.00 | 72.00 | Total Invoice Amount | | 944.00 | |

Rupees : Nine Hundred Fourty Four Only.

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No. 05316 Date: 6/2/23 Sign: R.R. DIST.

# Purchase Order

 04-02-2023 14:37:26

96773
**28.01.23 12:54:54**

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 96773 | 212051 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 03-02-2023 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 03-02-2023 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes | 80.00 | 10.00 | 0.00 | 18.00 | 944.00 |
| | | | | | **Total Order Value . . .** | **944.00** |

Rupees : Nine Hundred Fourty Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | Within 30 days of delivery. |
| **Tax** | GST included in above price. |
| **Delivery Date** | Within 3 days |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Aove order yellow,red,black & green colar tapes for site use purpose. |
| **Completion Date** | Nil |
| **Measurment** | nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email. |

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | Silver Oak Villas LLP | Date: | 03-02-2023 | | | |
| Site & Phase : | SOV-III | Time: | 14:50 | | | |
| Unit No./Block No. | For Site Use Purpose | | | | | |
| Supplier: | | Req. No. | 212051 | | | |
| Material required before date: | 10-02-2023 | ID No. | 83990. | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | ELEC4374-Electrical-Insulation tapes---20nos-Boxes → po.no. 96773 | 4 | - | 4 | | |
| 2 | ELEC9531-Electrical-PVC-Conducting Bends--25X1.2mm-Nos | 300 | | 300 | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | po.no.96771 | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | For Site Use Purpose give Yellow,red,black,green | | | | | |
| | | | | | | |
| | Engineer | Project Manager | APPROVED 04 FEB 2023 | Purchase | | MD |
| Prepared By: | B.Meenakshi | | | | | |
| Approved By: | K.Purshotham | | | | | |
| Sign & Date: | 03-02-2023 | | | | | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy



**Customer Details**

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

| | |
|---|---|
| DC No. | 24462 |
| DC Date. | 06-02-2023 |
| PO No. | 96773 |
| PO Date. | 03-02-2023 |
| Req ID | 83990 |
| Req Date | 03-02-2023 |
| Loc Req No | 212051 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes | 85469090 | 80 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |
| 16 | | | |
| 17 | | | |
| 18 | | | |
| 19 | | | |
| 20 | | | |
| 21 | | | |
| 22 | | | |
| 23 | | | |
| 24 | | | |
| 25 | | | |
| 26 | | | |
| 27 | | | |
| 28 | | | |
| 29 | | | |
| 30 | | | |

INWARD

Inward No: 3457 Dt: 7/2/23

MRN No: 107111 Dt: 7/2/23

Received By: Sign:

(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 86502 Date: 8/2/23 Sign: R.R. DIST.