PURCHASE DIVISION
Advice for approval for credit to supplier (E)

Date:	8-02-23	Prepared by	S. JaySudha	Serial no.	14352
Supplier name	Sri Sai Rohith Marketing Company			HO inward no.	
Firm/Company	Sov LLP	Project	Sov part-III	HO received date	
PO/WO date	19-01-23	PO/WO No.	96266	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	202	25-01-23	10,195/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,195/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 116758 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,195/-
Amount E – PO / WO value:	10,195/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13-02-23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[signature]			
Sign:		APPROVED			
Date		09 FEB 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST NO. : 36AMHPC9678H1ZM

TAX INVOICE

Original for Recipient
Duplicate for Supplest / Transport
Triplicate for Supplier

SRI SAI ROHITH MARKETING COMPANY

Dealers In: All kinds of Aluminium Section Sheets, Glass, Plawood & Hardware Etc.,

Road No. 8, N.F.C. Main Road, Plot No. 66, Krishna Nagar, H.B. Colony, Moula-Ali, Hyderabad-500040. (T.S) Mob. : 9866512288

INV. NO. 202 INVOICE DATE : 25/01/23

TRANSPORTATION NAME :
VEHICLE NO. : TS10UB3123 L/R No.
DATE & TIME OF SUPPLY
PLACE OF SUPPLY

DETAILS OF RECEIVER (BILLED TO)

M/s Silver oak Villas LLP
5-4-187/3&4, IInd Floor, M.G. Road,
Sec-bad - 500003.

STATE CODE : GSTIN NO. 36ADBFS3288A2Z7

DETAILS OF CONSIGNEE (SHIPPED TO)

Site at Silveroak villas Part III

STATE CODE : GSTIN NO. P.O.no. 96266

S.No.	HSN CODE	DESCRIPTION	QUANTITY	RATE	AMOUNT Rs. Ps.
1	4412	8mm Plywood 8x4 →	6 nos	1440/-	8640 —

P.R
9290536300

3407

INWARD
Inward No: 3407 Dt: 25/1/23
MRN No: 116758 Dt: 28/1/23
Received By: Sign:
(Silver Oak Villas-Part-III)

TOTAL BEFORE TAX		8640 —
ADD : CGST	9%	777=60
ADD : SGST	9%	777=60
ADD : IGST		
TAX AMOUNT GST		
GRAND TOTAL		10195=20

BANK DETAILS : HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHITH MARKETING CO
A/C. No. 50200007478658 IFSC CODE : HDFC0000368

Rupees in words :

Once goods will not be taken back
Interest @24% p.a. will be charged if payment not made within 15 days from the date of the Bill.
Subject to Secunderabad Jurisdiction only.
We are not Responsibility Cases sooner the goods leave our premises
E.O.F.,

Receiver Stamp & Signature

For **SRI SAI ROHITH MARKETING CO**

Authorised Signature

Purchase Order

 19-01-2023 14:09:30

96266
10.01.23 4:03:10

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	96266	212009
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	19-01-2023	
	Quote No	nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	14-01-2023	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	231300 - HARD-Hardware - Plywood-- - 1200X2400X8mm - sqm *8'x4'x8mm thick -18sqm-6 sheets*	6.00	1,440.00	0.00	18.00	10,195.20
					Total Order Value . . .	**10,195.20**

Rupees : Ten Thousand One Hundred Ninty Five and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'premium quality plywood.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for villa no. 137,138,141- 143 modular kitchen top work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Veera 19/01/23

Name : ____________________

Accepted the above Terms And Conditions

For ***Sri Sai Rohith Marketing Company***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SOV LLP						
Site & Phase:	SOV-III	Date:	13-01-2023				
Unit No /Block No.	For Villa no.137,138,141-143 Modular Kitchen Top work Purpose	Time:	11:00				
Supplier:							
Material required before date:	Urgent	Req No	212009				
		ID No.	83473				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	HARD3097-Hardware-Plywood---1200X2400X8mm-Sqm	18sqm		18sqm			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	For Villa no.137,138,141-143 Modular Kitchen Top work Purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	K.Tulasi Rani						
Approved By:	K.Purshotham						
Sign & Date:	13-01-2023						

Po.no. 96266

APPROVED
18 JAN 2023
P. VENKATESHWARLU
MANAGER PURCHASE