PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09/02/2023	Prepared by	K.Mounika	Serial no.	14411
Supplier name	SS LLP			HO inward no.	
Firm/Company	SCLLP	Project	Serene farms	HO received date	
PO/WO date	09/01/2023	PO/WO No.	20230109002	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	29037	06/02/2023	36,715/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	36,715/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	20230118006	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	36,715
Amount E – PO / WO value:	36,715
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/02/2023
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K.Mounika	[signature]			
Sign:	[signature]				
Date	09/02/2023	10 FEB 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

ORIGINAL INVOICE

Tax Invoice

Summit Sales LLP

#5-4-187, 3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, TG- 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN : 36ACQFS2044C1Z7**

Customer Details				Invoice No		29037	
Billing Details		Shipping Details		Invoice Date		06 Feb 2023	
Serene Constructions LLP 5-4-187/3&4, IInd Floor, Soham Mansion M.G.Road Secunderabad, TELANGANA- 500003 GSTIN: 36ACVFS7909P1ZV		Sor [1]		PO No		20230109002	
				PO Date		09 Jan 2023	
S.No	Description Of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	BUIL2178-Building Material-Granite-Tan Brown-19mm-sqm		54.00	576.20	31,115	18.00	5,600.66
				Total Taxable Amount	**31,114.8**		**5,600.66**
				Total Invoice Amount			**36,715.00**
IGST		**CGST**	**SGST**				
0.00		**2,800.33**	**2,800.33**				

Rupees : Thirty Six Thousands Seven Hundred And Fifteen Only.

Bank Details

Bank Name : Yes Bank
A/C No : 009763700001491
IFSC Code : YESB0000097
Branch : Secunderabad

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 105266
Date: 6/2/23
Sign:

For Summit Sales LLP

Authorised signator

06/02/23 10:51:29 AM

Purchase Order

20230109002
07.01.23 11:44:52 iginal

From Company:	Serene Constructions LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36ACVFS7909P1ZV	Delivery Location: Serene Farms ,, ,

Supplier Details				
Summit Sales LLP #5-4-187/3 & 4, II FloorSoham Mansion, M.G.Road Hyderabad,TG,500003 GSTIN:36ACQFS2044C1Z7 Hamendra,Prabhakar,040-66335551 purchase@modiproperties.com	PO No	20230109002	Quote No	Nil
	PO Date	09 Jan 2023	Quote Date	09 Jan 2023
	Supply Type	Purchase Order		

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	BUIL2178-Building Material-Granite-Tan Brown-19mm-sqm	54.00	576.20	0%	31,115	0%	9%	9%	0	2,800	2,800	36,715
								Total Amount ...	0	2,800	2,800	36,715

Rupees in words : Thirty Six Thousands Seven Hundred And Fifteen .four Six PaiseOnly.

Terms and Conditions:-

Additional Specifications	Inclusive of GST .
Tax :	Within 2days of PO
Delivery Date :	As given above.
Delivery Location :	Transport shall be born by us.
Transport:	Nil.
Advance Paid :	After material delivery and on submission of bills.
Payment Terms :	Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03.Do not send to site.
Bill submission:	For Villa No.155 Staircase Work.

09/01/23 12:43:43 PM

Original

Other Terms: Payment shall be made on quantity delivered at site.

For Serene Constructions LLP	Accepted the above Terms And Conditions For Summit Sales LLP
Authorised Signatory	
Name :-	
Sign:-	
Date :-	Date :-

APPROVED
09 JAN 2023
P. VENKATESHWARLU
MANAGER PURCHASE

Requisition Form

Company Name	Serene Constructions LLP	Date	30 Dec 2022
Site Or Phase	Serene Farms	Time	01:14:39
Flat/Villa/Other	For villa no 155 -SOV staircase granite work Purpose	Req.No.	184961
Material required before date		ID No	20221230003

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	BUIL2178-Building Material-Granite-Tan Brown-19mm-sqm	54.00	0	54.00	21.00		

Remarks: For villa no 155-SOV-III

APPROVED
0 9 JAN 2023
P. VENKATESHWARLU
MANAGER PURCHASE

Prepared By :- Meenakshi

Sign:-

Date :- 30 Dec 2022

Approved By:-

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Serene construction LLP

Site: SOV-III
Cherlapally

DC No.	:	54[illegible]
Date	:	18/01/23
Vehicle No.	:	TS10UB3123
P.O. / W.O. No.	:	20230109002
P.O. / W.O. Date	:	9/01/23

Sl. No.	PARTICULARS	Quantity
1	Tan Brown granite - 19mm - sqm.	54sqm
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14	MRN:- 20230118006	
15		
16		
17		
18		
19		54sqm
20		

INWARD
Inward No: 3362 Dt: 18/1/23
MRN No: Dt:
Received By: Sign:
(Silver Oak Villas-Part-III)

GSTIN : 36ACVFS7909P1ZV

Received the above materials in good condition.

Received by : Narender

Date : 18/1/23

Stamp:

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 86585
Date: 9/2
Sign:

For SUMMIT SALES LLP

Authorised Signatory